

# RFQ / TENDER

Tender No: JW00368

Vendor No: 11001386

BOARD LIST  
BOARD LIST  
TRANSNET FREIGHT RAIL  
PROCUREMENT DEPARTMENT  
2000

Purchaser : Joseph Webber  
Telephone : 021 9403829  
Fax Number: 021 9403883

Please quote reference:  
A14/6000606497

Deliver to: Transnet Freight Rail  
Saldanha

Closing Date : 09.09.2014  
Validity Date : 09.11.2014  
RFQ No : 6000606497

**"PREVIEW COPY ONLY"**

Prices in South African currency  
including the cost of packing and packing  
materials for delivery as follows:

A: DIRECT by rail to destination point (Railage a/c point .....)  
B: DIRECT by other means to destination point  
C: EX OVERSEAS WORKS

Item	Qty	Material	Description	R.....	Each	R.....	Each
00010	1	Catering		R.....	Each	R.....	Each

Delivery Date: 18.09.2014

FULL DETAILS OF DESCRIPTION  
EVP LAUNCH AT SALDANHA REQUIRED ON 18 SEPTEMBER 2014

PLEASE SEE ATTACHED REQUIREMENT

DATE: ..... SIGNATURE OF TENDERER(S): .....  
CONTACT PERSON: ..... TEL No: .....

# RFQ / TENDER

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Date : 29.08.2014 2

BOARD LIST  
TRANSNET FREIGHT RAIL  
PROCUREMENT DEPARTMENT

Prices in South African currency  
including the cost of packing and packing  
materials for delivery as follows:

A: DIRECT B: DIRECT C: EX OVERSEAS  
by rail to by other EX OVERSEAS  
destination means to WORKS  
point destination  
(Railage a/c point  
.....)

Item	Qty	Material	Description
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**"PREVIEW COPY ONLY"**

1. Transnet indemnifies itself from any claims which may arise as a result of a Bidder not being able to transmit his / her quote to Transnet for any reason whatsoever before the closing time.
2. Server issues outside of the Transnet electronic environment will not be considered as a reason for acceptance of late RFQ's
3. In the closing details paragraph of the RFQ:- RFQ's submitted via email must be addressed to both: carol.swan@transnet.net ; AND Johanna.kotze@transnet.net - the subject of the email must indicate only the RFQ number and closing date. No other details must appear in the subject column.

4. I/We \_\_\_\_\_ hereby confirm we have read the specifications and clearly understand the requirements and offer to supply the goods/services at the price quoted in the Price Schedule below, in accordance with the conditions related thereto.

5. Lastly, restrict the return of email documents to the Pricing Schedule and compulsory returnable documents **HOWEVER** include the above phrase in yellow in the Quote section 2

Lastly, restrict the return of email documents to the Pricing Schedule and compulsory returnable documents

00020	1	Transport	R..... R..... R.....
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R..... R..... R.....

Each

Each

Each

Each

Each

Delivery Date: 18.09.2014

FULL DETAILS OF DESCRIPTION

DATE: ..... SIGNATURE OF TENDERER(S): .....

# RFQ / TENDER

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BOARD LIST  
 TRANSNET FREIGHT RAIL  
 PROCUREMENT DEPARTMENT

Prices in South African currency  
 including the cost of packing and packing  
 materials for delivery as follows:

A:	DIRECT	C:	EX OVERSEAS
	by rail to	B:	WORKS
	destination		
	point		
	(Railage a/c		
	.....)		

"PREVIEW COPY ONLY"

Item	Qty	Material	Description
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00030	1	Audio and Visual	
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Delivery Date: 18.09.2014

**FULL DETAILS OF DESCRIPTION**

00040	1	Hall set up	
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Delivery Date: 18.09.2014

**FULL DETAILS OF DESCRIPTION**

R.....	R.....	R.....
Each	Each	Each

DATE: ..... SIGNATURE OF TENDERER(S): .....



## 1 Broad-Based Black Economic Empowerment [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

### 1.1 B-BBEE Scorecard and Rating

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note the following:

- Proposals will be evaluated on price which will be allocated 80 points and preference which will be allocated 20 points, dependent on the value of the Services
- The 80/20 preference point system applies where the acquisition of the Services will be less than R1 000 000,00.
- If the 80/20 preference point system is stipulated and all Bids received exceed R1 000 000,00, the RFP will be cancelled.

In compliance with the Government Gazette No. 34612, Notice No. 754 dated 23 September 2011, as from 1 October 2011 valid B-BBEE Verification Certificates must be issued by:

- a) Verifier: Agencies accredited by the South African National Accreditation System [SANAS]; or
- b) Registered Auditors approved by the Independent Regulatory Board of Auditors [IRBA], in accordance with the approval granted by the Department of Trade and Industry.

Enterprises will be rated by such agencies based on the following:

- c) **Large Enterprises** [i.e. annual turnover greater than R35 million]:
  - Rating level based on all seven elements of the B-BBEE scorecard
- d) **Qualifying Small Enterprises – QSE** [i.e. annual turnover between R5 million and R25 million]:
  - Rating based on any four of the elements of the B-BBEE scorecard
- e) **Exempted Micro Enterprises – EME** [i.e. annual turnover less than R5 million]:

In accordance with B-BBEE Codes of Good Practice [Statement 000, Section 4], any enterprise with an annual total revenue of R 5 million or less qualifies as an EME.

- Automatic rating of B-BBEE Level 4 irrespective of race or ownership
- Black ownership greater than 50% or Black Women ownership greater than 50% automatically qualify as B-BBEE Level 3

Sufficient evidence to qualify as an EME would be a certificate (which may be in the form of a letter) from an auditor or accounting officer or a certificate from a Verification Agency accredited by SANAS. The certificate must confirm the company's turnover, black ownership / black female ownership and B-BBEE status level.



Respondents are required to furnish proof of the above to Transnet. [i.e. a detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or a certificate in respect of EMEs].

Transnet will accordingly allocate a maximum of **20 [twenty] points** in accordance with the **80/20** preference point system prescribed in the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations to the Respondent's final score based on an entity's B-BBEE scorecard rating.

N.B. Failure to submit a B-BBEE certificate, which is valid as at the Closing Date of this RFP, will result in a score of zero being allocated for B-BBEE.

## 2 Evaluation Criteria

Transnet will utilise the following criteria in choosing a Supplier/Service Provider:-

- Weighted evaluation based on 80/20 preference point system:

**Transnet will utilise the following formula in its evaluation of Price:**

$$\bullet \quad PS = 80 \left( \frac{Pt - Pmin}{Pmin} \right)$$

Where:

$Ps$  = Score for the bid under consideration  
 $Pt$  = Price of Bid under consideration  
 $Pmin$  = Price of lowest acceptable Bid

- B-BBEE status of company

Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

# Requirements For EVP Launch



Description	Quantity	Unit Price	Total Price
<b>1. <u>CATERING</u></b>			
1.1 PEANUTS AND RAISINS (50g)	680		
1.2 CHOCOLATE BAR (55g)	680		
1.3 SIMBA CHIPS (30g)	680		
1.4 POWERADE (500ml)	680		
<b>2. <u>TRANSPORT</u></b>			
2.1 (45 SEATER BUS TO TRANSPORT 680 PEOPLE FROM TRANSPORT'S OFFICE'S SALDANHA TO SIYARANGA HALL (TNPA SALDANHA) ESTIMATED DISTANCE 200 KM	5		
2.2 (45 SEATER BUS TO TRANSPORT 45 PEOPLE FROM BELLVILLE TO SALDANHA	1		
<b>3. <u>AUDIO/VISUAL SERVICES</u></b>			
3.1 PLAMA SCREENS 102 INCH	3		
3.2 PHOTOGRAPHY	1 DISC		
3.3 VIDEOGRAPHY	2 DVD'S		
3.4 ROVING MICS			
3.5 JBL SPEAKERS AND CABLES	6		
3.6 PA SYSTEM	1		
<b>4. <u>HALL SET-UP</u></b>			
4.1 RECTANGULAR TABLE	2		
4.2 BLACK TABLE CLOTH	2		
4.3 CENTER PIECE FRESH FLOWERS	3		
4.4 4M BALLOON PILLIERS(GREEN, RED AND WHITE BALLOONS)	6		
4.5 PODIUM	1		
4.6 STILL WATER (500ml)	12		
<b>TOTAL</b>			

PREVIEW COPY ONLY

NAME OF BUSINESS: \_\_\_\_\_

TELEPHONE NUMBER : \_\_\_\_\_

SIGNATURE: \_\_\_\_\_