



# RFQ / TENDER

**Tender No:** CRAC-16160

**Vendor No:** 11001386

BOARD LIST  
BOARD LIST  
TRANSNET FREIGHT RAIL  
PROCUREMENT DEPARTMENT  
2000

**Purchaser :** Tshiamo Motitswe  
**Telephone :** 011 584 0606  
**Fax Number:**

**Please quote reference:**  
K63/6000609708

**Deliver to:**  
TFR Head Office  
Supply Chain Services  
2000 Johannesburg

**Closing Date** : 09.12.2014  
**Validity Date** : 31.03.2015  
**RFQ No** : 6000609708  
**End of Validity** : 30.01.2015

SUPPLY AND DELIVERY OF 42 CERTIFICATE FRAMES AND DUPLICATE 42 A2 CERTIFICATES AS PER ATTACHED SPECIFICATION AT LEEUHOF, PRRAMID SOUTH AND KRUGERSDORP DEPOT. THE SUPPLIER WILL DELIVER 42 FRAMED CERTIFICATES AS PER ATTACHED SPECIFICATION.

THE RFQ DOCUMENTS ARE OBTAINABLE FROM THE OFFICE OF TRANSNET FREIGHT RAIL, TENDER ADVISE CENTRE, GROUND FLOOR, INYANDA HOUSE 1, WELLINGTON ROAD, PARKTOWN, DURING OFFICE HOURS 08:00 TO 15:00.

QUOTATIONS MAY BE EMAILED OR FAXED TO : Thuli.mathebula@transnet.net / (011) 774-9129

FOR ANY TECHNICAL ENQUIRIES WITH REGARD TO THIS RFQ YOU CAN CONTACT :MS

ONDELA MLITYALWA TEL: (011) 570 7093/082 768 3779

1.1 QUOTATION/S MUST BE SUBMITTED PUNCTUALLY AT 10:00 ON OR BEFORE CLOSING DATE AND LATE QUOTATIONS WILL NOT BE CONSIDERED.

1.2 IF POSTED:

21 WELLINGTON ROAD  
INYANDA HOUSE 1  
PARKTOWN  
2193

1.3 ,IF DELIVERED BY HAND:

TRANSNET FREIGHT RAIL-SUPPLY CHAIN SERVICES  
21 WELLINGTON ROAD  
INYANDA HOUSE 1  
PARKTOWN

DATE:..... SIGNATURE OF TENDERER(S): .....

CONTACT PERSON: ..... TEL No: .....

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## 2. CONDITIONS:

2.2 ANY PURCHASE ORDER PLACED AS A RESULT OF YOUR QUOTATION WILL BE SUBJECT TO THE STANDARD TERMS AND CONDITIONS OF CONTRACT, FORM US7, (LATEST), GENERAL TENDER CONDITIONS, FORM CSS5 (LATEST ) AND CONDITIONS MENTIONED HEREIN.

2.3 TENDERERS MAY OFFER AN EARLIER VALIDITY DATE, BUT THEIR QUOTATION MAY, IN THAT EVENT, BE DISREGARDED FOR THIS REASON.

2.4 TENDERERS ARE REQUIRED TO OFFER ONLY FIRM PRICES. PRICES SUBJECT TO REVIEW IN TERMS OF CLAUSE 32 OF FORM US7 WILL ONLY BE CONSIDERED SHOULD THE DELIVERY PERIOD REQUIRED EXCEED 6 MONTHS.

2.5 BEST DELIVERY TIME MUST BE OFFERED.

2.6 DISCOUNT (TRADE DISCOUNT) CASH DISCOUNT (CONDITONAL DISCOUNT) VALUE VALUE ADDED TAX (VAT) MUST BE SHOWN SEPARATELY.

2.7 TRANSNET RESERVES THE RIGHT TO NEGOTIATE PRICES AND COMMERCIAL ASPECTS AFTER THE CLOSING DATE OF THE QUOTATION.

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2.8 DIRECT DELIVERY INTIMATES DELIVERY BEING EFFECTED INTO THE WAREHOUSE OR THE ACTUAL POINT OF SUPPLY AND SHOULD THEREFORE INCLUDE ANY TRANSPORTATION MODE DEEMED NECESSARY IN EXECUTING THIS METHOD OF DELIVERY BASIS IN ORDER TO MEET THE REQUIRED DELIVERY DATE.

#### TAX CLEARANCE CERTIFICATES:

The Regulations in terms of the Public Finance Management Act, 1999: Framework for Supply Chain Management as published in Government Gazette No. 25767 dated 5 December 2003, Clause 9 (1) (d), stipulates that the accounting officer or accounting authority of an institution to which these regulations apply must reject any bid from a supplier who fails to provide written proof from the South African Revenue that the supplier either has no outstanding tax obligations or has made arrangements to meet outstanding tax obligations. Tenderers will be disqualified if a valid tax clearance certificate or written proof from the South African Revenue Service that supplier has made arrangements to meet outstanding tax obligations is not submitted with the tender.

#### COMPANY DETAILS:

**NAME OF COMPANY:** \_\_\_\_\_  
**CONTACT PERSON:** \_\_\_\_\_  
**TEL. NO.** \_\_\_\_\_ **FAX NO:** \_\_\_\_\_  
**REG. NO.** \_\_\_\_\_

#### BROAD BASED BLACK ECONOMIC EMPOWERMENT (BBBEE)

Transnet fully endorses and supports the Government's Broad-based Black Economic Empowerment Programme and it is strongly of the opinion that all South African Business Enterprises have an equal obligation to redress the imbalances of the past. Transnet will therefore prefer to do business with local business enterprises who share these same values. Transnet will endeavour to do business with local business enterprises that possess a BBBEE "recognition level" of at least a level 5. Transnet urges Tenderers (large enterprises and QSE's - see below) to have themselves accredited by any one of the various Accreditation Agencies available, who do their BBBEE ratings in accordance with the latest Codes (i.e. those promulgated on 9 February 2007) and whose names appear on the present ABVA (Association of BEE Verification Agencies) - "List of Full Members" as displayed on the ABVA website (www.abva.co.za). Although no agencies have, as yet, been accredited by SANAS (SA National Accreditation System), Transnet will, in the interim, accept rating certificates of tenderers who have been verified by any of the listed agencies.

Enterprises will be rated by such agency based on the following:

1. Large Enterprises (i.e. annual turnover >R35million:  
" Rating level based on all seven elements of the BBBEE scorecard.
2. Qualifying Small Enterprises - (QSE) (i.e. annual turnover >R5million but <R35million:  
" Rating based on any four elements of the BBBEE scorecard.

NB:

3. Emerging Micro Enterprises - (EME) (i.e. annual turnover <R5m) are exempted from being rated/verified:  
" Automatic rating of Level 4 BBBEE irrespective of race of ownership, i.e. 100% BBBEE recognition  
" Black ownership >50% or Black Women ownership >30% automatically qualifies as Level 3 BBBEE, i.e. 110% BBBEE recognition  
" EME's should provide certified documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30% from the EME's Auditor/Accounting Officer.

4. In addition to the above, Tenderers who wish to enter into a Joint Venture or subcontract portions of the contract to BBBEE companies, must state in their tenders the percentage of the total contract value that will be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-contractor/s, as well as a breakdown of

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the distribution of the aforementioned percentage must also be furnished

In view of the high emphasis which Transnet places on Broad-based Black Economic Empowerment, Transnet will allow certain preference points for BBBEE in the evaluation of all responses. Depending upon the value of the ensuing business award (i.e. below or in excess of R2m), the 80/20 or 90/10 point preference systems will be utilized where BBBEE will count out of 20 or 10 respectively in the evaluation process.

EACH RESPONDENT IS REQUIRED TO FURNISH PROOF OF THE ABOVE TO TRANSNET. FAILURE TO DO SO WILL RESULT IN A SCORE OF ZERO BEING ALLOCATED FOR BBBEE.

Turnover: Kindly indicate your company's annual turnover for the past year R\_\_\_\_\_

" If annual turnover <R5m, please attach certified confirmation from your Auditor/Accounting Officer

" If annual turnover >R5m please attach original or certified copy of accreditation certificate and detailed scorecard by an ABVA accreditation agency (registered as a "Full Member")

## PAYMENT TERMS

The following payment terms will apply as from 1 October 2008.

" All suppliers will be paid 30 days from receipt of month end statement, i.e. payment term F055.

## CONDITIONS:

This quotation is subject to the provisions of the Standard Terms and Conditions of Contract, Form US7, (Latest ) and the General Tender Conditions, Form CSS5 (Latest) and any other standard or special conditions mentioned and/or embodied in the quotation request.

Pre-qualification criteria

Compliance to specifications

Commercial (Scoring matrix)

B-BBEE (Scoring Matrix)

B-BBEE certificate and scorecard

## SCHEDULE OF REQUIREMENTS

PRICES TENDERED ARE TO BE "DIRECT" AND EXCLUDE VAT.

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TRANSNET INSISTS ON HONESTY AND INTEGRITY BEYOND REPROACH AT ALL TIMES AND WILL NOT TOLERATE ANY FORM OF IMPROPER INFLUENCING, BRIBERY, CORRUPTION, FRAUD, OR ANY OTHER UNETHICAL CONDUCT ON THE PART OF BIDDERS/ TRANSNET EMPLOYEES. IF, IN THE OPINION OF TRANSNET'S CHIEF OPERATING OFFICER, A TENDERER / CONTRACTOR / SUPPLIER HAS OR HAS CAUSED TO BE PROMISED, OFFERED OR GIVEN TO ANY TRANSNET EMPLOYEE, ANY BRIBE, COMMISSION, GIFT, LOAN, ADVANTAGE OR OTHER COSIDERATION, TRANSNET SHALL BE ENTITLED TO REVOKE THE TENDER / CONTRACT BY FOLLOWING ITS INTERNAL POLICIES THAT GOVERN THE ECLUSION PROCESS. IN SUCH AN EVENT TRANSNET WILL BE ENTITLED TO PLACE ANY TENDERER / CONTRACTOR / SUPPLIER WHO HAS CONTRAVENED THE PROVISIONS OF TRANSNET'S BUSINESS ETHICS ON ITS LIST OF EXCLUDED TENDERERS. THIS LIST WILL ALSO BE DISTRIBUTED TO ALL OTHER STATE OWNED ENTERPRISES AND GOVERNMENT DEPARTMENTS.

TRANSNET INVITES ITS VALUED SUPPLIERS TO REPORT ANY ALLEGATIONS OF FRAUDCORRUPTION OR OTHER UNETHICAL ACTIVITIES TO TRANSNET TIP-OFFS ANONYMOUS,AT ANY OF THE FOLLOWING ADDRESSES / CONTACT NUMBERS:-

TOLL-FREE ANONYMOUS HOTLINE - 0800 003 056

EMAIL - Transnet@tip-offs.com

FAX NUMBER - 0800 007 788

FREEPOST DN 298, UMHLANGA ROCKS, 4320

CONFIDENTIALITY IS QUARANTEED

Item	Qty	Material	Description
00010	42	Duplicate & frame	A2 sized certificates

R.....  
Each

**Delivery Date:** 22.12.2014

**FULL DETAILS OF DESCRIPTION**

"PREVIEW COPY ONLY"

DATE: .....

SIGNATURE OF TENDERER(S): .....

## **SPECIFICATION**

- 40mm wide
- Black colour
- 700mm x 425mm
- With green cardboard as boarder, please see attached image for an example
- Two A2 certificates need to be placed side by side in the frame
- Examples of the certificates to sit side by side in the frame are attached herewith
- We only have two of the original certificates, so we will need them to be duplicated to make the total number of 42 by the chosen supplier

We need the frame to fit an A3 sized document (two A2 certificates side by side) the space in-between the frame and certificate needs to be green (please see attached example).

**"PREVIEW COPY ONLY"**

BUREAU VERITAS  
Certification



# Transnet Freight Rail Steel and Cement Business Unit.

15 Market Street, Allied Building,  
Krugersdorp, Gauteng, Republic of South Africa.

This is a multi-site certificate, additional site details are listed in the scope of the certificate.  
Bureau Veritas Certification certifies that the Management System of the above organisation has been audited and found to be in accordance with the requirements of the management system standards detailed below.

Standards

**ISO 9001: 2008**  
Quality Management System

The delivery and collection of consignments by rail  
Steel and Cement Business Unit  
(Krugersdorp, Pyramid South & Vereeniging)

Certification cycle start date: 22 April 2014

Subject to the continued satisfactory operation of the organisation's Management System, this certificate expires on: 21 April 2017

Original certification date: 22 April 2014

Certificate No. IND14.9095U/Q

Version No. 1

Revision date: 22/04/2014

*Antony Taylor*



Head Office: 88, Bunhill Row, London EC1A 3DF, United Kingdom

Local office: 433, Easton Road, Summit Office Park, 1st Floor, Midrand  
P.O. Box 888997, Benoni 1610, Johannesburg, South Africa

Further details regarding the scope of this certificate and the applicability of the management system requirements may be obtained by contacting the organisation.  
To check our services and contact details call +27 (0) 11 217 6300

BUREAU VERITAS  
Certification



# Transnet Freight Rail Steel and Cement Business Unit.

Standards

**ISO 9001: 2008**  
Quality Management System

Scope of certification

The delivery and collection of consignments by rail

Site 1	Vereeniging Hollywood Boulevard, Leeuhoof, Vereeniging, Gauteng, Republic of South Africa	The delivery and collection of consignments by rail
Site 2	Pyramid South R101 Old Warmbath Road, Pyramid South Locomotive Depot, Ben Accord, Pretoria, Gauteng, Republic of South Africa	The delivery and collection of consignments by rail

Certificate No. IND14.9095U/Q

Version No. 1

Revision date: 22/04/2014

*Antony Taylor*



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To check our services and contact details call +27 (0) 11 217 6300

TRANSNET



delivering freight reliability

# Lean Deployment Award

This certificate is awarded to

**Iron Ore and Manganese- Peta Davids**

On this day

**05-06-2014**

For your dedication and commitment to the Transnet Freight Rail vision of being a world class freight railway that satisfies the needs of our customers, Transnet Freight Rail is proud to award this mark of distinction.

S. Mabongwana  
Group Executive

"PREVIEW COPY ONLY"