



TRANSNET FREIGHT RAIL, a division of

TRANSNET SOC LTD

Registration Number 1990/000900/30

[hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ] No BFX/52838

**FOR THE PROVISION OF : DEMOLISH AND REBUILD EXHAUSTER ROOM AT
CONTAINER AUTOMOTIVE BUSINESS, BLOEMFONTEIN**

ISSUE DATE : 14 MARCH 2014
CLOSING DATE : 8 APRIL 2014
CLOSING TIME : 10:00
**FORMAL BRIEFING : 25 MARCH 2014 AT 10:00 - A COMPULSORY PRE-
QUOTATION SITE MEETING AND/OR BRIEFING
SESSION WILL BE CONDUCTED AT TRANSNET
FREIGHT RAIL, REAL ESTATE MANAGEMENT, NATHAN
STREET, BLOEMFONTEIN**

NOTE:

**RFQ DOCUMENTS MAY BE OBTAINED ON AND AFTER FRIDAY, 14 MARCH 2014 AT TRANSNET
FREIGHT RAIL, SUPPLY CHAIN SERVICES, ROOM 102, 1ST FLOOR, TRANSNET ENGINEERING
ADMIN BUILDING, TRANSNET ROAD, BLOEMFONTEIN**

**LAST DATE OF ISSUE - RFQ BFX/52838 WILL ONLY BE ISSUED UNTIL 15:00 ON THURSDAY
20 MARCH 2014**

**FOR ENQUIRIES REGARDING COLLECTION OF DOCUMENTS, CONTACT GIDEON JOUBERT, TEL.
NO. 051 – 408 2167 OR E-MAIL Gideon.Joubert@Transnet.net**

Section 1 NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

METHOD: Courier or By hand
CLOSING VENUE: The Secretariat
 Acquisition Council
 Admin Support Office
 Tender Box
 Office No. 2
 Real Estate Management Building
 Austen Street, Beaconsfield
 Kimberley (Contact person: Maggie Pain Tel. 053-838 3341)

1 RESPONSES TO RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 BROAD-BASED BLACK ECONOMIC EMPOWERMENT [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a valid B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

2.1 B-BBEE Scorecard and Rating

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note the following:

- In this RFQ, Transnet will apply **80/20** preference point system prescribed in the PPPFA.
- Proposals will be evaluated on price which will be allocated 80 points and preference which will be allocated 20 points.
- The 80/20 preference point system applies where the acquisition of the Services will be less than R1 000 000.00. However, if the 80/20 preference point system is stipulated in this RFQ and all Bids received exceed R1 000 000.00, the RFQ will be cancelled.

In compliance with the Government Gazette No 34612, Notice No. 754 dated 23 September 2011, as from 1 October 2011 valid B-BBEE Verification Certificates must be issued by:

- (i) Verification Agencies accredited by the South African National Accreditation System [SANAS]; or
- (ii) Registered Auditors approved by the Independent Regulatory Board of Auditors [IRBA], in accordance with the approval granted by the Department of Trade and Industry.

Enterprises will be rated by such agencies based on the following:

- (a) **Large Enterprises [i.e. annual turnover greater than R35 million]:**
 - Rating level based on all seven elements of the B-BBEE scorecard

- (b) **Qualifying Small Enterprises – QSE** [i.e. annual turnover between R5 million and R35 million]:
- Rating based on any four of the elements of the B-BBEE scorecard
- (c) **Exempted Micro Enterprises – EME** [i.e. annual turnover less than R5 million]:

In accordance with B-BBEE Codes of Good Practice [Statement 000, Section 4], any enterprise with an annual total revenue of R 5 million or less qualifies as an EME.

- Automatic rating of B-BBEE Level 4 irrespective of race or ownership
- Black ownership greater than 50% or Black Women ownership greater than 50% automatically qualify as B-BBEE Level 3

Sufficient evidence to qualify as an EME would be a certificate (which may be in the form of a letter) from an auditor or accounting officer or a certificate from a Verification Agency accredited by SANAS. The certificate must confirm the company's turnover, black ownership / black female ownership, B-BBEE status level and validity date.

Respondents are required to furnish proof of the above to Transnet. [i.e. a valid detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or a valid certificate in respect of EMEs].

Transnet will accordingly allocate a maximum of **20 [twenty] points** to the Respondent's final score based on an entity's B-BBEE scorecard rating.

N.B. Failure to submit a B-BBEE certificate, which is valid as at the Closing Date of this RFP, will result in a score of zero being allocated for B-BBEE.

[Refer clause 18 below for Returnable Documents required]

3 COMMUNICATION

- a) Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- b) A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: Gideon Joubert
 Email: Gideon.Joubert@Transnet.net

- c) Respondents may also, at any time after the closing date of the RFQ, communicate with Supply Chain Services, Admin Support on any matter relating to its RFQ response:

Telephone 053 838 3341
Email Maggie.Pain@Transnet.net

4 TAX CLEARANCE

The Respondent's original valid Tax Clearance Certificate must accompany the Quotation. Failure to provide this document with the RFQ submission may result in disqualification.

5 VAT REGISTRATION

The valid VAT registration number must be stated here: _____ *[if applicable].*

6 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

7 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

8 PRICING

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

9 PRICES SUBJECT TO CONFIRMATION

Prices quoted which are subject to confirmation will not be considered.

10 NEGOTIATIONS

Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents.

11 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

12 DISCLAIMERS

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider; or
- make no award at all.

In addition, Transnet reserves the right to exclude any Respondent from the bidding process who has been convicted of a serious breach of law during the preceding 5 [five] years, including but not limited to breaches of the Competition Act 89 of 1998. Respondents are required to indicate below whether or not they have been found guilty of a serious breach of law during the past 5 [five] years:

I/We _____ do hereby certify that *I/we have/have not been* found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

13 EVALUATION CRITERIA

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

- **Administrative responsiveness** - Completeness of response and returnable documents
- **Substantive responsiveness** – Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given
- Weighted evaluation based on 80/20 preference point system as indicated in paragraph 2 above :
 - Pricing and price basis [firm] - whilst not the sole factor for consideration, competitive pricing and overall level of unconditional discounts¹ will be critical
 - B-BBEE status of company

Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

14 VALIDITY PERIOD

Transnet desires a validity period of 90 [ninety] days from the closing date of this RFQ.

This RFQ is valid until _____.

15 BANKING DETAILS

BANK: _____

BRANCH NAME / CODE: _____

ACCOUNT HOLDER: _____

ACCOUNT NUMBER: _____

16 COMPANY REGISTRATION

Registration number of company / C.C. _____

Registered name of company / C.C. _____

17 DISCLOSURE OF PRICES QUOTED

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES NO

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below.

- a) Respondents are required to submit with their Quotations the **Returnable Documents**, as detailed below.

Failure to provide all these Returnable Documents at the Closing Date and time of this RFQ may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

All Sections, as indicated in the footer of each page, must be signed, stamped and dated by the Respondent. Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the table below:

Returnable Documents	Submitted [Yes or No]
SECTION 1 : Notice to Bidders	
- Valid B-BBEE Verification Certificate [RSA Large Enterprises and QSEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard	
- Valid B-BBEE certificate from auditor, accounting officer or SANAS accredited Verification Agency [RSA EMES] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard	
- In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement	
SECTION 2 : Quotation Form	
SECTION 3 : Vendor Application Form	
- Original cancelled cheque or bank verification of banking details	
- Certified copies of IDs of shareholder/directors/members [as applicable]	
- Certified copy of Certificate of Incorporation [CM29/CM9 name change]	
- Certified copy of share certificates [CK1/CK2 if C.C.]	
- Entity's letterhead	
- Certified copy of VAT Registration Certificate [RSA entities only]	
- Certified copy of valid Company Registration Certificate [if applicable]	
- Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]	
- Annexure B – Contract tender price list per item	
- Annexure A – Specification per item	

- b) In addition to the requirements of section (a) above, Respondents are further required to submit with their Quotations the following **additional documents** as detailed below.

ADDITIONAL DOCUMENTS	SUBMITTED [Yes or No]
- Letter of Good Standing	
- Form E.4E Transnet (Jan 2004) Safety arrangements and Procedural compliance with the Occupational Health and Safety act (Act 85 of 1993 and applicable regulations	

Section 2 QUOTATION FORM

I/We _____
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard Terms and Conditions for the Supply of Goods or Services to Transnet [Section 3 hereof]; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the service required, on a "delivered nominated destination" basis, excluding VAT:

See Annexure "B" Contractor Tender price list per item and Annexure "A" for Specifications per item

Note:

Respondents must indicate here whether the labour rate per hour will be paid in terms of the Basic Conditions of Employment Act 75 of 1997 (and any relevant Sectorial Determinations) for the duration of the contract:

YES **NO**

Notes to Pricing:

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

Section 3
VENDOR APPLICATION FORM

"PREVIEW COPY ONLY"

.....
Respondent's Signature

.....
Date & Company Stamp



Transnet Supplier Declaration/Application

The Financial Director or Company Secretary

Transnet Vendor Management has received a request to load your company on to the Transnet vendor database. Please furnish us with the following to enable us to process this request:

1. Complete the "Supplier Declaration Form" (SDF) on page 2 of this letter
2. **Original** cancelled cheque **OR** letter from the bank verifying banking details (**with bank stamp**)
3. **Certified** copy of Identity document of Shareholders/Directors/Members (where applicable)
4. **Certified** copy of certificate of incorporation, CM29 / CM9 (name change)
5. **Certified** copy of share Certificates of Shareholders, CK1 / CK2 (if CC)
6. A letter with the company's letterhead confirming physical and postal addresses
7. **Original** or **certified** copy of SARS Tax Clearance certificate and Vat registration certificate
8. A signed letter from the Auditor / Accountant confirming most recent annual turnover and percentage black ownership in the company **AND/OR** BBBEE certificate and detailed scorecard from an accredited rating agency (SANAS member).

NB:

- **Failure to submit the above documentation will delay the vendor creation process.**
- *Where applicable, the respective Transnet business unit processing your application may request further information from you. E.g. proof of an existence of a Service/Business contract between your business and the respective Transnet business unit etc.*

IMPORTANT NOTES:

- a) If your annual turnover is less than R5 million, then in terms of the DTI codes, you are classified as an Exempted Micro Enterprise (EME). If your company is classified as an EME, please include in your submission, a signed letter from your Auditor / Accountant confirming your company's most recent annual turnover is less than R5 million and percentage of black ownership and black female ownership in the company **AND/OR** BBBEE certificate and detailed scorecard from an accredited rating agency (e.g. permanent SANAS Member), should you feel you will be able to attain a better BBBEE score.
- b) If your annual turnover is between R5 million and R35million, then in terms of the DTI codes, you are classified as a Qualifying Small Enterprise (QSE) and you claim a specific BBBEE level based on any 4 of the 7 elements of the BBBEE score-card, please include your BEE certificate in your submission as confirmation of your status.
NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (e.g. permanent SANAS Member).
- c) If your annual turnover is in excess of R35million, then in terms of the DTI codes, you are classified as a Large Enterprise and you claim a specific BEE level based on all seven elements of the BBBEE generic score-card. Please include your BEE certificate in your submission as confirmation of your status.
NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (permanent SANAS Member).
- d) To avoid PAYE tax being automatically deducted from any invoices received from you, you must also contact the Transnet person who lodged this request on your behalf, so as to be correctly classified in terms of Tax legislation.
- e) Unfortunately, No payments can be made to a vendor until the vendor has been registered, and no vendor can be registered until the vendor application form, together with its supporting documentation, has been received and processed.
- f) Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products in order that he/she should complete and internal Transnet Departmental Questionnaire before referring the matter to the appropriate Transnet Vendor Master Office.

Regards,

Transnet Vendor/Supplier Management .Contact person Carol tell: 021 940-3846 fax 021 940-3883.



Supplier Declaration Form

Company Trading Name							
Company Registered Name							
Company Registration Number Or ID Number If A Sole Proprietor							
Form of entity	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor	
VAT number (if registered)							
Company Telephone Number							
Company Fax Number							
Company E-Mail Address							
Company Website Address							
Bank Name			Bank Account Number				
Postal Address						Code	
Physical Address						Code	
Contact Person							
Designation							
Telephone							
Email							
Annual Turnover Range (Last Financial Year)		< R5 Million	R5-35 million		>R35 million		
Does Your Company Provide		Products	Services		Both		
Area Of Delivery		National	Provincial		Local		
Is Your Company A Public Or Private Entity			Public		Private		
Does Your Company Have A Tax Directive Or IRP30 Certificate			Yes		No		
Main Product Or Service Supplied (E.G.: Stationery/Consulting)							
BEE Ownership Details							
%Black Ownership		% Black women ownership		% Disabled person/s ownership			
Does your company have a BEE certificate			Yes	No			
What is your broad based BEE status (Level 1 to 9 / Unknown)							
How many personnel does the firm employ			Permanent	Part time			
Transnet Contact Person							
Contact number							
Transnet operating division							
Duly Authorised To Sign For And On Behalf Of Firm / Organisation							
Name			Designation				
Signature			Date				
Stamp And Signature Of Commissioner Of Oath							
Name			Date				
Signature			Telephone No.				

NB: Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products.

Transnet Vendor/Supplier Management .Contact person Carol tell: 021 940-3846 fax 021 940-3883

Respondent's Signature

Date & Company Stamp

Section 4

BREACH OF LAW FORM

NAME OF ENTITY: _____

I/We _____

do hereby certify that *I/we have/have not been* found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20__

SIGNATURE OF WITNESS

SIGNATURE OF RESPONDENT

Section 5

SUPPLIER CODE OF CONDUCT

Transnet aims to achieve the best value for money when buying or selling goods and obtaining services. This however must be done in an open and fair manner that supports and drives a competitive economy. Underpinning our process are several acts and policies that any supplier dealing with Transnet must understand and support. These are:

- The Transnet Supply Chain Policy
- Section 217 of the Constitution - the five pillars of Public PSCM [Procurement and Supply Chain Management]: fairness, equity, transparency, competitiveness and cost effectiveness;
- The Public Finance Management Act [PFMA];
- The Broad-Based Black Economic Empowerment Act [B-BBEE]; and
- The Prevention and Combating of Corrupt Activities Act.

This Code of Conduct has been included in this rfp to formally apprise prospective Transnet Suppliers of Transnet's expectations regarding the behaviour and conduct of its Suppliers.

Prohibition of bribes, kickbacks, unlawful payments, and other corrupt practices

Transnet is in the process of transforming itself into a self-sustaining State Owned Company [SOC], actively competing in the logistics industry. Our aim is to become a world class, profitable, logistics organisation. As such, our transformation is focused on adopting a performance culture and to adopt behaviours that will enable this transformation.

- a) *Transnet will not participate in corrupt practices and therefore expects its Suppliers to act in a similar manner.*
- Transnet and its employees will follow the laws of this country and keep accurate business records that reflect actual transactions and payments to our Suppliers.
 - Employees must not accept or request money or anything of value, directly or indirectly, to:
 - illegally influence their judgement or conduct or to ensure the desired outcome of a sourcing activity;
 - win or retain business or to influence any act or decision of any decision stakeholders involved in sourcing decisions; or
 - gain an improper advantage.
 - There may be an occasion when a Supplier is confronted with fraudulent or corrupt behaviour by a Transnet employee. We expect our Suppliers to use our "Tip-offs Anonymous" Hot line to report these acts [0800 003 056].

- b) *Transnet is firmly committed to the ideas of free and competitive enterprise.*
- Suppliers are expected to comply with all applicable laws and regulations regarding fair competition and antitrust.
 - Transnet does not engage with non-value adding agents or representatives solely for the purpose of increasing B-BBEE spend [fronting].
- c) *Transnet's relationship with Suppliers requires us to clearly define requirements, exchange information and share mutual benefits.*
- Generally, Suppliers have their own business standards and regulations. Although Transnet cannot control the actions of our Suppliers, we will not tolerate any illegal activities. These include, but are not limited to:
 - misrepresentation of their product [e.g. origin of manufacture, specifications, intellectual property rights];
 - collusion;
 - failure to disclose accurate information required during the sourcing activity [e.g. ownership, financial situation, B-BBEE status];
 - corrupt activities listed above; and
 - harassment, intimidation or other aggressive actions towards Transnet employees.
 - Suppliers must be evaluated and approved before any materials, components, products or services are purchased from them. Rigorous due diligence is conducted and the Supplier is expected to participate in an honest and straight forward manner.
 - Suppliers must record and report facts accurately, honestly and objectively. Financial records must be accurate in all material respects.

Conflicts of interest

A conflict of interest arises when personal interests or activities influence [or appear to influence] the ability to act in the best interests of Transnet. Examples include, but are not limited to:

- Transnet employees awarding business to entities in which their family members or business associates have an interest
- Transnet employees having a financial interest in a bidding entity

Bidding entities are required to disclose any interest/s which exist between themselves and any employee and/or Transnet Board member.

ANNEXURE B

CONTRACTOR TENDER PRICE LIST PER ITEM

BUILDING DESCRIPTION REBUILD NEW AXUSTER ROOM AT CAB
CITY / TOWN: BLOEMFONTEIN

TENDER NO:

ASSET NO: 02DX199B

CONTRACTOR TENDER PRICE LIST FOR INTERIOR AND EXTERIOR WORK TO BUILDINGS

Measurements and or quantities do not include off cuts or waste all measurements of material is measure as nett fixed. Contractor to add his own % for off cuts and waste.

The contractor is responsible to check all the measurements and quantities before ordering any material. The measurement and quantities are only a guide for tender purposes.

Value Added Tax (VAT) shall be excluded in the schedule of rates and prices.

To be supplied by the Contractor: The Contractor shall provide all labour, material, transport, consumable stores, plant, equipment, tools, services, materials and ingredients of every description required for the carrying out and completion of the WORK as per the attached worklist and specification and as may be ordered by the Project Manager.

GENERAL: The Building will be occupied during renovations, The Project manager, contractor and manager of the TFR staff using the building will discuss and agree on site the maintenance plan for the building. The necessary move of furniture in the same room if necessary is included in all the items. All normal cleaning, preparation include sanding, stopping and wash of items to be painted as specified by the paint manufacturer is included in all the paint items, Were abnormal cleaning is required it will be specified as an additional item All scaffolding and use of ladders up to 4.50m high interior and exterior if and as necessary is part of all the items. All work shall be done according to the attached specifications and shall comply with the National building regulations. Unless otherwise specified all materials must comply with SANS specifications. Where no applicable SANS Specification exists the materials must be approved by the Transnet freight rail project manager. All material shall be fitted, install or applied as specified by the manufacture.

The contractor shall be liable for any damages cause by him or his staff to any Transnet freight rail property and or equipment.

SAFTEY: The contractor shall comply with the Occupational Health Safety Act, 1993 (Act 85 of 1993).

Page 1 of 3

SUB TOTAL PAGE 1

TENDER NO:

ASSET NO: 02DX199B

ITEM NO	FAULT DISCRIPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
CEILINGS					
7	Install nutec 4mm board ceiling exclude brandering include h profile strips	30	M^2		
12	Install brandering complete, include skew nailing (specify size according table in specifications)	64	M^2		
23	Install 76mm rhino cove cornice complete. all inside corners shall be scribed joints, all exterior corners shall be mitre joints and all joints in straight sections shall be mitre joints.	37	M		

Tenderer signature: _____

Date: ____/____/____

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TENDER NO:

ASSET NO: 02DX199B

ITEM NO	FAULT DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
41	Paint ceiling complete 1 coat universal undercoat and 1 coat egg shell enamel after preparations as specified was done. (see attached paint specification)	30	M ²		
WALLS INTERIOR					
6698	refit extractor fan	1	EA		
6699	manufacture and build in louvers 2000mmx1000mm same as existing	2	EA		
WINDOWS INT AND EXT					
180	Replace cracked or broken window panes clear, size up to 1000mm x 1000mm x 3mm thick per attached specification. area 0.00 up to 0.75 use 3mm thick glass. place sheet on floor and garden to catch all broken glass	12	EA		
FLOORS					
396	Clean floor from all oil, grease, dirt with heavy duty detergent to the satisfaction of the project manager. rinse with clean water and leave to completely dry out. apply two coats Dulux or Plascon dark GREEN floor paint PAINT STAIRS GRY	30	M ²		
ROOF					
562	Provide all material for corr roof covering, FLAT ROOF WITH 114X38MM RAFTERS AND 50X75MM PURLINS	1	JOB		
566	Fit 0.5mm thick full hard IBR profile roof sheet to steel structure up to ???.0m high, purline spacing, fitting as per attached spec and as per manufacture specification. specify type sheeting ??????) work done as per approved by safety plan	32	M ²		
598	Paint exposed roof timber purlin, paint 1 pink wood primer, 1 coat universal undercoat and 2 coats white Dulux roof guard paint. apply paint only after preparation as per attached specification	21	M		
599	Paint exposed roof timber sprockets, 1 coat universal undercoat and 2 coats white 2 coats white Dulux wall guard or Dulux roof guard. bare wood areas shall be spot primed with wood primer. apply paint only after preparation as per attached specification.	5	M		
649	Strip existing waterproofing where necessary or as specified on parapet walls, lay new coral guard hydro bar or water proofing. over lap shall be 100mm on the top, down 100mm on outside face and to roof on inside face of the wall	30	M		
FACIA/BARGE BOARDS					
612	Fit barge board, nutec-cement barge board. item includes h-profile joiners as necessary. do all work as per attached detailed specification	30	M		
616	Paint facia board steel / nutec-cement, 2 coats Plascon wall and all paint or with Dulux white roof guard paint (paint only front side) apply paint only after preparation as per attached specification has been done	30	M		
WALLS EXTERIOR					
655	Build double face brick walls (specified face brick), include brick force every 4 layers	70	M ²		
656	Place in position precast concrete lintels over opening, above window frame or doorframe while building new wall	12	M		
658	Do beam filling under corr iron, IBR or tile roof covering with stock bricks	28	M		

Tenderer signature: _____

Date: ____/____/____

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TENDER NO:

ASSET NO:

ITEM NO	FAULT DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
6678	Demolish building complete except the foundation the foundation must be re use	1	JOB		
	WINDOWS EXTERIOR				
702	Supply material and build in steel window frame type---D12H	1	EA		
711	Paint window frame surround exterior section only, item is an extra over item to window frame. include sanding, cleaning, spot prime rust areas and 1 coat universal undercoat and 1 coat of gloss paint. (see attached paint specification)	1	M^2		
714	Do preparations as specified, clean and paint louvre complete universal undercoat and 1 coat gloss enamel (see attached paint specification) (project manager to specify colour)	3	EA		
	DOOR GARAGE/STEEL				
772	Build replace steel transformer double door (specified type)Type M M.V. With vent	1	EA		
776	Do preparations as specified and paint double combination transformer door with louvre complete universal undercoat and 1 coat gloss enamel (specify colour) x 2 for double door. (see attached paint specification)	1	EA		

PRELIMINARY AND GENERAL

P and G shall include all cost not directly relate to a specific item on the schedule of prices and rates. All items not specifically mentioned in the Schedule of Rates and prices and form part of contractor's requirements such as cost of stationery, as well as establishment of workers on site and removal of site establishment, it will also include the handing over of the site to the contractor and the handing back of the site after completion of work .

RISK ASSESSMENTAND SAFTEY INDUCTION
 Cost for the risk assessment must include a full identification of the risks before the work starts and the necessary equipment, appropriate precautions and systems of work must be provided and Implemented.
 Cost for the risk assessment and saftey include complete compliance with the current Occupational Health Safety Act.

Included in risk and saftey, The standardised Transnet freight rail induction shall be given to all staff of all contractors at the start of each project and the contractors shall send all his staff that will work on the Transnet freight rail site to the induction on the date as agreed on between TFR Project manager and the contractor

P + G

RISK AND SAFTEY

TOTAL CIVIL

TOTAL ELECTRICAL

SUB TOTAL

VAT

TOTAL

The sub total price, excluding VAT, must be carried over to the Service Fee and Cost Form, Section 6 of the RFQ. The amount must also be written in words on the Service Fee and Cost Form.

Tenderer signature: _____ Date: ____/____/____

ANNEXURE A

BUILDING DESCRIPTION: REBUILD NEW AXUSTER ROOM AT CAB

CITY / TOWN: BLOEMFONTEIN

TENDER NO:

ASSET NO: 02DX199B

ITEM NO. SPECIFICATIONS PER ITEM.

CEILING

- 7 Work description: Fit Nutex ceiling complete, exclude brandering.
The ceiling board must always be fixed with the length of the board at right angles to the brandering. Boards shall be secured at 150mm centres with 38mm galvanized clout-headed nails. The nails shall be driven into the board with the nail head flush with the board. Board shall be joint with H- profile steel jointing strips. Boards can also be fix with chip board screws spaced as with clout nails.
- 12 Work description: Install brandering complete for rhino board or Nutec fibre cement ceiling boards
Brandering for ceilings shall be 38 x 38mm, for truss spacing up to 1000mm.
Brandering for ceilings shall be 38 x 50mm, for truss spacing up to 1001mm to 1200mm
Brandering for ceilings shall be 50 x 50mm, for truss spacing up to 1201mm to 1400mm
Main branders shall be at right angles to tie beams and spaced at 400mm centres.
Branders shall be fixed with galvanized nails, accordance with SABS Specification 563. All brandering shall bear the standardisation mark of the South African Bureau of Standards. The brandering shall be securely spiked up to the supporting timbers with 90 mm wire nails. Cross brandering shall be cut in between the longitudinal brandering, all securely skew nailed to same with 90 mm wire nails. The sizes and spacing of brandering for the various types of ceilings shall be as follows: (a) Gypsum plaster board: fixed parallel to the ceiling boards at centres not exceeding 450 mm for 900 mm wide boards and 500 mm for 1200 mm wide boards. Brandering shall also be fixed around edges of ceilings where required for fixing cornices. Size 38 x 38 mm, at not exceeding 450 mm centres in one direction at right angles to the supporting timbers where metal H-section jointing strips are to be used.
- 23 Work description: Install rhino cove cornice complete.
Gypsum plaster board cove cornices to ceilings shall comply with the requirements of SABS Specification 622 and shall be of 76 or 125 mm girth as specified, all nailed through the ceiling boards to the brandering and to walls at distances not exceeding 300 mm centres with 2 mm diameter galvanized or cadmium plated clout headed nails, 40 mm long, or fixed to walls with hardened steel nails driven into the brickwork with heads flush with surface. Cornices shall be scribed at internal angles, mitred at external angles and shall be in long lengths with splayed heading joints where necessary. Fixing of cornices by means of an appropriate adhesive is acceptable, but this method of fixing shall be carried out in strict accordance with the Manufacturer's instructions. All inside corners shall be scribe joints and all exterior corners shall be mitre joints. All joints in straight sections shall be mitre joints and no butt jointing shall be allowed. All joint shall be neat. Cornices shall be straight and nailed to wall brandering. No sections shall be shorter than 500mm.
- 41 Work description: Paint ceiling complete undercoat and egg shell enamel
Paintwork to ceilings Include the cover strips, cornices stopping, sanding, dusting and priming of nail heads and screws. Ceilings previously painted with enamel paint: Apply one coat of universal undercoat (SABS 681) and one coat white EGG SHELL ENAMEL paint (SABS 515). All surfaces not being painted such as brickwork, sills, floors, joinery work and the like must be covered up and protected against spotting before any painting commenced. No sweeping or dusting shall be done while painting is in progress or while paint is still wet.

Tenderer signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO:

ITEM NO. SPECIFICATIONS PER ITEM.

WALLS INTERIOR

6698

6699

WINDOWS INT AND EXT

- 180 Work description: Replace cracked/broken windowpanes (clear)
See first item for replacing glass for specification on item

FLOORS

- 396 Work description: Paint floor
Item include cleaning of floor to the satisfaction of the project manager.

ROOF

"PREVIEW COPY ONLY"

Tenderer signature: _____ Date: ____/____/____

ITEM NO. SPECIFICATIONS PER ITEM.

- 562 Work description: Replace roof covering complete
 Provide new gang nail roof structure and cover roof for new corrugated or IBR sheeting. All work to comply with national building regulations for roof structure, SABS 0243 and SABS 0160 & 0163 for roof trusses. Pre-fabricated timber roof trusses shall comply with the requirements of SABS Specification 0163 and be constructed of South African pine as described in Clause 8.5 to the designs shown on the Manufacturer's detail drawings. The timber shall be of cross-sectional dimensions shown, cut to correct lengths with ends square or at the required angle. Trusses shall be assembled in truss fabricating jigs with the truss having the proper camber, all tightly clamped together with joints secured using approved connector plates of galvanized steel sheet. Connector plates shall be pressed into the timber simultaneously from both sides of the truss with a hydraulic press capable of exerting such pressure as will ensure complete penetration of the teeth into the timber. The connector plates shall be of such size as will ensure that the joints so made will adequately withstand the forces exerted on the joints. In coastal areas connector plates in buildings without ceilings shall be painted with two coats of epoxy tar complying with SABS Specification 801 Type 2, or rust neutralizing paint. Approval of pre-fabricated roofing systems, whether measured as an alternative or not, shall be subject to the following requirements: (a) The Manufacturer of the pre-fabricated trusses shall hold a certificate of competence issued by the Institute for Timber Construction. Fix corrugated sheets with 75mm long for corrugated sheets or 90mm coach roof screws for IBR roof sheets with bonded washers. Profiled metal sheet roof coverings shall comply with the following minimum requirements: (a) Galvanized metal roof sheets shall have a minimum thickness of 0,8 mm for roofs of 4°— 14° pitch inclusive and 0,6 mm for roof pitches of 15° and upwards. Where any profile requires the use of steel manufactured in accordance with ASTM 446, Grade E, such steel shall be 0,5 mm thick for all pitches. PW 371/OCT '93 44 NB: All steel which is claimed to comply with ASTM 446, Grade E, shall be supplied complete with a certificate of such compliance issued by the Manufacturer. (b) Roof trusses shall be spaced at not exceeding 1,2 m centres, except where the pitch is 12° or less, when the spacing may not exceed 1 m centres. (c) Purline shall be spaced at not exceeding 1,0m centres for roof pitches of 4° to 30° inclusive and at 1,2 m maximum for roofs having pitches of 31° and greater. Purling spacing for flat metal roofs are to be as specified in Clause 7.8. (d) Unless otherwise specified in this section, profiled metal roofing sheets shall be used and fixed all in accordance with SABS Code of Practice 0237. (e) Roofing sheets for use inland shall have galvanized coating of Z275 quality. (f) Galvanized roofing sheets for use in coastal areas shall be finished with an approved factory applied paint coating. (g) All necessary cutting of sheets shall be properly performed. Cut edges at sides of valleys and where otherwise exposed shall be perfectly straight. The sheeting shall be drilled and not punched for fixing screws. Only special wood screws with proper thread will be permitted in conjunction with neoprene and metal washers. (h) Hook bolt type fasteners shall each be provided with neoprene and metal washers under nut. (i) Metal covered roofs having a pitch of 4° or less shall be as later specified for flat metal roofs in Clause 7.8. The provision and use of protective roof boards is compulsory. (k) The Contractor is to submit a certificate, signed by the Merchant, stating that the galvanized roof covering supplied complies with the required thickness specified. (l) Roof sheets shall be in single lengths to each slope of roof or to both roof slopes where a ridge is to be formed by bending the sheets over the ridge. (m) The use of any approved factory applied paint finish shall in all cases be in addition to the galvanized coating as specified. 7.6.2 PROFILES: a) Corrugated roofing sheets: Corrugated galvanized iron roofing sheets shall comply with SABS Specification 934 with corrugations 17,5 mm deep at 76 mm centres giving an effective width of approximately 610 or 762 mm between the crests of the outermost corrugations respectively, all coated with zinc having a mass of not less than that indicated in the following table for the three classes of galvanizing specified: g/m² of surface area Average Individual (Minimum) 600 510 450 385 275 235 At exposed verges of roofs the iron shall be finished with neatly formed rolls.

Tenderer signature: _____ Date: ____/____/____

ITEM NO. SPECIFICATIONS PER ITEM.

The sheets shall have side laps of not less than one and a half corrugations. The minimum end laps for the different roof slopes shall be in accordance with the following table: Slope of roof End lap ; , (mm) greater 150 30° 175 25° 200 20° 225 300 (b) Rib-trough roof sheeting: Rib-trough roofing sheets shall be pressed to loughed profile with ribs not less than 50 mm deep at not exceeding 275 mm centres or with ribs not less than 28 mm deep at not exceeding 190 mm centres. The sheets shall be lapped one rib at sides and fitted with approved sealing strips as supplied by the Manufacturer of the sheeting and fixed at each alternate rib to every purlin. Bottom ends of troughs are to be bent down to form drips at gutter and bent upwards at ridges to prevent backflow of water using an approved tool. Any timber delivered to site not bearing the grade and SABS marks as specified above, must immediately be removed from site and no portion of any such delivery may be used for any purpose. No marking of timber on site will be permitted.

- 566 Work description: Fit new 0.50mm thick roof sheeting to steel structure
Supply and fit IBR profile sheets 0.5mm thick. The roof sheeting shall be laid in long lengths, narrow flutes outermost, The sheeting shall be laid with side-laps on the leeward side of the prevailing wind direction. An approved side-lap sealant shall be incorporated on roofing with a pitch of less than 15 degrees. All fixing holes shall be drilled and not punched. Roof sheets shall be fixed by means of No.14 Top speed Hex Head screws 65mm LG for steel purlin. Side-lap stitching shall be effected at no more than 600mm centres with 25mm LG Top speed Hex Head screws. Sheets shall be secured to the purlin for 0.5mm thick sheets a broad guideline for Purlin Spacing is not more than 1.70m centre for single span and not more than 2.00m for double span, cantilever not more than 0.40m but must meet manufacturer specification. Spacing are dependant on both downward loading and negative suction loading caused by wind a engineer must be consulted to calculate the load (kn/m²) for the particular thickness of sheets and purline spacing for the specific project.. Use 5.5mm x 82mm self drill posy screws with 26mm galvanized bonded rubber washer. Main fasteners shall be positioned in the crown of the second and fourth narrow flutes, i.e. two fasteners per sheet per purlin. Side laps shall be secured with fasteners spaced equally between purlin and at centres not exceeding 750mm. 15mm of the broad flute of all roof sheets shall be turned up through 45 deg. at the apex to form a dam and turned down through 10 deg. at the eaves to form a drip. Contractor to measure the required length before order the IBR roof sheets.

Every precaution shall be taken to prevent damage to roof sheets during all stages of construction. Duck boards should be used when necessary to protect the sheeting from damage. Sheeting which has become deformed or damaged in any way, shall be replaced.

The contractor shall exercise special care when handling long length sheeting, particularly in windy conditions. Should work be interrupted for any reason, all loose sheeting and incomplete sections must be adequately secured against possible movement by wind and gravity.

The contractor shall ensure that all materials used on site for cladding, etc are transported, handled and stored in accordance with the manufacturer's recommendations. Material damaged shall be rejected and replaced with undamaged material at the contractor's expense. Repair of damaged material will not generally be permitted. Rates are to include for preventing damage and protecting sheets through all stages of construction.

Tenderer signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02DX199B

ITEM NO. SPECIFICATIONS PER ITEM.

- 598 Work description: Paint expose roof timber purlin.
Item include cleaning by washing off all dirt. Remove all loose, chalky, flaking, peeling paint from wood, sand and wipe off sanding dust with damp cloth and leave to dry before applying paint.
- 599 Work description: Paint expose roof timber sprockets.
Item include cleaning by washing off all dirt. Remove all loose, chalky, flaking, peeling paint from wood, sand and wipe off sanding dust with damp cloth and leave to dry before applying paint.
- 649 Work description: Water proofing to parapet wall

FACIA/BARGE BOARDS

- 612 Work description: Fit / Replace barge board
Carefully loosen sheet iron capping where applicable or take down and remove galvanized capping where applicable. Take down barge boards and remove from site. Were necessary cut roof sheeting to be level with purline ends. The verges of roof to be finished with 225 x 10mm thick plain pressed fibre cement barge boards with bottom ends projecting 100mm beyond fascia board or in line with outer edge of gutter stop end. The edge of barge boards at bottom end shall be cut vertical level. The barge boards shall be securely fixed to projecting purlin ends with galvanized barge board brackets. Full length boards shall be used if necessary to joint in section of barge board the section shall not be shorter than 500mm.
- 616 Work description: Paint fascia board steel/asbestos two coats
STEEL FASCIA BOARDS: Clean from rust and dirt by scraping or by means of steel wire brush, sand completely and wipe off all sanding dust to obtain perfectly clean surface. Spot prime all exposed metal surface with an approved metal primer. Apply one coat universal undercoat and one coat of gloss enamel.
CEMENT FIBRE FASCIA BOARDS WITH PAINT IN GOOD CONDITION: Clean from all dust and dirt with approved detergent and rinse with clean water. Remove all defective paint, sand completely wipe off all sanding dust with a damp cloth, spot prime all nail and screw heads and apply two coats Plascon wall and all paint of Dulux wall guard paint or approved paint for cement fibre products.
CEMENT FIBRE FASCIA BOARDS WITH PAINT IN BAD CONDITION: Remove all paint coatings back to bare surface, sand down to a smooth surface, spot prime nail and screw heads with universal undercoat and paint surfaces two coats Plascon wall and all or with two coats Dulux wall guard paint.
CEMENT FIBRE FASCIA BOARDS NEW
Clean, spot prime nail and screw heads with universal undercoat and paint surfaces two coats Plascon wall and all or with two coats Dulux wall guard paint.

WALLS EXTERIOR

Tenderer signature: _____ Date: ____/____/____

ITEM NO. SPECIFICATIONS PER ITEM.

- 655 Work description: Build walls 220mm face
Supply approved as specified face bricks. The mortar for wall shall be 1 part PPC cement and 6 parts clean approved building sand. All masonry shall be plumb, level, straight and true, correctly bonded and shall rise uniformly with no portion exceeding 1,2m above any other part of the work. Brick force shall be installed on every 4 layers of brick. Clay bricks shall be well saturated with water, in the stack or dump, approximately 2 hours before being used. The tops of walls left unfinished shall be well wetted before work recommences. NB; Cement or concrete bricks shall not be wetted. All rough and fair cutting, cutting of splays, skewbacks, chamfers, etc. shall be properly performed. Form or leave all necessary openings for pipes etc. and make good after pipes etc. are fixed in position. Mortar joints to brickwork generally shall be 10 mm in thickness with level bedding joints and vertical perpends. The joints in brickwork receiving plaster, tiling or similar finishes shall be raked out whilst the mortar is soft to form key for the plaster or mortar backing. The depth of the raking out will depend on the condition of the bricks; the rougher the bricks on face the shallower the raking out and the smoother the bricks the deeper the raking out. The joints in brickwork shall be flushed off where walls are to be bagged, in readiness for the bagging.
- 656 Work description: Supply and place pre-cast lintel in position on mortar bed.
Supply and place pre-cast lintel in position on mortar bed. The lintels may be in a single width to the thickness of wall or may be in two widths, placed side by side, and shall have a depth of not less than 60 mm. Top surface of lintels shall be suitably roughened, indented or shaped to give a good bond between the lintels and the mortar for the first course of brickwork above, Lintels shall have bearings of not less than 225 mm on walls at each end. The number of reinforcing wires in lintels for the various wall thickness and spans shall be not less than specified in the table hereunder, and brick courses over lintels of the number indicated in the table and for the full length of lintels shall be built in 3:1 cement mortar with all
- 658 Work description: Do beam filling under corr iron, IBR or tile roof
Beam filling shall be half brick wide, built with same mix mortar as used in the walls and shall be cut in between roof timbers and carried up to underside of roof covering If face bricks are specified, brick shall be straight and neatly cut.

6678

WINDOWS EXTERIOR

- 702 Work description: Build in window frame
Stock residential and industrial type steel windows shall comply with the requirements of SABS Specification 727. All other types both stock and purpose made shall comply with the constructional and other requirements of the above specification wherever applicable. All windows shall comply with the following additional and/or amended requirements,: (a) Suitable weather bars shall be provided to bottom of opening in and vertically pivot hung ventilators and also to the bottom of all opening out ventilators where they occur above other ventilators and elsewhere as may be required to render the opening sections watertight. (b) Frames of windows where fixed to concrete columns, beams, etc. shall be provided with suitable lugs for fixing to plugs in the concrete, or with holes for screwing to plugs in the concrete at same spacing as the standard fixing lugs.
- 711 Work description: Paint window frame surround exterior only
Clean window surround frame from rust and dirt by scraping or by means of steel wire brush. Sand frame complete and wipe off all sanding dust to obtain a perfectly clean surface. Prime all exposed metal surfaces with an approved metal primer. Apply one coat universal undercoat and one coat white gloss enamel.

Tenderer signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02DX199B

ITEM NO. SPECIFICATIONS PER ITEM.

- 714 Work description: Paint louver exterior only
Clean louver from rust and dirt by scraping or by means of steel wire brush. Sand louver complete and wipe off all sanding dust to obtain a perfectly clean surface. Prime all exposed metal surfaces with an approved metal primer. Apply one coat universal undercoat and one coat gloss enamel.

DOOR GARAGE/STEEL

- 772 Work description: STEEL TRANSFORMER DOORS AND FRAMES
The doors and frames for the transformer room shown on drawings are to be of standard stock combination door and frame type, formed to type and sizes shown or specified of 1,6mm thick mild steel pressed to shape, reinforced as required and welded with all welding cleaned off flush and smooth, fitted with hinges, 203 x 40mm locking bar as sample 108 and 51mm padlock as sample 32. Doors specified to have ventilation panels are to be fitted with panels formed of rolled steel standard cottage section frame, with louvers welded in and covered on inside with 2mm mesh gauze wire. The space between door and frame shall be 3mm at top and sides and between door and floor 6mm. Door shall open and close with out any hinge bound after door was build in.
- 776 Work description: Steel combination transformer door with louver paint 2 coats
Wash thoroughly with a suitable detergent to remove all dirt and rinse with clean water. Remove defective paint. Sand complete door and wipe off all sanding dust with a damp cloth, allow to dry. Spot prime bare metal areas with steel anti rust primer. Apply one coat universal undercoat and one coat gloss enamel paint.

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Tenderer signature: _____ Date: ____/____/____

TRANSNET SOC LIMITED

(Registration no. 1990/000900/30)

SAFETY ARRANGEMENTS AND PROCEDURAL COMPLIANCE WITH THE OCCUPATIONAL HEALTH AND SAFETY ACT (ACT 85 OF 1993) AND APPLICABLE REGULATIONS**1. General**

- 1.1 The Contractor and Transnet Limited (hereinafter referred to as "Transnet") are individual employers, each in its own right, with their respective duties and obligations set out in the Occupational Health and Safety Act, Act 85 of 1993 (the Act) and applicable Regulations.
- 1.2 The Contractor accepts, in terms of the General Conditions of Contract and in terms of the Act, his obligations as an employer in respect of all persons in his employ, other persons on the premises or the Site or place of work or on the work to be executed by him, and under his control. He shall, before commencement with the execution of the contract work, comply with the provisions set out in the Act, and shall implement and maintain a Health and Safety Plan as described in the Construction Regulations, 2003 and as approved by Transnet, on the Site and place of work for the duration of the Contract.
- 1.3 The Contractor accepts his obligation to complying fully with the Act and applicable Regulations notwithstanding the omission of some of the provisions of the Act and the Regulations from this document.
- 1.4 Transnet accepts, in terms of the Act, its obligations as an employer of its own employees working on or associated with the site or place of work, and the Contractor and Technical Officer or his deputy shall at all times, co-operate in respect of the health and safety management of the site, and shall agree on the practical arrangements and procedures to be implemented and maintained during execution of the Works.
- 1.5 In the event of any discrepancies between any legislation and this specification, the applicable legislation will take precedence.

2. Definitions

- 2.1 In this Specification any word or expression to which a meaning has been assigned in the Construction Regulations, shall have the meaning so assigned to it, unless the context otherwise indicates: -
- 2.2 The work included in this Contract shall for the purposes of compliance with the Act be deemed to be "**Construction Work**", which, in terms of the Construction Regulations, 2003 means any work in connection with: -
- (a) the erection, maintenance, alteration, renovation, repair, demolition or dismantling of or addition to a building or any similar structure;
 - (b) the installation, erection, dismantling or maintenance of fixed plant where such work includes the risk of a person falling;
 - (c) the construction, maintenance, demolition or dismantling of any bridge, dam, canal, road, railway, runway, sewer or water reticulation system or any similar civil engineering structure; or
 - (d) the moving of earth, clearing of land, the making of an excavation, piling, or any similar type of work;
- 2.3 "**competent person**" in relation to construction work, means any person having the knowledge, training and experience specific to the work or task being performed: Provided that where appropriate qualifications and training are registered as per the South African Qualifications Authority Act, 1995 these qualifications and training shall be deemed to be the required qualifications and training;
- 2.4 "**contractor**" means principal contractor and "**subcontractor**" means contractor as defined by the Construction Regulations, 2003.
- 2.5 "**fall protection plan**" means a documented plan, of all risks relating to working from an elevated position, considering the nature of work undertaken, and setting out the procedures and methods applied to eliminate the risk;

- 2.6 "health and safety file" means a file, or other record in permanent form, containing the information required to be kept on site in accordance with the Act and applicable Regulations;
- 2.7 "Health and Safety Plan " means a documented plan which addresses the hazards identified and include safe work procedures to mitigate, reduce or control the hazards identified;
- 2.8 "Risk Assessment" means a programme to determine any risk associated with any hazard at a construction site, in order to identify the steps needed to be taken to remove, reduce or control such hazard;
- 2.9 "the Act" means the Occupational Health and Safety Act No. 85 of 1993.

3. Procedural Compliance

- 3.1 The Contractor who intends to carry out any construction work shall, before carrying out such work, notify the Provincial Director in writing if the construction work:-
- (a) includes the demolition of a structure exceeding a height of 3 metres; or
 - (b) includes the use of explosives to perform construction work; or
 - (c) includes the dismantling of fixed plant at a height greater than 3m,
- and shall also notify the Provincial Director in writing when the construction work exceeds 30 days or will involve more than 300 person days of construction work and if the construction work:-
- (a) includes excavation work deeper than 1m; or
 - (b) includes working at a height greater than 3 metres above ground or a landing.
- 3.2 The notification to the Provincial Director shall be on a form similar to Annexure A of the Construction Regulations, 2003, also shown in Annexure 1 of this Specification. The Contractor shall ensure that a copy of the completed notification form is kept on site for inspection by an inspector, Technical Officer or employee.
- 3.3 The Contractor shall, in accordance with the Act and applicable Regulations, make all the necessary appointments of competent persons in writing on a form similar to Annexure 2 of this Specification and deliver copies thereof to the Technical Officer. Copies should also be retained on the health and safety file.
- 3.4 Subcontractors shall also make the above written appointments and the Contractor shall deliver copies thereof to the Technical Officer.
- 3.5 In the case of a self-employed Contractor or any subcontractor who has the appropriate competencies and supervises the work himself, the appointment of a construction supervisor in terms of regulation 6.1 of the Construction Regulations, 2003 will not be necessary. The Contractor shall in such a case execute and sign a declaration, as in Annexure 3, by which he personally undertakes the duties and obligations of the "Chief Executive Officer" in terms of section 16(1) of the Act.
- 3.6 The Contractor shall, before commencing any work, obtain from the Technical Officer an access certificate as in Annexure 4 executed and signed by him, permitting and limiting access to the designated site or place of work by the Contractor and any subcontractors under his control.
- 3.7 Procedural compliance with Act and Regulations, as above, shall also apply to any subcontractors as employers in their own right. The Contractor shall furnish the Technical Officer with full particulars of such subcontractors and shall ensure that they comply with the Act and Regulations and Transnet's safety requirements and procedures.

4. Special Permits

Where special permits are required before work may be carried out such as for hotwork, isolation permits, work permits and occupations, the Contractor shall apply to the Technical Officer or the relevant authority for such permits to be issued. The Contractor shall strictly comply with the conditions and requirements pertaining to the issue of such permits.

5. Health and Safety Programme

- 5.1 The Tenderer shall, with his tender, submit a Health and Safety Programme setting out the practical arrangements and procedures to be implemented by him to ensure compliance by him with the Act and Regulations and particularly in respect of: -
- (i) The provision, as far as is reasonably practical, of a working environment that is safe and without risk to the health of his employees and subcontractors in terms of section 8 of the Act;
 - (ii) the execution of the contract work in such a manner as to ensure in terms of section 9 of the Act that persons other than those in the Contractor's employment, who may be directly affected by the contract work are not thereby exposed to hazards to their health and safety;
 - (iii) ensuring, as far as is reasonably practical, in terms of section 37 of the Act that no employee or subcontractor of the Contractor does or omits to do any act which would be an offence for the Contractor to do or omit to do.
- 5.2 The Contractor's Health and Safety Programme shall be based on a risk assessment in respect of the hazards to health and safety of his employees and other persons under his control that are associated with or directly affected by the Contractor's activities in performing the contract work and shall establish precautionary measures as are reasonable and practical in protecting the safety and health of such employees and persons.
- 5.3 The Contractor shall cause a risk assessment contemplated in clause 5.2 above to be performed by a competent person, appointed in writing, before commencement of any Construction Work and reviewed during construction. The Risk Assessments shall form part of the Health and Safety programme to be applied on the site and shall include at least the following:
- (a) The identification of the risks and hazards that persons may be exposed to;
 - (b) the analysis and evaluation of the hazards identified;
 - (c) a documented Health and Safety Plan, including safe work procedures to mitigate, reduce or control the risks identified;
 - (d) a monitoring and review plan.
- 5.4 The Health and Safety Plan shall include full particulars in respect of: -
- (a) The safety management structure to be instituted on site or place of work and the names of the Contractor's health and safety representatives and members of safety committees where applicable;
 - (b) the safe working methods and procedures to be implemented to ensure the work is performed in compliance with the Act and Regulations;
 - (c) the safety equipment, devices and clothing to be made available by the Contractor to his employees;
 - (d) the site access control measures pertaining to health and safety to be implemented;
 - (e) the arrangements in respect of communication of health and safety related matters and incidents between the Contractor, his employees, subcontractors and the Technical Officer with particular reference to the reporting of incidents in compliance with Section 24 and General Administrative Regulation 8 of the Act and with the pertinent clause of the General Conditions of Contract forming part of the Contract and
 - (f) the introduction of control measures for ensuring that the Safety Plan is maintained and monitored for the duration of the Contract.
- 5.4 The Health and Safety programme shall be subject to the Technical Officer's approval and he may, in consultation with the Contractor, order that additional and/or supplementary practical arrangements and procedures be implemented and maintained by the Contractor or that different working methods or safety equipment be used or safety clothes be issued which, in the Technical Officer's opinion, are necessary to ensure full compliance by the Contractor with his obligations as an employer in terms of the Act and Regulations. The Technical Officer or his deputy shall be allowed to attend meetings of the Contractor's safety committee as an observer.

- 5.5 The Contractor shall take reasonable steps to ensure that each subcontractor's Health and Safety Plan is implemented and maintained on the construction site: Provided that the steps taken, shall include periodic audits at intervals mutually agreed to between the them, but at least once every month.
- 5.6 The Contractor shall stop any subcontractor from executing any construction work, which is not in accordance with the Contractor's, and/or subcontractor's Health and Safety Plan for the site or which poses a threat to the health and safety of persons.
- 5.7 The Contractor shall ensure that a copy of the Health and Safety Plan is available on site for inspection by an inspector, Technical Officer, agent, subcontractor, employee, registered employee organisation, health and safety representative or any member of the health and safety committee.
- 5.8 The Contractor shall consult with the health and safety committee or, if no health and safety committee exists, with a representative group of employees, on the development, monitoring and review of the Risk Assessment.
- 5.9 The Contractor shall ensure that all employees under his control are informed, instructed and trained by a competent person regarding any hazard and the related work procedures before any work commences, and thereafter at such times as may be determined in the Risk Assessment.
- 5.10 The Contractor shall ensure that all subcontractors are informed regarding any hazard as stipulated in the Risk Assessment before any work commences, and thereafter at such times as may be determined in the Risk Assessment.
- 5.11 The Contractor shall ensure that all visitors to a construction site undergoes health and safety induction pertaining to the hazards prevalent on the site and shall be provided with the necessary personal protective equipment.

6. Fall Protection Plan

- 6.1.1 In the event of the risk and hazard identification, as required in terms of clause 5.3 of this Specification, revealing risks relating to working from an elevated position the contractor shall cause the designation of a competent person, responsible for the preparation of a fall protection plan;
- 6.2 The Contractor shall implement, maintain and monitor the fall protection plan for the duration of Contract. The Contractor shall also take such steps to ensure the continued adherence to the fall protection plan.
- 6.3 The fall protection plan shall include:-
- (a) A Risk Assessment of all work carried out from an elevated position;
 - (b) the procedures and methods to address all the identified risks per location;
 - (c) the evaluation of the employees physical and psychological fitness necessary to work at elevated positions;
 - (d) the training of employees working from elevated positions; and
 - (e) the procedure addressing the inspection, testing and maintenance of all fall protection equipment.

7. Hazards and Potential Hazardous Situations

The Contractor and the Technical Officer shall immediately notify one another of any hazardous or potentially hazardous situations which may arise during performance of the Contract by the Contractor or any subcontractor and, in particular, of such hazards as may be caused by the design, execution and/or location and any other aspect pertaining to the contract work.

8. Health and Safety File

- 8.1 The Contractor shall ensure that a health and safety file is opened and kept on site and shall include all documentation required as per the Act and applicable regulations, and made available to an inspector, the Technical Officer, or subcontractor upon request.

11. Estimated maximum number of persons on the construction site: _____

12. Planned number of contractors on the construction site accountable to the principle contractor:

13. Name(s) of contractors already chosen.

Principal Contractor

Date

Client

Date

- * THIS DOCUMENT IS TO BE FORWARDED TO THE OFFICE OF THE DEPARTMENT OF LABOUR **PRIOR TO COMMENCEMENT** OF WORK ON SITE.
- * **ALL PRINCIPAL CONTRACTORS** THAT QUALIFY TO NOTIFY MUST DO SO EVEN IF ANOTHER PRINCIPAL CONTRACTOR ON THE SAME SITE HAD DONE SO PRIOR TO THE COMMENCEMENT OF WORK.

"PREVIEW COPY ONLY"

ANNEXURE 2

(COMPANY LETTER HEAD)

OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993) :

SECTION/REGULATION: _____

REQUIRED COMPETENCY: _____

In terms of _____ I, _____

representing the Employer) do hereby appoint _____

As the Competent Person on the premises at _____

(physical address) to assist in compliance with the Act and the applicable Regulations.

Your designated area/s is/are as follows :-

Date : _____

Signature :- _____

Designation :- _____

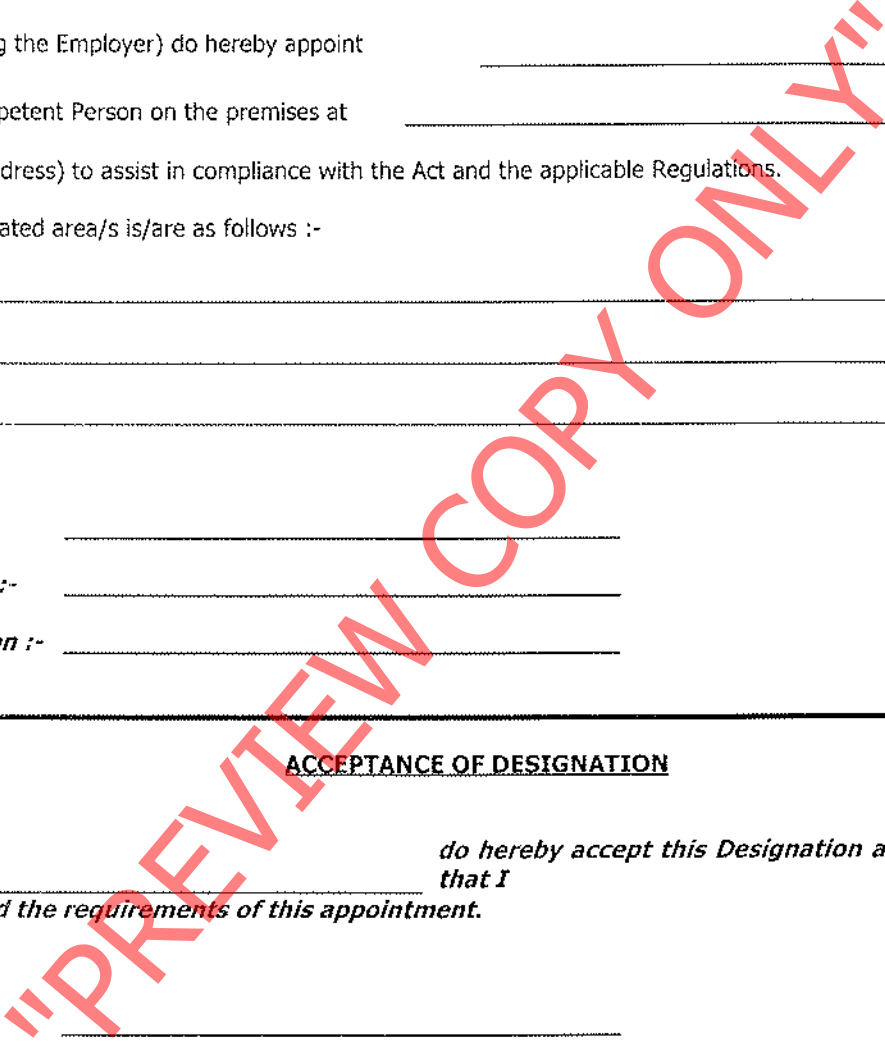
ACCEPTANCE OF DESIGNATION

I, _____ do hereby accept this Designation and acknowledge that I understand the requirements of this appointment.

Date : _____

Signature :- _____

Designation :- _____



ANNEXURE 3**(COMPANY LETTER HEAD)****OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993) :****DECLARATION**

In terms of the above Act I, _____ am personally assuming the duties and obligations as Chief Executive Officer, defined in Section 1 of the Act and in terms of Section 16(1), I will, as far as is reasonably practicable, ensure that the duties and obligations of the Employer as contemplated in the above Act are properly discharged.

Signature :- _____

Date : _____

"PREVIEW COPY ONLY"

ANNEXURE 4**(LETTER HEAD OF BUSINESS DIVISION OR UNIT OF TRANSNET LIMITED)****SITE ACCESS CERTIFICATE**

Access to : _____ (Area)
 Name of Contractor/Builder :- _____
 Contract/Order No.: _____

The contract works site/area described above are made available to you for the carrying out of associated works

In terms of your contract/order with
 (company) _____

Kindly note that you are at all times responsible for the control and safety of the Works Site, and for persons under your control having access to the site.

As from the date hereof you will be responsible for compliance with the requirements of the Occupational Health and Safety Act, 1993 (Act 85 of 1993) as amended, and all conditions of the Contract pertaining to the site of the works as defined and demarcated in the contract documents including the plans of the site or work areas forming part thereof.

Signed : _____ Date : _____
TECHNICAL OFFICER

ACKNOWLEDGEMENT OF RECEIPT

Name of Contractor/Builder _____ I,
 :- _____
 do hereby acknowledge and accept the
 duties
 and obligations in respect of the Safety of the site/area of Work in terms of the Occupational
 Health and Safety Act; Act 85 of 1993.

Name : _____ Designation : _____

Signature : _____ Date : _____

"PREVIEW COPY ONLY"