

### TRANSNET FREIGHT RAIL a Division of TRANSNET SOC LIMITED (Registration No. 1990/000900/30)

### **REQUEST FOR QUOTATION ("RFQ")**

### **RFQ NUMBER CRAC- OGS-8825**

SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

ISSUE DATE

INFORMATION SESSION

TIME

**CLOSING DATE** 

**CLOSING TIME** 

OPTION DATE

: 10 JULY 2012

: 03 JULY 2012

10H00

:

17 JULY 2012

10H00 A.M

: 30 OCTOBER 2012

FOR DIRECTIONS / SITE CONTACT SIMON (083 254 7836)

TENDER BOX ALLOCATED AT THE CHAIRPERSON TRANSNET FREIGHT RAIL ACQUISITION COUNCIL, GROUND FLOOR, INYANDA HOUSE 1, 21 WELLINGTON ROAD, PARKTOWN, JOHANNESBURG.

Please note that late responses and those delivered or posted to the wrong address will be disqualified.

Respondent's signature

Date and company stamp



### RFQ NUMBER CRAC- OGS-8825

### SCHEDULE OF DOCUMENTS

- 1. Notice to Bidders
- 2. Requisition for quotation
- 3. Scope of Work and General specification
- 4. Returnable Schedules / Documents
- 5. Information session certificate
- 6. Supplier Declaration Form
- 7. General Tender Conditions (CSS5 Services)
- 8. Standard Terms and Conditions of Contract (US7 Services)
- 9. Non-Disclosure Agreement
- 10. Suppliers Code of Conduct



### RFQ NUMBER CRAC- OGS-8825

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

Quotations are requested from interested Respondents to supply the above-mentioned requirement to TRANSNET FREIGHT RAIL.

On or after 03/07/2012 the RFQ documents may be inspected at, and are obtainable from the office of TRANSNET Freight Rail Tender Advice Centre, Inyanda 1, Ground Floor, 21 Wellington Road, and Parktown.

## A COMPULSORY INFORMATION MEETING WILL BE HELD AT THE FOLLOWING VENUE

VENUE :

7<sup>TH</sup> FLOOR BOARDROOM, NO. 1 ANVIL ROAD, ISANDO

Time : 10h00

Date : 10 July 2012

The site meeting is compulsory and companies not attending <u>will be overlooked</u> during the tender awarding process.

### PLEASE BRING THE VALID DOCUMENT ON THE DAY OF BRIEFING AND ALSO MAKE SURE THAT YOU BRING YOUR SAFETY SHOES AND REFLECTIVE VEST ON SITE

NAME:Gladys MtamboTel(011) 584-0597Emailgladys.mtambo@transpet.net

A non-refundable tender fee of R100.00 (inclusive of Vat) is applicable per tender (listed below). Payment is to be made to Transnet Freight Rail, Standard Bank Account number 203158598, Branch code 004805. The deposit slip must reflect the tender number and the Company Name. Receipt/s to be presented prior to collection of the tender/s.

NOTE: This amount is not refundable.

Tenders in duplicate must reach the Chairperson, TRANSNET Freight Rail Acquisition Council, P.O.Box 4244, Johannesburg 2000 before the closing hour on the date shown below, and must be enclosed in a sealed envelope which must have inscribed on the outside:

Tender No: CRAC- OGS-8825DescriptionSUPPLY AND INSTALL BONDING AT OGIES MAIN LINE.Closing date and time :17 July 2012 AT 10H00Closing address (refer options below)



### DELIVERY INSTRUCTIONS FOR THIS RFQ:

- <u>1 If posted,</u> the envelope must be addressed to the Chairperson, TRANSNET Freight Rail Acquisition Council, P.O. Box 4244, Johannesburg 2000 and must be dispatched in time for sorting by the Post Office to reach the Chairperson before the closing time of the RFQ. In the event of the late receipt of a Proposal, the Respondent's franking machine impression will not be accepted as proof that the response was posted in time.
- <u>2 If delivered by hand</u>, the envelope is to be deposited in the TRANSNET tender box which is located at the main entrance, Inyanda House,21 Wellington road, Parktown, Johannesburg and should be addressed as follows:

The measurements of the "tender slot" are 500mm wide x 100mm high, and Respondents must please ensure that response documents or files are not larger than the above dimensions. Responses which are too bulky (i.e. more than 100mm thick) must be split into two or more files, and placed in separate envelopes.

It should also be noted that the above tender box is located at the main entrance and is accessible to the public 24 hours per day, 7 days a week.

<u>3 If dispatched by courier</u>, the envelope must be addressed as follows and delivered to the Office of The Chairperson, TRANSNET Freight Rail Acquisition Council and a signature obtained from that Office.

THE CHAIRPERSON TRANSNET FREIGHT RAIL ACQUISITION COUNCIL INYANDA HOUSE, 21 WELLINGTON ROAD PARKTOWN, JOHANNESBURG, 2001

- 1. Please note that this RFQ closes punctually at 10:00 on Tuesday 17 July 2012
- 2. If responses are not posted or delivered as stipulated herein, such responses will not be considered and will be treated as "UNRESPONSIVE".
- 3. NO EMAIL OR FACSIMILE RESPONSES WILL BE CONSIDERED
- 4. The responses to this RFQ will be opened as soon as practicable after the expiry of the time advertised for receiving them.
- 5. TRANSNET shall not, at the opening of responses, disclose to any other company any confidential details pertaining to the Quotations received, i.e. pricing, delivery, etc. The names and location of the Respondents will, however, be divulged to other Respondents upon request.
- 6. Envelopes must not contain documents relating to any RFQ other than that shown on the envelope.
- 7. No slips are to be attached to the response documents. Any additional conditions must be embodied in an accompanying letter. Alterations, additions or deletions must not be made by the Respondent to the actual RFQ documents.

### 8. BROAD-BASED BLACK ECONOMIC EMPOWERMENT ("BBBEE")





TRANSNET fully endorses and supports the South African Government's Broad-Based Black Economic Empowerment Programmed and it is strongly of the opinion that all business enterprises have an equal obligation to redress the imbalances of the past. TRANSNET would therefore prefer to do business with business enterprises who share these same values and who are prepared to contribute to meaningful BBBEE initiatives (including and not limited to enterprise development, subcontracting and Joint Ventures) as part of their tender response.

Transnet would accordingly allow a "preference" in accordance with the 10% preference system, as per the Preferential Procurement Policy Framework Act 5 of 2000 (as amended) to companies who provide a BBBEE accreditation Certificate. All procurement and disposal transactions in excess of R30000 will be evaluated accordingly. All transactions below R 30,000 will as far as possible be earmarked for EME's.

TRANSNET consequently urges Respondents (Large enterprises and QSE's – see below) to have themselves duly accredited by any one of the Accreditation Agencies **approved** by SANAS (South African National Accreditation System, under the auspices of the **D**TI).

In terms of Government Gazette No. 32467, Notice No. 810 dated 31 July 2009, as from 1 February 2010 only BBBEE certificates issued by Accredited Verification Agencies of Verification Agencies that are in possession of a valid pre-assessment letter from South African National Accreditation System will be valid.

However accreditation certificates issued by non-accredited verification agencies before 01 February 2010 and which are still within their one (1) year validity period will still be acceptable, until their expiry date provided that the accreditation was done in accordance with the latest codes (i.e. those promulgated on 9 February 2007).

BBBEE Accreditation Certificates issued after the published date i.e. 01 February 2010, by a Verification Agency not approved by SANAS, will NOT be acceptable as from 01 February 2010.

Enterprises will be rated by such Accreditation Agencies based on the following:

### (a) Large Enterprises (i.e. annual turnover >R35 million):

- > Rating level based on all 7 (seven) elements of the BBBEE scorecard
- > Enterprises to provide BBBEE certificate and detailed scorecard (to be renewed annually)
- (b) Qualifying Small Enterprises QSE (i.e. annual turnover >R5 million but <R35 million):
  - > Rating based on any 4 (four) of the elements of the BBBEE scorecard
  - > Enterprises to provide BBBEE certificate and detailed scorecard (to be renewed annually)

### (c) <u>Exempted Micro Enterprises – EME (i.e. annual turnover <R5m are exempted</u> <u>from being rated or verified)</u>:

- Automatic BBBEE Level 4 rating, irrespective of race ownership, i.e. 100% BBBEE recognition
- Black ownership >50% or Black Women ownership >30% automatically qualify as Level 3 BBBEE rating, i.e. 110% BBBEE recognition



EME's should provide documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30% (to be renewed annually) from their Auditors / Accounting Officers

In addition to the above, Respondents who wish to enter into a Joint Venture (JV) or subcontract portions of the contract to BBBEE companies must state in their Tenders / Proposals the percentage of the total contract value which would be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and/or sub-contractors, as well as a breakdown of the distribution of the aforementioned percentage allocation must also be furnished with the tender response to enable Transnet to evaluate / adjudicate on all tenders received on a fair basis.

Each Respondent is required to furnish proof of its BBBEE status (Certificate and Detailed Scorecard) and ensure that the documentation is valid at the date of Tender Submission as stipulated above to TRANSNET.

Failure to submit your BBBEE Certificate and Detailed Scorecard will result in a score of zero being allocated for BBBEE evaluation.

Turnover: Indicate your company's most recent annual turnover:

R.....

- If annual turnover <R5m, please attach auditors / accounting officers letter confirming annual turnover and percentage black ownership as well as Black Women ownership
- If annual turnover >R5m please attach BBBEE certificate and detailed scorecard from an accredited rating agency.

**The DTI** has created an online **B-BBEE Registry** (http://www.dti.gov.za) in order to provide a central and standardized source of the B-BBEE status of all entities, and to facilitate the flow of this information amongst entities by providing a Unique Profile Number (UPN) per each listing. Existing and prospective suppliers are therefore urged to list their B-BBEE status on the DTI Registry. Hence, entities verified by DTI, will receive the following benefits:

- Their BBBEE status will be verified and confirmed by the DTI, before listing on the Registry

- Listing on the Registry will provide suppliers the option to market themselves on the DTI B-BBEE Opportunities Network. This is a search engine that is designed to help businesses find B-BBEE compliant entities who match specific requirements in terms of the nature of services/goods provided, region, B-BBEE status or other search criteria.

Transnet supports this DTI initiative and will use the DTI Registry to verify prospective and existing suppliers' BBBEE credentials.

Kindly provide Transnet with your DTI B-BBEE UNIQUE PROFILE NUMBER with all tender submissions.

### DTI BBBEE UNIQUE PROFILE NUMBER:

Failure to submit your BBBEE information in terms of the above-mentioned clauses will result in a score of zero being allocated for BBBEE evaluation.

### 9. COMMUNICATION

Respondents are warned that a response will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of





TRANSNET in respect of an RFQ between the closing date and the date of the award of the business.

A respondent may, however, BEFORE THE CLOSING DATE AND TIME, direct any enquiries relating to the RFQ to the TRANSNET employee as indicated in (2) above.

### 10. RFQ SCHEDULE

Respondents will be contacted as soon as practicable with a status update. At this time short-listed Respondents may be asked to meet with TRANSNET representatives. Respondents are to provide a list of persons who are mandated to negotiate on behalf of their company, together with their contact details.

### **10.1 INSTRUCTIONS FOR COMPLETING THE RFQ**

- (i) Sign one set of documents (sign and date the bottom of each page). This set will serve as the legal and binding copy. A duplicate set of documents is required. This second set can be a copy of the original signed Proposal
- (ii) Both sets of documents to be submitted to the address specified above.
- (iii) The following returnable documents must accompany all Proposals:
  - the Respondent's latest audited financial statements;
  - the Respondent's valid Tax Clearance Certificate.
  - A CD copy where applicable

### 11. COMPLIANCE

The Respondent shall be in full and complete compliance with any and all applicable State and Local Laws and Regulations.

### **12. ADDITIONAL NOTES:**

- All returnable documents as indicated in the Proposal Form (Section 3) must be returned with the response
- Changes by the Respondent to its submission will not be considered after the closing date
- The person or persons signing the Proposal must be legally authorized by the Respondent to do so (Refer Section 4). A list of those person(s) authorized to negotiate on your behalf must be submitted along with the Proposal
- All prices must be quoted in South African Rands
- TRANSNET reserves the right to undertake post-tender negotiations with the preferred Respondent or any number of short-listed Respondents

NB: Unless otherwise expressly stated, all Proposals furnished pursuant to this Request shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated. TRANSNET reserves the right to reject any or all offers.

### FAILURE TO OBSERVE ANY OF THE ABOVE-MENTIONED REQUIREMENTS MAY RESULT IN THE PROPOSAL BEING REJECTED.

### 13.DISCLAIMERS

Respondents are hereby advised that TRANSNET is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Proposal in response to it. In particular, please note that TRANSNET reserves the right to:



- modify the RFQ's Goods or Services and request Respondents to re-bid on any changes
- reject any Proposal which does not conform to instructions and specifications which are detailed herein
- disqualify Proposals submitted after the stated submission deadline
- not necessarily accept the lowest priced Proposal
- reject all Proposals, if it so decides
- award a contract in connection with this Proposal at any time after the RFQ's closing date
- award only a portion of the proposed Goods or Services which are reflected in the scope of this RFQ
- split the award of the contract between more than one Supplier
- make no award of a contract

Kindly note that TRANSNET will not reimburse any Respondent for any preparation costs or other work

performed in connection with this Proposal, whether or not the Respondent is awarded a contract.

# 14. Any PROPOSAL submitted by a Respondent is subject to negotiation and review of the proposed contract by TRANSNET's Legal Counsel.

NAME OF RESPONDENT:			
PHYSICALADDRESS:		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	•
Respondent's contact person:	Name:	U	
	Designation:		
	Telephone:		
	Cell phone:		
	Facsimile:		
	Email:		
TRANSM	FT urges its clier	nts and suppliers to	alana ha
INANON		r corruption	report
0.0			ta
On	the part of TRANS	SNET's employees	10
TI	P-OFFS ANONYM	OUS : 0800 003 05	6
			-



### **SECTION 2**

### **REQUEST FOR QUOTATION ("RFQ")**

### **RFQ NUMBER CRAC- OGS-8825**

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

<b>REQUISITIO</b>	N FOR QUO	<u>TATION</u>					
MESSRS:			SUPPLY CHAIN SERVICES Contact Gladys				
			Mtambo Tel: (011) 584-0597				
Tel (011) Fax (011)			0				
ISSUE DATE	ISSUE DATE 03/07/2012						
CLOSING DA	CLOSING DATE 17/07/2012 (10h00)						
Prices in So	uth African	currency, including all costs.					
Direct to consignees							
ITEM NO:	DESCRIPT	ION	Price				
1	Supply and	d install bonding at Ogies main line					
Total price for							
2.Prices mu							
3. Direct deliv		Transnet Freight Rail (Isando)					
4.Contact pe		Simon (083 254 7836)					
5 COMDINA		IMENTS					

### NOTE:

### 5.1. Return of tender documents

The tender documents must be submitted on the closing date in **duplicate** and failure to do so will automatically disqualify your offer.

### 5.2. The following documents are compulsory, and they must be attached to the tender document

If <u>Not</u> your tender will not be considered.

- a) Tax Clearance Certificate
- b) Supplier Declaration Form
- c) Current Vat Registration No. (provide proof if exempted)
- d) BBBEE level certification and Score Card



### 6. FRAUD HOTLINE

Transnet strives to be fair, equitable and just in all its dealings with tenderers. As such we encourage all tenderers to report any practice, activity or information that they are aware of or become aware of which may result in any perception of or actual fraud being committed against or in the name of Transnet. The hotline details are:-

Hotline telephone: 0800 003 056

Email: Fax:

transnet@tip-offs.com 0800 007 788

All information received will be treated with the utmost confidentiality

### 7. BUSINESS ADJUDICATION CRITERIA:

### 7.1."Order winning criteria"

- .on 7.1.1.Total Price for the service/Competitive pricing
- 7.1.2. References / previous performance record
- 7.1.3. Financial Capacity

### 7.2."Technical"

- 7.2.1.Compliance to specification
- 7.2.2. Technical capacity
- 7.2.3. Risk and Safety Plan
- 7.2.4. Delivery Schedule

### 7.3."BBBEE"

7.3.1. Provide BBBEE level Certification

N



### **COMPANY INFORMATION**

### 9. STATEMENT OF WORK (S) SUCCESSFULLY CARRIED OUT BY THE TENDERER:

Tenderers are to advise which other companies have they successfully provided or are currently providing similar services.

For whom done	Period	Contact person and Telephone or Cell number
		1
		N
	$\sim$	•
C	Ū.	
	For whom done	For whom done    Period      Image: Constraint of the second se



### **RFQ NUMBER CRAC- OGS-8825**

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

### SCOPE OF WORK

# **Contract Data**

### The Employer is

Name Address Telephone E-mail	Transnet Limited Tr 6 <sup>th</sup> Floor, Goods Bui (011) 570 7010 <u>Thato.tabane@trans</u> <u>Simon.matshika@tr</u>	ilding, 1 Anvil Road, Fax No. 011 774 <u>snet.net</u>	ISĂNDO	22
The works is	SUPPLY AND IN	STALL BONDING.		
The site is	DRYDEN, DELM	AS, KENDAL, ARBOR,	AND ARGENT STATIONS	
The starting date is				
The completion date is				
The reply period is			week	S
The defects date is	completion		weeks a	after
The defect correction p	eriodis	2(two)	week	S
The delay damages are	per day	R2, 000.00		
The assessment day is	the month	13 <sup>th</sup> (thirteen)	of e	each
The retention is		N/A	9	%
Does the United Kingdo Regeneration Act (1996	-	Construction and	Νο	
The Adjudicator	' is			
Name	To be advised if dis	putes arise		
Address Telephone E-mail		Fax No		

.....



# **Contract Data**

The interest rate on late payment is ...... % per complete week of delay.

The *Contractor* is not liable to the *Employer* for loss of or damage to the *Employer*'s property in excess of...... for any one event.

The *Employer* provides this

### Insurance Transnet Principal Control Insurance

The minimum amount of cover for the third insurance stated in the

Insurance Table is > R25,000.00 (Limited to R10,000,000.00. for any one event)

The minimum amount of cover for the fourth insurance stated in the

Insurance Table is Not applicable.....

The adjudicator nominating body is **The Chairman of the Association of Arbitrators (Southern Africa)** 

The tribunal is Arbitration.....

If the tribunal is arbitration,

the arbitration procedure is The rules for the Conduct of Arbitrators of the Association of Arbitrators (Southern Africa)

The *conditions of contract* are the NEC3 Engineering and Construction Short Contract (June 2005) and the following additional conditions:

As mentioned in paragraph 1.0 (Contractual obligations)

# 1.0 CONTRACTUAL OBLIGATIONS

### <u>A:</u>

- 1.1 This project specification covers Transnet Freight Rail's requirement for the supply and installation of bonding from Welgedag to Ogies including Persida and Harwerklip lines under the control of Depot Engineer, Isando.
- **1.2** A compulsory clarification and site meeting will held on the 10 July 2012, at ISANDO DEPOT at 10H00.



- **1.3** Tenders must be deposited to the Tender Box, which will be located in the foyer of INYANDA HOUSE, Transnet freight rail and shall be addressed as follows: Chairperson, Transnet Freight Rail Acquisition Council, Inyanda House, 21 Wellington Road, Parkton.
- 1.4 Tenders must be enclosed in a sealed envelope bearing the tender number "TBA on the outside.

### 1.5 Please note that this tender closes punctually at TBA

- 1.6 Tenderers shall submit their **offers in duplicate** otherwise their offers will be over-looked.
- 1.7 Tenderers must duly fill in the Tender Form E4 and its Annexure and submit the same with their offers.

### <u>B:</u>

- 1.1 The Contractor shall not make use of any sub-Contractor to perform the works or parts thereof without prior permission from the Project Manager.
- 1.2 The Contractor shall ensure that a safety representative is at site at all times.
- 1.3 The Contractor shall comply with all applicable legislation and Transnet safety requirements adopted from time to time and instructed by the Project Manager / Supervisor. Such compliance shall be entirely at his own cost, and shall be deemed to have been allowed for in the rates and prices in the contract.
- 1.4 The Contractor shall, in particular, comply with the following Acts and Transnet Specifications:-
  - 1.4.1 The Compensation for Occupational Injuries and Diseases Act, No. 130 of 1993. The Contractor shall produce proof of his registration and good standing with the Compensation Commissioner in terms of the Act.
  - 1.4.2 The Occupational Health and Safety Act (Act 85 of 1993).
  - 1.4.3 The explosive Act No. 26 of 1956 (as amended). The Contractor shall, when applicable, furnish the Project Manager / Supervisor with copies of the permits authorising him or his employees, to establish an explosives magazine on or near the site and to undertake blasting operations in compliance with the Act.
  - 1.4.4 The Contractor shall comply with the current Transnet Specification E.4E, Safety Arrangements and Procedural Compliance with the Occupational Health and Safety Act, Act 85 of 1993 and Regulations and shall before commencement with the execution of the contract, which shall include site establishment and delivery of plant, equipment or materials, submit to the Project Manager / Supervisor.
  - 1.4.5 The Contractor shall comply with the current Specification for Works On, Over, Under or Adjacent to Railway Lines and near High Voltage Equipment – E7/1, if applicable, and shall take particular care of the safety of his employees on or in close proximity to a railway line during track occupations as well as under normal operational conditions.
- 1.5 The Contractor's Health and Safety Programme shall be subject to agreement by the Project Manager / Supervisor, who may, in consultation with the Contractor, order



supplementary and/or additional safety arrangements and/or different safe working methods to ensure full compliance by the Contractor with his obligations as an employer in terms of the Act.

- 1.6 In addition to compliance with clause 1.4 hereof, the Contractor shall report all incidents in writing to the Project Manager / Supervisor. Any incident resulting in the death of or injury to any person on the works shall be reported within 24 hours of its occurrence and any other incident shall be reported within 48 hours of its occurrence.
- 1.7 The Contractor shall make necessary arrangements for sanitation, water and electricity at these relevant sites during the installation of the equipments.
- 1.8 A penalty charge of **R2,000.00** per day will be levied for late completion.
- 1.9 The Contractor shall supply a **site diary** (with triplicate pages). This book shall be used to record any unusual events during the period of the work. Any delays to the work shall also be recorded such as delays caused by poor weather conditions, delays caused by permits being cancelled etc. The appointed Project Manager or Supervisor must countersign such delays. Other delays such as non-availability of equipment from 3<sup>rd</sup> party suppliers must be communicated to the Project Manager or Supervisor in writing.
- 1.10 The Contractor shall supply a **site instruction book** (with triplicate pages). This book shall be used to record any instructions to the Contractor regarding problems encountered on site for example the quality of work or the placement of equipment. This book shall be filled in by the Project Manager or Supervisor and must be countersigned by the Contractor.
- 1.11 Both books mentioned in 1.10 and 1.11 shall be the property of Transnet Freight Rail and shall be handed over to the Project Manager or Supervisor on the day of energising or handing over.
- 1.12 All processes or the manufacture and assembly of the product components must be subjected to a quality assurance system.
- 1.13 The Contractor will assume full responsibility for assuring that the products purchased meet the requirements of Transnet Freight Rail for function, performance, and reliability, including purchased products from 3<sup>rd</sup> part suppliers/Manufacturers.
- 1.14 The Contractor shall prove to Transnet Freight Rail that his equipment or those supplied from 3<sup>rd</sup> party suppliers/manufacturers confirms to Transnet freight rail specifications.
- 1.15 The Contractor will remain liable for contractual delivery dates irrespective of deficiencies discovered during workshop inspections.



# **Contract Data**

# The Contractor's Offer

The Contractor is Name Address ..... ..... Telephone ..... Fax No. ..... E-mail ..... The percentage for overheads and profit added to the Defined Cost for people is....%. The percentage for overheads and profit added to other Defined Cost is.....%. The Contractor offers to Provide the Works in accordance with the conditions of contract for an amount to be determined in accordance with the conditions of contract. The offered total of the Prices is Signed on behalf of the Contractor Name Position . . . . . . . . . Signature Date ..... The Employer's Accept се The Employer accepts the Contractor's Offer to Provide the Works Signed on behalf of the Employer Name ..... Position ..... Signature ..... Date .....





Price	Description	Unit	Qty	Rate	Price		
A	Supply and install bonding complete with		-				
~	corrosion protection grease.Dismantle, remove, and transport all existing	aum	1	1	1		
1	bonding from site to Springs depot.	sum	1				
4	Drill 13.5mm holes through rail for mast to rail bonding.	each	25				
5	Drill 13.5mm holes through mast pole for mast to rail bonding.	each	25				
6	Install Mast to Rail bonding (with extra 1.2m over and above required for nominal 3,2m mast track centers)	each	25		1		
7	Drill 13.5 holes for balancing bonds.	each	80				
8	Install balancing bonds.	each	40				
11	Supply and Install 97mm <sup>2</sup> steel PVC insulated bonding cable.	m	200	U			
12	Excavate for the burial of bonds to Drawing CEE-TU-35 and CEE-TU-36	each	25				
13	Testing and Pre-commissioning.	sum	1				
14	P's & G's	sum	1				
15	Security	sum	1				
Α	Total Price for Og	ies line =	R				
В	Contingency (10	% of A) =	R				
C	SUB TOTAL	. (A+B) =	R				
D	VAT (14	% of C) =	R				
E	Gross Tota	Gross Total (C+D) = R					

**NOTE:** The quantities given are provisional and are included for the sole purpose of evaluating the tender amount. These quantities may be altered, if necessary, on the sole discretion of the Engineer.



# Contract Data

Works Information

# 2.0 SCOPE

- 2.1 This specification covers Transnet Freight Rail's requirements for installation of bonds on all types of rails, and between rails and steel structures using the new expanding collar system.
- 2.2 The work must be done as specified and shall be completed in all respects.

### WORK SITES

SITE	KM	LINE
DELMAS	23/7 – 22/11	1 & 2
DRYDEN	33/11	2
ARGENT	43/3 – 43/9	2
ARBOR	51/7 – 51/1	1&2
KENDAL	59/10 – 61/2	1

# 3.0 STANDARDS

- 3.1 Unless otherwise specified all material and equipment supplied shall comply with the current edition of the relevant SANS, BS, IEC or Transnet Freight Rail publication where applicable.
- 3.2 The following publications are referred to in this specification:

### 3.2.3. Transnet Freight Rail Publications:

BBC 1678 version 1	Specification for bonding for 3kv DC traction systems.
BBC 1845	Work procedure for installation of WAM/Spoornet
fasteners.	
BBB 6017 version 2	Specification for Rail Bond Fasteners.
CEE-TU-35	Bonding: Mast to Rail (Single Bond).
CEE- TU-36	Cross-bonding: Multiple tracks
CEE-TU-50	Clip for fastening bond onto sleeper.
CEE-TU-120	Connection of Bonds to Web of Rail.
BBC 7863	Connection of bonds to OHTE steel structures.
BBC 7864	Connections of OHTE bonds to web of rail.

3.3. Any items offered in accordance with other standards will be considered at the sole discretion of Transnet Freight Rail. The tender shall supply full details stating where the item differs from these specifications as well as supplying a copy (in English) of the recognised standard specification(s) with which it complies.

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# NOTE: Any other specifications referenced in the above mentioned specification, will be for information purposes and may be provided on request.

3.4. Occupational Health and Safety Act No. 85 of 1993 (Available at depot for referral).

### 4.0 METHOD OF TENDERING

- 4.1 The price for the work shall be firm and no escalation claims will be entertained.
- 4.2 The tenderer shall indicate compliance with this specification in a clause-by-clause statement, indicating compliance, or elucidating deviations from the specific clause.
- 4.3 The tenderer shall allow for a nominal length of required for 4.4m for all mast-rail bonds
- 4.4 The tenderer shall submit a "Schedule of Qualifications" of the staff that will be performing the work. Only qualified technical personnel shall perform the works on the electrical equipment or installations. Competence of on-site staff in terms of (i) generic skill, (ii) qualification and (iii) experience, must be stated for the following workers:
- 4.4.1 Responsible person(s) who must provide supervision of workers in terms of E7/1, E4E and OHS act 85.
- 4.4.2 Workers with bonding or linesman competencies.
- 4.5 The Tenderers shall note the following competency requirements:
- 4.5.1 A letter of competence for the responsible person(s) in charge of site supervision may be acquired at Transnet Freight Rail's Essellen Park training centre and involves the successful completion of a training module with a written test, presented over two days. It is valid for 2 years.
- 4.5.2 Training mentioned above is for the account of the contractor and must be directly arranged with the Essellen Park Training Centre at telephone 011 929 1571 or per facsimile 011 929 1229.
- 4.6 The tenderer shall allow for the provision of flagmen to warn train drivers of work-teams on the line, one flagmen positioned 1.5-km from the work site on all railway lines approaching the work-site. Once-off training will be provided by Transnet Freight Rail free of charge, will require a minimum of 4 working days and understanding of English or Afrikaans by the candidate.
- 4.7 Safety awareness training is required for all workers who will work in the vicinity of the railway line. This is done once-off by Transnet Freight Rail free of charge, and is thereafter the responsibility of the Contractor.
- 4.8 During the execution of the contract, the Contractor will be required to inform the Supervisor of any staff changes and provide the qualifications of the replacement staff for approval.
- 4.9 All bonds shall be attached to the rail by means of Transnet Freight Rail approved expanding collar fasteners.



- 4.10 When applying bonding connections on lines in service, traction currents may flow through such circuits. Suitable precautions must be made to ensure the safe installation under such conditions.
- 4.11 The Tenderer will be responsible for transporting material to and from the site.
- 4.12 The Tenderer shall supply his/her own security.

# Contract Data

# Works Information

### 5.0 DESCRIPTION OF WORK

- 5.1 The Tenderer shall supply and install all material required for the installation of bonding.
- 5.2 Supply and install complete mast to rail bonds and continuity bonds according to Transnet specification BBC 1678 version 1.

### 5.3 Bonds installation:

- 5.3.1 Mast-to-rail bonds shall be installed in accordance to drawing No: CEE-TU-35. Bonds shall be clamped to sleepers using the clip in drawing CEE-TU-50.
- 5.3.2 A double mast-to-rail bond shall be installed at every track switch structure, and on the mast poles that are not connected to an earth wire.
- 5.3.4 Mast-to-rail bonds shall be provided at intervals not exceeding 355 m or roughly every 5th structure for ACSR earth wires sections, and 210m for steel earth wire sections.
- 5.3.6 Masts where earth wires terminate shall be bonded to rail.
- 5.3.7 The contractor shall dig the ground 150mm down and bury the cable in there and cover by ballast where applicable.

### 6.0 BONDING CABLE ARRANGEMENTS

- 6.1 The works may include the bonding of structures to rails, rails to rails; transmission line make- offs, feeder switches and cross bonds between tracks.
- 6.2 The following wire sizes are to be used:

Description	Size	Material
Mast to rail bond	1 X 97 mm <sup>2</sup>	PVC sheath stranded flexible galvanized steel wire.

### 7.0 DRILLING OF 13.5-MM HOLES THROUGH RAIL

7.1 Drilling machines used must be self-aligning to drill the hole through the neutral axis of the rail, using a 13.5 mm drill bit.



- 7.2 Drilling machines shall clear the vehicle gauge when set up for drilling, allowing for the safe passage of trains during the drilling process.
- 7.3 When drilling holes that do not allow for the situation mentioned in 5.2, drilling shall be done under protection of a track occupation.
- 7.4 No hole may be drilled closer than 310 mm from the end of the rail or from track welds.
- 7.5 Holes may not be drilled less than 75 mm centers apart in a rail.
- 7.6 The holes shall be drilled with a high-speed steel drill bit.
- 7.7 The cutting edges of the drill shall be sharp to ensure minimum friction during drilling, and to avoid reaming of the hole during the drilling process.
- 7.8 Cooling lubricant, similar to that used for general machining shall be used to overcome overheating and rust.
- 7.9 The hole shall be cleared of all sharp edges and burrs by means of a suitable reamer and counter sink drill. The counter sink shall be 1, 5 mm wide.
- 7.10 On completion, a go/no-go gauge shall be used to determine the whole size. The following tolerance shall apply:



### 8.0 EXPANDING COLLAR FASTENING SYSTEM

- 8.1 Transnet Freight Rail approved fasteners are collars which apply a radial contact force on the inside of a hole through the rail, thus establishing an electrical contact. This system involves the crimping of lugs onto the ends of the bonding cable and the connection of the lugs to the rail using the expanding collar fastener in accordance to BBB 6017 version 2.
- 8.2 This allows for easy removal/re-installation of the bonds during work on the permanent way, and indefinite re-use thereof.
- 8.3 Mast-to-rail bonds may be attached on the structure side by means of an M10 stainless steel self-tocking nut, bolt and washer, torqued to 60 Nm minimum in accordance to drawing CEE-TU-35 and CEE-TU-36.

### 9.0 CONNECTION OF BONDING CABLES

- 9.1 All installation of mast-to-rail bonds shall be done in accordance to work procedure BBC 1845 and drawing BBC 7863.
- 9.2 A lug with bolting hole of 12 mm diameter (nominal) shall be crimped to the end/s of the bond which is/are to be attached to the rail. Only the lugs referred to in drawing no. BBC 7864 shall be used, as commonly available lugs would prevent future undoing of the bond connection by means of the special collar provided for this purpose.



- 9.3 Connections to masts shall be by bolting a lug onto a stud on the mast in accordance to drawing BBC 7863. For the latter option, the paint must be grinded clean on the mast side, a hole drilled and the lug fastened with a galvanized bolt, -nut, -washer and -spring washer. The connection must thereafter be sealed with anti-corrosive paste.
- 9.4 The bond at the mast shall be installed with a bend so as to prevent water from penetrating the strands at the lug where the PVC insulation terminates in accordance to work procedure BBC 1845.
- 9.5 Anti-corrosion paste ("Denso" chrome paste Stores item no. 54/4093) shall be applied over all exposed surfaces of the fastening system and at the entrance of the bond cable to the lug to prevent corrosion.
- 9.6 Back-to-back connections of bonds may be applied using the appropriate bonding system for back-to-back application.

### 10.0 WORK TO BE DONE BY TRANSNET FREIGHT RAIL

- 10.1 Transnet Freight Rail will conduct inspection on the section with the contractor prior to commencement of works.
- 10.2 Transnet Freight Rail shall inspect all installed bonds for compliance after installation.



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The works shall be performed at DRYDEN, DELMAS, KENDAL, ARBOR, AND ARGENT STATIONS.

PRE



### **REQUEST FOR QUOTATION ("RFQ")**

### **RFQ NUMBER CRAC- OGS-8825**

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

### **Returnable documents**

# C.1.Returnable Schedules / Documents required for tender evaluation purposes (By e.g.

	Returnable Schedules / Documents	YES/NO/N/A
1	Certificate Of Authority For Joint Ventures (Where Applicable	X
2	Schedule of the Tenderers Experience	x
3	Certificate of Attendance at Clarification Meeting	X
4	Labour Payment Schedule	X
5	Supplier Declaration form (version2)	X
6	Letter of Good Standing with the Compensation Commissioner	x
7	Original / Certified BBBEE Rating Certificate With Detailed Scorecard	x
8	Statement Of Compliance With Requirements Of The Scope Of Work	x
9	Certified Copy of Financial Statements (for the past 3 years) including Balance sheets where BBBEE not provided.	x
1 0	Certified Copy of Share Certificates CK1 & CK2	x
1 1	Certified Copy Of Certificate Of Incorporation and CM29 and CM9	X
1 2	Certified Copy of Identity Documents of Shareholders/Directors/Members (Where Applicable)	x
1 3	Cancelled Cheque	X
1 4	Original current Tax Clearance Certificate	X
1 5	Original Vat Registration Certificate	X
1 6	Copy of BEE Policy/BEE Plan/Employment Policy/Procurement Policy	X



### RFQ NUMBER CRAC- OGS-8825

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

### Information Session

### 8. RFQ SITE MEETING

### A COMPULSORY INFORMATION MEETING WILL BE HELD AT THE FOLLOWING VENUE:

Venue		:	7 <sup>th</sup> Floor Boardroom, No. 1 Anvil Road, Isando Road
Time		:	10Н00
Date		:	10 July 2012
awarding	g proces	S.	ompulsory and companies not attending <u>will be overlooked</u> during the tender ole on sites: Simon (083 254 7836)
8.1.			
			ertify that
			ative/s of
	Has/ha	ve t	oday attended the Tender briefing in respect of the proposed:
	TRANS	SNE	T'S REPRESENTATIVE TENDERER'S REPRESENTATIVE
	DATE	:.	
VERY IN	IPORTA	NT	
ANY TEI	NDEREF		DT ATTENDING THE INFORMATION MEETING WILL AUTOMATICALLY BE

EXCLUDED FROM THE BUSINESS AWARDING PROCESS

### SIGNATURE OF TENDERER:

Date:



### **REQUEST FOR QUOTATION ("RFQ")**

### RFQ NUMBER CRAC- OGS-8825

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

### Supplier Declaration Form

Transnet Supplier Declaration/Application

The Financial Director or Company Secretary

Transnet Vendor Management has received a request to load your company on to the Transnet vendor database. Please furnish us with the following to enable us to process this request:

- 1. Complete the "Supplier Declaration Form" (**SDF**) on page 2 of this letter
- 2. Original cancelled cheque OR letter from the bank verifying banking details (with bank stamp)
- 3. **Certified** copy of Identity document of Shareholders/Directors/Members (where applicable)
- 4. Certified copy of certificate of incorporation, CM29 / CM9 (name change)
- 5. **Certified** copy of share Certificates of Shareholders, CK1 / CK2 (if CC)
- 6. A letter with the company's letterhead confirming physical and postal addresses
- 7. **Original** or **certified** copy of SARS Tax Clearance certificate and Vat registration certificate
- 8. A signed letter from the Auditor / Accountant confirming most recent annual turnover and percentage black ownership in the company **AND/OR** BBBEE certificate and detailed scorecard from an accredited rating agency (SANAS member).
- NB: Failure to submit the above documentation will delay the vendor creation process.
  Where applicable, the respective Transpet business unit processing your application may request further information from you. E.g. proof of an existence of a Service/Business contract between your business and the respective Transpet business unit etc.

### **IMPORTANT NOTES:**

- a) <u>If your annual turnover is less than R5 million,</u> then in terms of the DTI codes, you are classified as an Exempted Micro Enterprise (EME). If your company is classified as an EME, please include in your submission, a signed letter from your Auditor / Accountant confirming your company's most recent annual turnover is less than R5 million and percentage of black ownership and black female ownership in the company AND/OR BBBEE certificate and detailed scorecard from an accredited rating agency (e.g. permanent SANAS Member), should you feel you will be able to attain a better BBBEE score.
- b) If your annual turnover is between R5 million and R35million, then in terms of the DTI codes, you are classified as a Qualifying Small Enterprise (QSE) and you claim a specific BBBEE level based on any 4 of the 7 elements of the BBBEE score-card, please include your BEE certificate in your submission as confirmation of your status.

NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (e.g. permanent SANAS Member).

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Respondent's signature



c) If your annual turnover is in excess of R35million, then in terms of the DTI codes, you are classified as a Large Enterprise and you claim a specific BEE level based on all seven elements of the BBBEE generic score-card. Please include your BEE certificate in your submission as confirmation of your status.

NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (permanent SANAS Member).

- d) **To avoid PAYE tax being automatically deducted from any invoices received from you,** you must also contact the Transnet person who lodged this request on your behalf, so as to be correctly classified in terms of Tax legislation.
- e) Unfortunately, <u>No payments can be made to a vendor</u> until the vendor has been registered, and no vendor can be registered until the vendor application form, together with its supporting documentation, has been received and processed.
- f) Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products in order that he/she should complete and Internal Transnet Departmental Questionnaire before referring the matter to the appropriate Transnet Vendor Master Office.

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Transnet Vendor/Supplier Management [please substitute this with your relevant Transnet department before sending this document out]



Supplier Deci	aration Form							
Company	Trading							
Name	•							
Company	Registered							
Name	- <b>J</b>							
Company Re	aistration Nu	mber Or II	D Number	If A				
Sole Propriet	•							
				[		Partnershi	Sole	
Form of entity	CC	Trust	Pty Ltd	Lin	nited	p	Proprietor	
VAT number	(if					Ρ	riophotor	
registered)	(11							
Company Tel	onhono							
Number	ephone							
	(Number							
Company Fax								
Company E-N	lall						•	
Address								_
Company We	bsite							
Address								
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Physical								
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Contact Perse	on							
Designation			(					
Telephone								
Email								
Annual Turr	nover Range	e (Last	R5		R5-35		> R35	
Financial Yea	•		lillion		million		million	
Does Your Company Provide Products				-	Servic		Both	
Area Of Delivery					Provin		Local	
					Public		Private	
	Is Your Company A Public Or Private Entity						Flivale	
	Does Your Company Have A Tax Directive Or						No	
IRP30 Certific			unlight (E.	0				
Main Produ		vice Sup	plied (E.	G.:				
Stationery Co	nsulting)							

### **BEE Ownership Details** % Disabled % Black women % Black person/s Ownership ownership ownership Does your company have a BEE certificate Yes No What is your broad based BEE status (Level 1 to 9 / Unknown) How many personnel does the firm Permane Part time employ nt

...



Transnet Cont	act Person	
Contact number		
Transnet division	operating	

Duly Authorized To Sign For And On Behalf Of Firm / Organization					
Name		Designatio			
		n			
Signature		Date			

Stamp And Signature Of Commissioner Of Oath					
Name		Date			
Signature		Telephone No.			

NB: Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products.



### 2. VENDOR TYPE OF BUSINESS

(Please tick as applicable)

(\* - Minimum requirements)

### Indicate the business sector in which your company is involved/operating: 2.1 Agriculture Mining and Quarrying Construction Manufacturing Electricity, Gas and **Finance and Business Services** Water Retail, Motor Trade Wholesale Trade, Commercial Agents and **Allied Services** and Repair Services Catering, accommodation and Transport, Storage and Communications Other Trade Community, Social and Other (Specify) **Personal Services Principal Business** Activity \* Types of Services Provided Since when has the firm been in business?

2.2	2.2 What is your company's annual turnover (excluding VAT)? *								
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2.3 Where are your opera	.3 Where are your operating/distribution centres situated *							



### 3. VENDOR OWNERSHIP DETAIL

(Please tick as applicable)

(\* - Minimum requirements)

3.1	Did the firm previously o	perate under another name? *
YES	NO	

3.2	If Yes state its previous name:*
Registered N	lam
Trading Nam	e

3.3	Who were its previous owners / partners / directors?*					
SURNAME	& INITIALS		ID NUMBER	S		
						•

List Details of current partners, proprietors and shareholders by name, identity number, citizenship, status and ownership as relevant: *							
	CITI-	וחח	DIS -	GENDE		% OWN	% VOTI
	ZENSHIP	וטח				_	NG
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3.5 List details of current directors, officers, chairman, secretary etc. of the firm: *									
SURNAME & INITIAL	IDENTITY NUMBER	TITLE	DIS - ABLED	GENDER	% OF TIME DEVOTED TO THE FIRM	CONTACT NUMBER			



3.6	List details of firms personnel who have an ownership interest in another firm: *								
SURNAME & INITIALS		IDENTITY NUMBER	NAME & ADDRESS OF OTHER FIRM	TITLE IN OTHER FIRM	% OWNED	TYPE OF BUSINESS OF OTHER FIRM			

### 4. VENDOR DETAIL

(Please tick as applicable)

(\* - Minimum requirements)

4.1 How many personnel does the firm employ? \*

	BLACK	WHITE	COLOUR ED	INDIAN	OTHER	TOTAL
Permane nt					10	
Part Time				$\boldsymbol{\mathcal{A}}$		

4.1.1 In terms of above kindly provide numbers on women and disabled personnel? \*

	BLACK	WHITE	COLOUR ED	INDIAN	OTHER	TOTAL
Women						
Disabled						

4.2	Provide Details of Contact Person/s Responsible for Broad Based Black Economic Empowerment (BBBEE) in the Company *							
SUF	NAME INITIALS DESIGNATION TELEPHONE NO.							

4.2.1		plier (i.e. registered as a vendor AT + total labour cost > 25% of
YES	NO	



4.2.2	Is your company a recipient of Enterprise Development Contributions?*					
YES		NO				

4.2.3	May the above mentioned information be shared and included in Transne Database for Future reference? *
YES	NO

4.2.4	If you are successful in the tender/contract (where applicable) and this
	is awarded to your company /organization, will this have a positive
	impact on your employment plans? *

YES	NO	2
4.2.5	If yes (above) kindly provide the following information:	

	BLACK	WHITE	COLOUR	INDIAN	OTHER	TOTAL
			ED			
Permane						
Part						
Time						

4.2.6	In terms of above kindly provide numb				numbers on woman and disabled per			abled perso
	BLACK	WHITE	COLOU	RED	IND	IAN	OTHER	TOTAL
Women								
Disabled								

4.2.7	Are any of your members	shareholde	ers/directors ex e	mployees of Transi
YES	NO			

 $\sim$ 

4.2.8	Are any of your	family me	embers employees of Transnet?
YES		NO	

4.2.9 If	Yes to points	4.2.7 & 4.2.8, list	details of emplo	oyees/ex-er	nployees
SURNAME & INITIALS	IDENTITY NUMBER	NAME & ADDRESS OF OTHER FIRM	TITLE IN OTHER FIRM	% OWNED	TYPE OF BUSINESS OF OTHER FIRM

Internal Transnet Departmental Questionnaire (for office use only)

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Section 1:To be completed by the Transnet Requesting / Sourcing Department								
TFR	TRE	TPT	TPL	TNPA	TRN			



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	<u>er's tradir</u>		<u>;</u>						
	er's regis								
		if the S	upplier	has a	i contra	ct with sourci	ng Yes	No	
Transn									
	lease su	ibmit a c	copy of	the le	etter of				
award									
a) What	at is bei	ng proc	ured fr	<u>om t</u>	he sup	plier?			
i. Products only				Yes		No			
ii. Services only				Yes		No			
iii. Labour only			,	Yes		No			
iv. Mix of services and					Yes		No		
v. Mix of services and labour				Yes		No			
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### SECTION 7



### RFQ NUMBER CRAC- OGS-8825

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

### **GENERAL TENDER CONDITIONS OF CONTRACT (CSS5 – SERVICES)**

### **Refer Document attached hereto**

only only only



### RFQ NUMBER CRAC- OGS-8825

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

### STANDARD TERMS AND CONDITIONS OF CONTRACT (US7 - SERVICES)

**Refer Document attached hereto** 

only only



### **SECTION 9**

### RFQ NUMBER CRAC- OGS-8825

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

### NON DISCLOSURE AGREEMENT.

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### **SECTION 10**

### **REQUEST FOR QUOTATION ("RFQ")**

### **RFQ NUMBER CRAC- OGS-8825**

### SUPPLY AND INSTALL BONDING AT OGIES MAIN LINE

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# Suppliers Code of Conduct





# Suppliers Code of Conduct

Transnet aims to achieve the best value for money when buying or selling goods and obtaining services. This, however, must be done in an open and fair manner that supports and drives a competitive economy. Underpinning our process are several acts and policies that any supplier dealing with Transnet must understand and support.

### These are:

- >> Transnet Procurement Policy A guide for tenderers;
- Section 217 of the Constitution the five pillars of Public PSCM (Procurement and Supply Chain Management): fair, equitable, transparent, competitive and cost effective;
- >> The Public Finance Management Act (PFMA);
- >> The Broad Based Black Economic Empowerment Act (BBBEE); and
- >> The Anti-Corruption Act.

This code of conduct has been compiled to formally apprise Transnet Suppliers of Transnet's expectations regarding behaviour and conduct of its Suppliers.

# Prohibition of Bribes, Kickbacks, Unlawful Payments, and Other Correct Practices

Transnet is in the process of transforming itself into a selfsustaining State Owned Enterprise, actively competing in the logistics industry. Our aim is to become a world class, profitable logistics organisation. As such, our transformation is focused on adopting a performance culture and to adopt behaviours that will enable this transformation.

# Transnet will not participate in corrupt practices. Therefore, it expects its suppliers to act in a similar manner.

Transnet and its employees will follow the laws of this country and keep accurate business records that reflect actual transactions with, and payments to, our suppliers.





These include, but are not limited to:

- Misrepresentation of their product (origin of manufacture, specifications, intellectual property rights, etc);
- -Collusion;
- Failure to disclose accurate information required during the sourcing activity (ownership financial situation, BBBEE status, etc.);
- Corrupt activities listed above; and harassment, intimidation or other aggressive actions towards Transnet employees.
- Suppliers must be evaluated and approved before any materials, components, products or services are purchased from them. Rigorous due diligence must be conducted and the supplier is expected to participate in an honest and straight forward manner.
- Suppliersmustrecordandreportfactsaccurately, honestly and objectively. Financial records must be accurate in all material respects.







### Conflict of Interest

A conflict of interest arises when personal interests or activities influence (or appear to influence) the ability to act in the best interests of Transnet. Examples are:

- >> Doing business with family members.
- Having a financial interest in another company in our industry.



Show that you support good business practice by logging onto www.transnet-suppliers.net and completing the form.

This will allow us to confirm that you have received, and agree to, the terms and conditions set out in our Suppliers Code of Conduct.

# TIP-OFFS ANONYMOUS HOTLINE