

## REQUEST FOR QUOTATIONS

Transnet Freight Rail a Division of Transnet SOC Ltd. invites all interested parties to respond to a request for quotation (RFQ) as indicated below. All RFQ's should be submitted on the appropriate tender forms and should be deposited in the Tender Box before 12h00 on the closing date of the RFQ/s.

If delivered by hand, the RFQ submissions must be addressed to The Secretariat of the Transnet Freight Rail Acquisition Council ( Tenderbox) , Admin Support, 2 nd Floor foyer, Fleming street, Port Elizabeth , 6000. If posted Transnet Freight Rail, Secretariat of the Acquisition Council, Admin Support Office, Po Box 13213, Humewood, Port Elizabeth , 6013

RFQ documents may be obtained **Free Of Charge** on and after 27 January 2014 at the Transnet Freight Rail , Admin Support, Room 2<sup>nd</sup> Floor, Room 206, Fleming street, Port Elizabeth during the office hours **09h00 – 12h45 and 13:30 - 15h00** during weekdays.

RFQ documents may be viewed from the website by clicking on the RFQ number that is highlighted in red on the website: (<http://www.transnetfreightrail-tfr.net>)

**RFQ NUMBER : PTH 52706**

**DESCRIPTION : 18 EA LIGHTWEIGHT ABRASIVE RAIL SAW ( STIHL DISC CUTTER) MODEL MZ350S OR SIMILAR (REQUIRED IN NORTH END, PORT ELIZABETH )**

**CLOSING DATE : 11 February @ 12H00.**

**For enquiries regarding the collection of the RFQ please contact:**

**NAME : R.BLOM**

**TEL : 041 – 507 2721**

**Email: [Ronelle.blom@transnet.net](mailto:Ronelle.blom@transnet.net)**

**Transnet Freight Rail urges Clients & Suppliers to report fraud/corruption at Transnet to TIPOFFS ANONYMOUS: 0800 003 056**



**Transnet freight rail**, a division of

**TRANSNET SOC LTD**

Registration Number 1990/000900/30

[hereinafter referred to as **Transnet**]

**REQUEST FOR QUOTATION [RFQ] No : PTH 52706**

**FOR THE : 18 EA LIGHTWEIGHT ABRASIVE RAIL SAW ( STIHL DISC CUTTER)  
MODEL MZ350S OR SIMILAR (REQUIRED IN NORTH END PORT ELIZABETH ):**

**ISSUE DATE : 27 January 2014**

**CLOSING DATE: 11 February 2014**

**CLOSING TIME: 12:00**

**Contacts:**

Up to the closing date : D.Visser : daphne.visser@transnet.net Tel 041 507 2718

After closing date : Ronelle : ronelle.blom@transnet.net Tel 041 507 2721

**SCHEDULE OF DOCUMENTS**

<b>SECTION 1</b>	<b>:</b>	<b>NOTICE TO BIDDERS</b>	<b>PAGE 3 - 9</b>
<b>SECTION 2</b>	<b>:</b>	<b>QUOTATION</b>	<b>PAGE 10</b>
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**Section 1**  
**NOTICE TO BIDDERS**

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

**METHOD:** Post and/or courier

**CLOSING VENUE:**

**Postal Address:**

Transnet Freight Rail  
Secretariat of the Acquisition Council, Admin Support Office  
P.O.Box 13213  
Humewood  
Port Elizabeth  
6013

**Physical Address:**

Transnet Freight Rail  
Secretariat of the Acquisition Council, Admin Support Office  
FC Sturrock  
2<sup>st</sup> Floor Passage  
Fleming street  
Port Elizabeth

**1 Responses to RFQ**

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

**2 Broad-Based Black Economic Empowerment [B-BBEE]**

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a valid B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

**2.1 B-BBEE Scorecard and Rating**

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note the following:

- In this RFQ, Transnet will apply the 80/20 preference point system prescribed in the PPPFA if the lowest acceptable bid is greater than Thirty Thousand rand (R 30 000.00).
- Proposals will be evaluated on price which will be allocated 80 points and preference which will be allocated 20 points.

- The 80/20 preference point system applies where the acquisition of the Services will be less than R1 000 000.00. However, if the 80/20 preference point system is stipulated in this RFQ and all Bids received exceed R1 000 000.00, the RFQ will be cancelled.

In compliance with the Government Gazette No 34612, Notice No. 754 dated 23 September 2011, as from 1 October 2011 valid B-BBEE Verification Certificates must be issued by:

- Verification Agencies accredited by the South African National Accreditation System [SANAS]; or
- Registered Auditors approved by the Independent Regulatory Board of Auditors [IRBA], in accordance with the approval granted by the Department of Trade and Industry.

Enterprises will be rated by such agencies based on the following:

- Large Enterprises** [i.e. annual turnover greater than R35 million]:
  - Rating level based on all seven elements of the B-BBEE scorecard
- Qualifying Small Enterprises – QSE** [i.e. annual turnover between R5 million and R35 million]:
  - Rating based on any four of the elements of the B-BBEE scorecard
- Exempted Micro Enterprises – EME** [i.e. annual turnover less than R5 million]:

In accordance with B-BBEE Codes of Good Practice [Statement 000, Section 4], any enterprise with an annual total revenue of R 5 million or less qualifies as an EME.

- Automatic rating of B-BBEE Level 4 irrespective of race or ownership
- Black ownership greater than 50% or Black Women ownership greater than 50% automatically qualify as B-BBEE Level 3

Sufficient evidence to qualify as an EME would be a certificate (which may be in the form of a letter) from an auditor or accounting officer or a certificate from a Verification Agency accredited by SANAS. The certificate must confirm the company's turnover, black ownership / black female ownership, B-BBEE status level and validity date.

*Respondents are required to furnish proof of the above to Transnet. [i.e. a valid detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or a valid certificate in respect of EMEs].*

Transnet will accordingly allocate a maximum of **20 [twenty] points** to the Respondent's final score based on an entity's B-BBEE scorecard rating.

**N.B. Failure to submit a B-BBEE certificate, which is valid as at the Closing Date of this RFP, will result in a score of zero being allocated for B-BBEE.**

*[Refer clause 18 below for Returnable Documents required]*

### 3 Communication

- Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

- b) A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: Daphne Visser

Email: [daphne.visser@transnet.net](mailto:daphne.visser@transnet.net)

- c) Respondents may also, at any time after the closing date of the RFQ, communicate with The Secretariat of the Acquisition Council, Admin Support Office, Ronelle Blom, on any matter relating to its RFQ response:

Telephone 041 507 2721

Email [Ronelle.blom@transnet.net](mailto:Ronelle.blom@transnet.net)

#### **4 Tax Clearance**

The Respondent's original valid Tax Clearance Certificate must accompany the Quotation. Failure to provide this document with the RFQ submission may result in disqualification.

#### **5 VAT Registration**

The valid VAT registration number must be stated here: \_\_\_\_\_ *[if applicable].*

#### **6 Legal Compliance**

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

#### **7 Changes to Quotations**

Changes by the Respondent to its submission will not be considered after the closing date and time.

#### **8 Pricing**

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

#### **9 Prices Subject to Confirmation**

Prices quoted which are subject to confirmation will not be considered.

#### **10 Negotiations**

Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents.

#### **11 Binding Offer**

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

#### **12 Disclaimers**

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider; or
- make no award at all.

In addition, Transnet reserves the right to exclude any Respondent from the bidding process who has been convicted of a serious breach of law during the preceding 5 [five] years, including but not limited to breaches of the Competition Act 89 of 1998. Respondents are required to indicate below whether or not they have been found guilty of a serious breach of law during the past 5 [five] years:

I/We \_\_\_\_\_ do hereby certify that I/we **have/have not been** found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

\_\_\_\_\_

DATE OF BREACH:

\_\_\_\_\_

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

**13 Respondent's Samples N/A**

Only in cases when the Respondent submits a sample(s) of the goods / products / material quoted for, the sample(s) must be endorsed with the RFQ number and description and forwarded on or before the deadline date to the following addressee:

.....

**14 Evaluation Criteria**

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

- **Administrative responsiveness** - Completeness of response and returnable documents

- Weighted evaluation based on 80/20 preference point system as indicated in paragraph 2 above:
  - Pricing and price basis [firm] - whilst not the sole factor for consideration, competitive pricing and overall level of unconditional discounts<sup>1</sup> will be critical
  - B-BBEE status of company

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<sup>1</sup> Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected.





## 18 Returnable Documents

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

- a) Respondents are required to submit with their Quotations the **Returnable Documents**, as detailed below.

***Failure to provide all these Returnable Documents at the Closing Date and time of this RFQ may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.***

All Sections, as indicated in the footer of each page, must be signed, stamped and dated by the Respondent. Please confirm submission of these Returnable Documents by so indicating [Yes or No] in the table below:

Returnable Documents	Submitted [Yes or No]
SECTION 1 : Notice to Bidders	
<ul style="list-style-type: none"> <li>- Valid B-BBEE Verification Certificate [RSA Large Enterprises and QSEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard</li> </ul>	
<ul style="list-style-type: none"> <li>- Valid B-BBEE certificate from auditor, accounting officer or SANAS accredited Verification Agency [RSA EMEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard</li> </ul>	
<ul style="list-style-type: none"> <li>- In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement</li> </ul>	
SECTION 2 : Quotation Form	
SECTION 3: Vendor Application Form <ul style="list-style-type: none"> <li>• Original cancelled cheque or bank verification of banking details</li> <li>• Certified copies of IDs of shareholder/directors/members [as applicable]</li> <li>• Certified copy of Certificate of Incorporation [CM29/CM9 name change]</li> <li>• Certified copy of share certificates [CK1/CK2 if C.C.]</li> <li>• Entity's letterhead</li> <li>• Certified copy of VAT Registration Certificate [RSA entities only]</li> <li>• Certified copy of valid Company Registration Certificate [if applicable]</li> <li>• Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]</li> </ul>	

Respondent's Signature

Date & Company Stamp

## Section 2 QUOTATION FORM

I/We \_\_\_\_\_  
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard Terms and Conditions for the Supply of Goods or Services to Transnet [available on request]; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

### Price Schedule

I/We quote as follows for the goods required, on a "delivery nominated designation" basis excluding VAT

ITEM	Description of Goods	Unit of Measure	Quantity	Unit price	Total VAT Excl Vat (ZAR)
1	Light weight Abrasive Rail Saw Stihl disc cutter model MZ 350 S or similar as per annexure A Required in Port Elizabeth	EA	18 (Eighteen)		

**DELIVERY TIME :** \_\_\_\_\_

#### Notes to Pricing:

- a) **All Prices must be quoted in South African Rand, exclusive of VAT but inclusive of delivery. ( NB Failure to include delivery cost will result in your RFQ to be overlooked**
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

**Section 4**  
**SPECIFICATIONS**  
**Annexure A**

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.....  
Respondent's Signature

.....  
Date & Company Stamp

**LIGHTWEIGHT ABRASIVE RAIL SAW (stihl disc cutter) MODEL MZ350S OR SIMILAR**  
**Required: 18**

**TECHNICAL DATA**

Petrol engine Stihl TS 800, 2-stroke, electronic high energy ignition, triple air filtration with cyclone pre-filtration:	6.8 HP (5 kW) at 9 000 rpm
Filter life	14 hours
Fuel tank capacity	1.2 litre
Petrol consumption	1.7 litre per hour
Cutting disc	350 mm diameter
Spindle diameter	25.4 mm to 22.2 mm
average cutting time	from 70 to 90
<b><u>ACOUSTIC LEVEL</u></b>	
Acoustic pressure level when cutting	102 dB(A)
Acoustic power level	113.3 LwA

**VIBRATIONS & SOUND**

Vibrations level (acceleration handle)	6.2 m.s-2
Vibration level (front handle)	7.1 m.s-2
Estimation of vibration level for 1 hour use distributed on a 8 hours day	2.8 m.s-2

**DIMENSIONS**

Length	760 mm
Width	315 mm
Height	430 mm
Weight of rail saw without guiding support	16.5 kg
Weight of guiding support	6.8 kg

**Section 6**  
**Bid Conditions**

- A. VENDOR APPLICATION FORM ( Only when requested to be completed)
- B. GENERAL BID CONDITIONS
- C. SUPPLIER CODE OF CONDUCT

By signing the RFQ documents, the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof and Transnet Limited will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purposed of calculating tendered prices or otherwise.

( Available on request and can be viewed on Transnet WEB site)

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**SIGNATURE OF RESPONDENTS AUTHORISED REPRESENTATIVE:**

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Respondent's Signature

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Date & Company Stamp