



# RFQ / TENDER

**Tender No:** DNR-13122

**Vendor No:** 11001386

BOARD LIST  
BOARD LIST  
TRANSNET FREIGHT RAIL  
PROCUREMENT DEPARTMENT  
2000

**Purchaser :** Nobahle Mjoli  
**Telephone :** 011 584 0606  
**Fax Number:**

**Please quote reference:**  
K62/6000599679

**Deliver to:**  
TFR Head Office  
Supply Chain Services  
2000 Johannesburg

**Closing Date** :27.02.2014  
**Validity Date** :26.05.2014  
**RFQ No** :6000599679  
**End of Validity** :31.03.2014

PURCHASING OF CABINETS AND LOCKERS FOR ELECTRICAL AT LADYSMITH.

THE RFQ DOCUMENTS ARE OBTAINABLE FROM THE OFFICE OF TRANSNET FREIGHT RAIL, TENDER ADVISE CENTRE, GROUND FLOOR, INYANDA HOUSE 1, WELLINGTON ROAD, PARKTOWN, DURING OFFICE HOURS 08:00 TO 15:00 AND RFQ DOCUMENT IS FOR FREE. RFQ CLOSING DATE: 27 FEBRUARY 2014.

QUOTATIONS MAYBE FAXED TO : (011) 774-9129/(011) 774-9186.

FOR ANY TECHNICAL ENQUIRIES WITH REGARD TO THIS RFQ YOU CAN CONTACT :MR  
ANDRE VAN DER WALT 083 286 0435.

1.1 QUOTATION/S MUST BE SUBMITTED PUNCTUALLY AT 10:00 ON OR BEFORE CLOSING DATE AND LATE QUOTATIONS WILL NOT BE CONSIDERED.

1.2 IF POSTED:

21 WELLINGTON ROAD  
INYANDA HOUSE 1  
PARKTOWN  
2193

1.3 ,IF DELIVERED BY HAND:

TRANSNET FREIGHT RAIL-SUPPLY CHAIN SERVICES  
21 WELLINGTON ROAD  
INYANDA HOUSE 1  
PARKTOWN

DATE: ..... SIGNATURE OF TENDERER(S): .....

CONTACT PERSON: ..... TEL No: .....

**"PREVIEW COPY ONLY"**

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## 2. CONDITIONS:

2.2 ANY PURCHASE ORDER PLACED AS A RESULT OF YOUR QUOTATION WILL BE SUBJECT TO THE STANDARD TERMS AND CONDITIONS OF CONTRACT, FORM US7, (LATEST), GENERAL TENDER CONDITIONS, FORM CSS5 (LATEST ) AND CONDITIONS MENTIONED HEREIN.

2.3 TENDERERS MAY OFFER AN EARLIER VALIDITY DATE, BUT THEIR QUOTATION MAY, IN THAT EVENT, BE DISREGARDED FOR THIS REASON.

2.4 TENDERERS ARE REQUIRED TO OFFER ONLY FIRM PRICES. PRICES SUBJECT TO REVIEW IN TERMS OF CLAUSE 32 OF FORM US7 WILL ONLY BE CONSIDERED SHOULD THE DELIVERY PERIOD REQUIRED EXCEED 6 MONTHS.

2.5 BEST DELIVERY TIME MUST BE OFFERED.

2.6 DISCOUNT (TRADE DISCOUNT) CASH DISCOUNT (CONDITIONAL DISCOUNT) VALUE VALUE ADDED TAX (VAT) MUST BE SHOWN SEPARATELY.

2.7 TRANSNET RESERVES THE RIGHT TO NEGOTIATE PRICES AND COMMERCIAL ASPECTS AFTER THE CLOSING DATE OF THE QUOTATION.

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2.8 DIRECT DELIVERY INTIMATES DELIVERY BEING EFFECTED INTO THE WAREHOUSE OR THE ACTUAL POINT OF SUPPLY AND SHOULD THEREFORE INCLUDE ANY TRANSPORTATION MODE DEEMED NECESSARY IN EXECUTING THIS METHOD OF DELIVERY BASIS IN ORDER TO MEET THE REQUIRED DELIVERY DATE.

3. EVALUATION CRITERIA 3.1 COMPLIANCE TO SPECIFICATION.

3.2 COMPETITIVE PRICING AND BBBEE.

TAX CLEARANCE CERTIFICATES:

The Regulations in terms of the Public Finance Management Act, 1999: Framework for Supply Chain Management as published in Government Gazette No. 25767 dated 5 December 2003, Clause 9 (1) (d), stipulates that the accounting officer or accounting authority of an institution to which these regulations apply must reject any bid from a supplier who fails to provide written proof from the South African Revenue that the supplier either has no outstanding tax obligations or has made arrangements to meet outstanding tax obligations. Tenderers will be disqualified if a valid tax clearance certificate or written proof from the South African Revenue Service that supplier has made arrangements to meet outstanding tax obligations is not submitted with the tender.

COMPANY DETAILS:

NAME OF COMPANY: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
TEL. NO. \_\_\_\_\_ FAX NO: \_\_\_\_\_  
REG. NO. \_\_\_\_\_

BROAD BASED BLACK ECONOMIC EMPOWERMENT (BBBEE)

Transnet fully endorses and supports the Government's Broad-based Black Economic Empowerment Programme and it is strongly of the opinion that all South African Business Enterprises have an equal obligation to redress the imbalances of the past. Transnet will therefore prefer to do business with local business enterprises who share these same values. Transnet will endeavour to do business with local business enterprises that possess a BBBEE "recognition level" of at least a level 5. Transnet urges Tenderers (large enterprises and QSE's - see below) to have themselves accredited by any one of the various Accreditation Agencies available, who do their BBBEE ratings in accordance with the latest Codes (i.e. those promulgated on 9 February 2007) and whose names appear on the present ABVA (Association of BEE Verification Agencies) - "List of Full Members" as displayed on the ABVA website ([www.abva.co.za](http://www.abva.co.za)). Although no agencies have, as yet, been accredited by SANAS (SA National Accreditation System), Transnet will, in the interim, accept rating certificates of tenderers who have been verified by any of the listed agencies.

Enterprises will be rated by such agency based on the following:

1. Large Enterprises (i.e. annual turnover >R35million:  
" Rating level based on all seven elements of the BBBEE scorecard.
2. Qualifying Small Enterprises - (QSE) (i.e. annual turnover >R5million but <R35million:  
" Rating based on any four elements of the BBBEE scorecard.

NB:

3. Emerging Micro Enterprises - (EME) (i.e. annual turnover <R5m) are exempted from being rated/verified:  
" Automatic rating of Level 4 BBBEE irrespective of race of ownership, i.e. 100% BBBEE recognition  
" Black ownership >50% or Black Women ownership >30% automatically qualifies as Level 3 BBBEE, i.e. 110% BBBEE recognition  
" EME's should provide certified documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30% from the EME's Auditor/Accounting Officer.

4. In addition to the above, Tenderers who wish to enter into a Joint Venture or subcontract portions of the contract to BBBEE companies, must state in their tenders the percentage of the total contract value that will be allocated to such BBBEE companies, should they be successful

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in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-contractor/s, as well as a breakdown of the distribution of the aforementioned percentage must also be furnished

In view of the high emphasis which Transnet places on Broad-based Black Economic Empowerment, Transnet will allow certain preference points for BBBEE in the evaluation of all responses. Depending upon the value of the ensuing business award (i.e. below or in excess of R2m), the 80/20 or 90/10 point preference systems will be utilized where BBBEE will count out of 20 or 10 respectively in the evaluation process.

EACH RESPONDENT IS REQUIRED TO FURNISH PROOF OF THE ABOVE TO TRANSNET. FAILURE TO DO SO WILL RESULT IN A SCORE OF ZERO BEING ALLOCATED FOR BBBEE.

Turnover: Kindly indicate your company's annual turnover for the past year R\_\_\_\_\_

" If annual turnover <R5m, please attach certified confirmation from your Auditor/Accounting Officer

" If annual turnover >R5m please attach original or certified copy of accreditation certificate and detailed scorecard by an ABVA accreditation agency (registered as a "Full Member")

## PAYMENT TERMS

The following payment terms will apply as from 1 October 2008.

" All suppliers will be paid 30 days from receipt of month end statement, i.e. payment term F055.

## CONDITIONS:

This quotation is subject to the provisions of the Standard Terms and Conditions of Contract, Form US7, (Latest ) and the General Tender Conditions, Form CSS5 (Latest) and any other standard or special conditions mentioned and/or embodied in the quotation request.

## SCHEDULE OF REQUIREMENTS

PRICES TENDERED ARE TO BE "DIRECT" AND EXCLUDE VAT.

IN THIS REGARD THE TENDERER'S ATTENTION IS DIRECTED TO PARAGRAPH 16 OF FORM CSS5 (LATEST).

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TRANSNET INSISTS ON HONESTY AND INTEGRITY BEYOND REPROACH AT ALL TIMES AND WILL NOT TOLERATE ANY FORM OF IMPROPER INFLUENCING, BRIBERY, CORRUPTION, FRAUD, OR ANY OTHER UNETHICAL CONDUCT ON THE PART OF BIDDERS/ TRANSNET EMPLOYEES. IF, IN THE OPINION OF TRANSNET'S CHIEF OPERATING OFFICER, A TENDERER / CONTRACTOR / SUPPLIER HAS OR HAS CAUSED TO BE PROMISED, OFFERED OR GIVEN TO ANY TRANSNET EMPLOYEE, ANY BRIBE, COMMISSION, GIFT, LOAN, ADVANTAGE OR OTHER COSIDERATION, TRANSNET SHALL BE ENTITLED TO REVOKE THE TENDER / CONTRACT BY FOLLOWING ITS INTERNAL POLICIES THAT GOVERN THE ECLUSION PROCES. IN SUCH AN EVENT TRANSNET WILL BE ENTITLED TO PLACE ANY TENDERER / CONTRACTOR / SUPPLIER WHO HAS CONTRAVENED THE PROVISIONS OF TRANSNET'S BUSINESS ETHICS ON ITS LIST OF EXCLUDED TENDERERS. THIS LIST WILL ALSO BE DISTRIBUTED TO ALL OTHER STATE OWNED ENTERPRISES AND GOVERNMENT DEPARTMENTS.

TRANSNET INVITES ITS VALUED SUPPLIERS TO REPORT ANY ALLEGATIONS OF FRAUD, CORRUPTION OR OTHER UNETHICAL ACTIVITIES TO TRANSNET TIP-OFFS ANONYMOUS, AT ANY OF THE FOLLOWING ADDRESSES / CONTACT NUMBERS:-

TOLL-FREE ANONYMOUS HOTLINE - 0800 003 056  
EMAIL - Transnet@tip-offs.com  
FAX NUMBER - 0800 007 788  
FREEPOST DN 298, UMHLANGA ROCKS, 4320

CONFIDENTIALITY IS QUARANTEED

Item	Qty	Material	Description
00010	40	Two Compartment Lockers	1800x300x450

R.....  
Each

Delivery Date: 31.03.2014

FULL DETAILS OF DESCRIPTION

00020		Stationary Cupboard	1800x900x450
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R.....  
Each

Delivery Date: 31.03.2014

FULL DETAILS OF DESCRIPTION

DATE: .....

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### 3. ADDITIONAL INFORMATION REQUIRED: (WHERE APPLICABLE)

#### 3.1 THE FOLLOWING ADDITIONAL INFORMATION IS REQUIRED:

- (A) DISCOUNT: .....
- (B) SETTLEMENT DISCOUNT:.....
- (C) PRICE/S FIRM: .....
- (D) PRICE/S FIRM UNTIL ..... THEREAFTER SUBJECT TO REVIEW.
- (E) PRICE/S NOT FIRM: .....
- (F) SABS MARK: .....
- (G) SABS PERMIT NO: .....
- (H) BRAND/MAKE/TYPE: .....
- (I) FULL NAME AND ADDRESS OF MANUFACTURER.:  
.....  
.....  
.....

- (J) FULL NAME AND ADDRESS OF INSPECTION POINT:  
.....  
.....  
.....

- (K) COUNTRY OF ORIGIN: .....

Comply : \_\_\_\_\_ Does not Comply : \_\_\_\_\_ Not applicable : \_\_\_\_\_

Justification : .....

- (L) SURPLUS MATERIAL:

TENDERERS MUST INDICATE IF THEY WILL BE PREPARED TO PURCHASE BACK FROM TRANSNET ANY SURPLUS MATERIAL WHICH MAY BECOME AVAILABLE FROM ANY RESULTING PURCHASE ORDER/CONTRACT ORIGINATED FROM THE QUOTATION SUBMITTED:  
.....

- (M) PAYMENT OVERSEAS:

ONLY IF TRANSNET LIMITED IS REQUESTED BY THE TENDERER TO EFFECT PAYMENT OVERSEAS DIRECT TO THE TENDERER'S PRINCIPAL/SUPPLIER THE FOLLOWING INFORMATION IS REQUIRED:

\* EXCHANGE RATE ON WHICH THE QUOTATION PRICE IS BASED: R1,00 (S.A. CURRENCY) BEING EQUAL TO ..... (FOREIGN CURRENCY)

\* PERCENTAGE IN RELATION TO THE QUOTATION PRICE TO BE REMITTED OVERSEAS:  
.....

\* NAME OF COUNTRY TO WHICH PAYMENT IS TO BE MADE:  
.....  
.....

\* APPLICABLE DATE OF EXCHANGE RATE:  
.....

\* BENEFICIARY'S NAME AND FULL ADDRESS:  
.....  
.....  
.....

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.....  
\* BENEFICIARY'S BANKERS AND FULL ADDRESS:  
.....  
.....  
.....

\* APPLICABLE ACCOUNT NUMBER:  
.....

(N) DELIVERY DATE:

TENDERERS MUST FURNISH THEIR ACTUAL DELIVERY AND MANUFACTURING PERIOD HEREUNDER NOTWITHSTANDING THE DELIVERY DATES SPECIFIED BY TRANSNET.

THE FOLLOWING MUST ALSO BE FURNISHED IN REGARD TO THE ABOVE:

1. PERIOD REQUIRED TO OBTAIN RAW MATERIAL. ....(DAYS)
2. MANUFACTURING PERIOD. ....(DAYS)
3. PERIOD TO TRANSPORT MATERIAL TO DESTINATION. ....(DAYS)

MATERIAL NO.	1.(PERIOD)	2.(PERIOD)	3. PERIOD)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INDICATE THE PERCENTAGE (%) OF THE PRICE THAT IS SUBJECT TO THE VARIABLE COPPER FEE: -----%.

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DATE: .....

SIGNATURE OF TENDERER(S): .....



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freight rail

A Division of Transnet SOC Limited

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**INFRASTRUCTURE ENGINEERING**

**PROCUREMENT  
SPECIFICATION**

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**Double Compartment Locker**

---

Author:      Engineering technician  
                 Small plant and Equipment

Molefi Moeketsane

Date:            30 January 2014

Circulation Restricted To:

Transnet Freight Rail - Infrastructure

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## 1. General Requirements

- 1.1 This specification outlines the requirements of a double compartment, heavy duty lockers.
- 1.2 The lockers shall be ergonomically designed and robust of construction.

## 2. Environmental Conditions

- 2.1 The lockers will be used for storage of miscellaneous equipment purposes. Lockers will be placed in controlled environmental conditions having altitudes varying from sea level to 1850m above sea level.
- 2.2 Ambient air temperatures ranging from -5° C to 50° C.

## 3. Qualifications

- 3.1 The design of the lockers is to be that of the manufacturer, but must be of robust construction in order to meet sustained operational duty demands, yet it must be light and easy for each locker to be moved from one place to the other without mechanical means.
- 3.2 The lockers will be acceptable in standard factory production finish and colour. Details to be furnished.

## 4. Performance

- 4.1 The actual design of the locker shall have the capacity as stated in this specification.
- 4.2 The lockers are to be easily and economically maintained/repared with standard workshop tools and equipment.

## 5. Technical Requirements

### 5.1 General Description

- 5.1.1 A heavy duty, double compartment locker with two equal and lockable doors is required. The locker will be used for storage of a wide range of miscellaneous equipment: from simple documents files and medium sized measuring equipment to maintenance staff personal equipment, PPE etc.
- 5.1.2 The lockers shall be such that the doors are reinforced, have semi concealed hinges and shall have a padlock type fitting.
- 5.1.3 The lockers shall be made from welded frames, quality sheet metal and shall have powder coated paint finish to protect against from corrosion.

### 5.2 Capacity

- 5.2.1 Height of 1800 mm.
- 5.2.2 Width of 300 mm.
- 5.2.3 Breadth of 450 mm.

---

## 5.3 Preferred mass

5.3.1 The mass of the locker shall not exceed 50 kg when empty.

## 6. Data Plate

6.1.1 The locker must come with a data plate.

6.1.2 The brand/trade mark and model number of the locker must be clearly shown.

6.1.3 The actual weight in kilograms (kg) of the locker must be shown.

6.1.4 The actual dimensions of the locker must be indicated in millimetres (mm).

## 7. Quality Control

7.1 All compartment lockers shall be manufactured in an environment that complies to the latest ISO 9001 to ISO 9004 or similar quality control standards. Details must be furnished.

## 8. Legal and Operational

8.1 All equipment to comply with the requirements of the related SANS, Safety and Environmental standards applicable.

8.2 The information as requested by the various clauses in this specification is to be supplied in form of technical data, pamphlets and/or drawings. If this is not complied to, offers may be overlooked.

8.3 All lockers are to be guaranteed for a minimum period of 24 months against faulty material and workmanship, fair wear and tear excluded. Full details of guarantee are to be submitted.

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**Annexure A: Double Compartment Lockers – Pricing sheet**

Description	Size	QTY	Unit price	Final price
Double Compartment locker	1800 x 300 x 450	40		

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**CLAUSE BY CLAUSE COMPLIANCE SCHEDULE:**

**PROVISION FOR THE SUPPLY OF DOUBLE COMPARTMENT LOCKERS**

The compliance response is to contain ONLY the following statements, "Comply", or "Do not comply".

Where "Do not comply" is applied, remarks as to the reason for the deviation from the requirement are required.

Clause Description		Clause number	Compliance response	Explanation / Deviation / Reason/Proof of compliance
1	GENERAL REQUIREMENTS	1.1		
		1.2		
2	ENVIRONMENTAL CONDITIONS	2.1		
		2.2		
3	QUALIFICATIONS AND TENDERING	3.1		
		3.2		
4	PERFORMANCE	4.1		
		4.2		
5:5.1	GENERAL DESCRIPTION	5.1.1		
		5.1.2		
		5.1.3		
5.2	CAPACITY	5.2.1		
		5.2.2		
		5.2.3		
5.3	PREFERRED MASS	5.3.1		
6	DATA PLATE	6.1.1		
		6.1.2		
		6.1.3		
		6.1.4		
7	QUALITY CONTROL	7.1		
8	LEGAL AND OPERATIONAL	8.1		
		8.2		
		8.3		

**NOTE:** Tenderers must submit this schedule of compliance together with the specification of the product on offer. Failure to submit this schedule of requirements and the specification shall lead disqualification.



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**INFRASTRUCTURE ENGINEERING**

**PROCUREMENT  
SPECIFICATION**

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**Double Door Miscellaneous Equipment Storage  
Cupboard**

---

Author: Engineering technician  
Small plant and Equipment

Molefi Moeketsane

Date: 30 January 2014

Circulation Restricted To:

Transnet Freight Rail - Infrastructure

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## 1. General Requirements

- 1.1 This specification outlines the requirements of a double door, heavy duty cupboards.
- 1.2 The cupboards shall be ergonomically designed and robust of construction.

## 2. Environmental Conditions

- 2.1 The cupboard will be used for storage of miscellaneous equipment purposes. Cupboards will be placed in controlled environmental conditions having altitudes varying from sea level to 1850m above sea level.
- 2.2 Ambient air temperatures ranging from -5° C to 50° C.

## 3. Qualifications

- 3.1 The design of the cupboards is to be that of the manufacturer, but must be of robust construction in order to meet sustained operational duty demands, yet it must be light and easy for each cupboard to be moved from one place to the other without the need for mechanical means.
- 3.2 The cupboards will be acceptable in standard factory production finish and colour. Details to be furnished.

## 4. Performance

- 4.1 The actual design of the cupboards shall have the capacity as stated in this specification.
- 4.2 The cupboards are to be easily and economically maintained/repared with standard workshop tools and equipment.

## 5. Technical Requirements

### 5.1 General Description

- 5.1.1 A heavy duty, lockable double door, ivory wood storage ,shelved compartment is required. The cupboard will be used for storage of a wide range of miscellaneous equipment: from simple documents files and medium sized measuring equipment etc.
- 5.1.2 The equipment must be lockable with key camlock and must not be keyed alike with any other cupboard in this order or any other in existence.
- 5.1.3 The cupboard shall be made from ivory wood.

### 5.2 Capacity

- 5.2.1 Height of 1800 mm.
- 5.2.2 Width of 950 mm.
- 5.2.3 Breadth of 450 mm.

### 5.3 Shelving requirements

- 5.3.1 The cupboard shall have four shelves.
- 5.3.2 The shelving shall allow for user to modify different levels to suit the user's shelving requirements



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## 5.4 Preferred mass

5.4.1 The mass of the empty unit shall not exceed 50 kg.

## 6. Data Plate

- 6.1.1 The cupboard must come with a data plate.
- 6.1.2 The brand and model number of the cupboard must be clearly shown.
- 6.1.3 The actual weight in kilograms (kg) of the empty cupboard must be shown on the machine
- 6.1.4 The actual dimensions of the cupboard must be indicated in millimetres (mm).

## 7. Quality Control

7.1 All cupboards must be manufactured in an environment that complies to the latest ISO 9001 to ISO 9004 or similar quality control standards. Details must be furnished.

## 8. Legal and Operational

- 8.1 All equipment to comply with the requirements of the related SANS, Safety and Environmental standards applicable.
- 8.2 The information as requested by the various clauses in this specification is to be supplied in form of technical data, pamphlets and/or drawings. If this is not complied with, offers may be overlooked.
- 8.3 All cupboards are to be guaranteed for a minimum period of 24 months against faulty material and poor workmanship - fair wear and tear excluded. Full details of guarantee are to be submitted.

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**Annexure A: Double Door Office Cupboards – Pricing sheet**

Description	Size	Qty	Unit price	Final price
Double door office cupboard	1800 x 950 x 150			

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**CLAUSE BY CLAUSE COMPLIANCE SCHEDULE:**

**PROVISION FOR THE SUPPLY OF DOUBLE DOOR MISCELLANEOUS EQUIPMENT STORAGE CUPBOARD**

The compliance response is to contain ONLY the following statements, "Comply", or "Do not comply".

Where "Do not comply" is applied, remarks as to the reason for the deviation from the requirement are required.

Clause Description		Clause number	Compliance response	Explanation / Deviation / Reason
1	GENERAL REQUIREMENTS	1.1		
		1.2		
2	ENVIRONMENTAL CONDITIONS	2.1		
		2.2		
3	QUALIFICATIONS	3.1		
		3.2		
4	PERFORMANCE	4.1		
		4.2		
5:5.1	GENERAL DESCRIPTION	5.1.1		
		5.1.2		
		5.1.3		
5.2	CAPACITY	5.2.1		
		5.2.2		
		5.2.3		
5.3	SHELVING REQUIREMENTS	5.3.1		
		5.3.2		
5.4	PREFERRED MASS	5.4.1		
6	DATA PLATE	6.1.1		
		6.1.2		
		6.1.3		
		6.1.4		
7	QUALITY CONTROL	7.1		
8	LEGAL AND OPERATIONAL	8.1		
		8.2		
		8.3		

**NOTE:** Tenderers must submit this schedule of compliance together with the specification of the product on offer. Failure to submit this schedule of requirements and the specification shall lead disqualification.