



SUPPLY CHAIN SERVICES
an Operating Division of
TRANSNET LIMITED
(Registration No. 1990/000900/06)

REQUEST FOR PROPOSAL (“RFP”)

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING,
PAINTING AND REPAIRS AT MAIN BUILDING, ESSELENPARK CAMPUS

ISSUE DATE : 26 OCTOBER 2009
CLOSING DATE : 10 NOVEMBER 2009
CLOSING TIME : 10h00

Please note that late responses and those delivered or posted
to the incorrect address will be disqualified.



RFP NUMBER HOAC/ESS/5740

**PROVISION OF EXTERIOR STONE CLEANING,
PAINTING AND REPAIRS**

SCHEDULE OF DOCUMENTS

Section

- 1. Notice to Bidders**
- 2. Scope of Work and Specifications**
- 3. Resolution of Board of Directors (Respondent's Representative)**
- 4. Certificate of Acquaintance with RFP Documents**
- 5. Service Fees and Costs**
- 6. General Tender Conditions (CSS5 – Services)**
- 7. Standard Terms and Conditions of Contract (US7 - Services)**
- 8. Certificate of Attendance of RFQ Briefing**



SECTION 1

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING, PAINTING AND REPAIRS

NOTICE TO BIDDERS

1. Quotations are requested from interested persons, companies, close corporations or enterprises (hereinafter referred to as the "**Respondent(s)**") to supply the above-mentioned requirement(s) to Transnet.

On or after 26 October 2009 the RFP documents may be inspected at, and are obtainable from the office of TRANSNET FREIGHT RAIL, TENDER ADVICE CENTRE, LEVEL 100, CARLTON CENTRE, 150 COMMISSIONER STREET, JOHANNESBURG.

A non-refundable tender fee of R150.00 (Inclusive of VAT) is applicable per tender. Payment is to be made to Transnet Freight Rail, Standard Bank Account number 203158598, Branch code 004805. The deposit slip must reflect RFP: HOAC/ESS/5740 and the Company Name. Receipt/s to be presented prior to collection of the tender/s

2. A compulsory pre-Quotation site meeting will be conducted at Esselenpark on the 02 November 2009, at Esselenpark for a period of ± 1 (one) hour. **(Respondent to provide own transportation and accommodation).**

Respondents failing to attend the compulsory site meeting will be disqualified.

Respondents without a valid RFP document in their possession will not be allowed to attend the site meeting.

The briefing session will start punctually at 09h00 and Respondents arriving late will not be accommodated.

For specific queries before the closing of the RFP, the following Transnet employee(s) may be contacted by email only:

Name : Deon Meintjes
Division : Property Management
Email : deon.meintjes@transnet.net



3. **NB:** Quotations **in duplicate** must reach the Secretary, Transnet Acquisition Council before the closing hour on the date shown below, and must be enclosed in a sealed envelope which must have inscribed on the outside:

RFP No	: HOAC/ESS/5740
Description	: EXTERIOR STONE CLEANING, PAINTING & REPAIRS
Closing date and time	: 10 November at 10h00
Closing address (refer options paragraph 4 below)	

4. **DELIVERY INSTRUCTIONS FOR THIS RFP**

- 4.1 **If posted,** the envelope must be addressed to the Secretary, Transnet Acquisition Council, P.O. Box 4244, Johannesburg 2000 and must be dispatched in time for sorting by the Post Office to reach the Secretary before the closing time of the RFP. In the event of the late receipt of a Quotation, the Respondent's franking machine impression will not be accepted as proof that the response was posted in time.
- 4.2 **If delivered by hand,** the envelope is to be deposited in the TRANSNET tender box which is located at the main entrance, **INYANDA HOUSE, 21 WELLINGTON ROAD, PARKTOWN, JOHANNESBURG**, and should be addressed as follows:

**THE SECRETARY
TRANSNET ACQUISITION COUNCIL
GROUND FLOOR
21WELLINGTON ROAD
PARKTOWN
JOHANNESBURG**

The measurements of the "tender slot" are 500mm wide x 100mm high, and Respondents must please ensure that response documents or files are not larger than the above dimensions. Responses which are too bulky (i.e. more than 100mm thick) must be split into two or more files, and placed in separate envelopes.

It should also be noted that the above tender box is located at the main entrance and is accessible to the public 24 hours per day, 7 days a week.

- 4.3 **If dispatched by courier,** the envelope must be addressed as follows and delivered to the Office of The Secretary, Transnet Acquisition Council and a signature obtained from that Office.

**THE SECRETARY
TRANSNET ACQUISITION COUNCIL
TABLE 1/110
1ST FLOOR
INYANDA HOUSE
21 WELLINGTON ROAD
PARKTOWN
JOHANNESBURG**



5. Please note that this RFP closes punctually at 10:00 on Tuesday 10 November 2009.
6. If responses are not posted or delivered as stipulated herein, such responses will not be considered and will be treated as "UNRESPONSIVE."
7. NO EMAIL OR FACSIMILE RESPONSES WILL BE CONSIDERED.
8. The responses to this RFP will be opened as soon as practicable after the expiry of the time advertised for receiving them.
9. Transnet shall not, at the opening of responses, disclose to any other company any confidential details pertaining to the Quotations / information received, i.e. service fees, deliverables, etc. The names and location of the Respondents will, however, be divulged to other Respondents upon request.
10. Envelopes must not contain documents relating to any RFP other than that shown on the envelope. All envelopes must reflect the return address of the Respondent on the reverse side.
11. No slips are to be attached to the response documents. Any additional conditions must be embodied in an accompanying letter. Subject only to clause 22 (*Alterations made by the Respondent to Tendered Prices*) of the General Tender Conditions, alterations, additions or deletions must not be made by the Respondent to the actual RFP documents.

12. **BROAD-BASED BLACK ECONOMIC EMPOWERMENT ("BBBEE")**

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it is strongly of the opinion that all South African business enterprises have an equal obligation to redress the imbalances of the past.

Transnet would therefore prefer to do business with local business enterprises who share these same values and who are prepared to contribute to meaningful BBBEE initiatives (including, but not limited to subcontracting and Joint Ventures) as part of their RFP responses. Transnet will accordingly allow a "preference" in accordance with the 10% preference system, as per the Preferential Procurement Policy Framework Act, 5 of 2000 (as amended), to companies who provide a BBBEE Accreditation Certificate. All procurement and disposal transactions in excess of R30 000 (thirty thousand S.A. Rand) will be evaluated accordingly. All transactions below this threshold will, as far as possible, be set aside for Exempted Micro Enterprises (EMEs).

Consequently, when Transnet invites prospective suppliers to submit Quotations for its goods and services, it urges Respondents (Large Enterprises and QSE's - see below) to have themselves accredited by any one of the various Accreditation Agencies available who do their BBBEE ratings in accordance with the **latest Codes (i.e. those promulgated on 9 February 2007)**.

Although no agencies have, as yet, been accredited by SANAS (South African National Accreditation System), Transnet will, in the interim, accept rating certificates of Respondents who have been verified by agencies who do their BBBEE ratings in accordance with the latest Codes as promulgated on 9 February 2007. This will be an interim arrangement only until such time as the SANAS List has been approved by the DTI. (Certificates are valid for a period of one year only).



12.1 Enterprises will be rated by such agency based on the following:

(a) **Large Enterprises (i.e. annual turnover >R35 million):**

- Rating level based on all seven elements of the BBBEE scorecard

(b) **Qualifying Small Enterprises – QSE (i.e. annual turnover >R5 million but <R35 million):**

- Rating based on any four of the elements of the BBBEE scorecard

(c) **Exempted Micro Enterprises – EME (i.e. annual turnover <R5 million):**

- EMEs are exempted from BBBEE accreditation
- Automatic rating of Level 4 BBBEE irrespective of race of ownership, i.e. 100% BBBEE recognition
- Black ownership >50% or Black Women ownership >30% automatically qualify as Level 3 BBBEE, i.e. 110% BBBEE recognition
- EME's should only provide documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30%

12.2 In addition to the above, Respondents who wish to enter into a Joint Venture or subcontract portions of the contract to BBBEE companies, must state in their RFPs the percentage, of the total contract value that will be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-contractor(s), as well as a breakdown of the distribution of the aforementioned percentage must also be furnished with the RFP response to enable Transnet to evaluate / adjudicate all RFPs received on a fair basis.

12.3 Respondents will be required to furnish proof of the above to Transnet. (i.e. a detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or proof of turnover in respect of EMEs). Failure to do so will result in a score of zero being allocated for BBBEE.

Turnover : Kindly indicate your company's annual turnover for the past year R.....

- If annual turnover <R5m, please attach audited financials.
- If annual turnover >R5m please attach an accreditation certificate issued by an Accreditation Agency, together with all the relevant score sheets pertaining thereto.
-

13. COMMUNICATION

Respondents are warned that a response will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFP between the closing date and the date of the award of the business.

A respondent may, however, BEFORE THE CLOSING DATE AND TIME, direct any enquiries relating to the RFP to the Transnet employee as indicated in clause 2 above, and may also at any time after the closing date of the RFP, communicate with the Secretary of the Transnet Acquisition Council, at telephone number 011 544 9577 or fax no. 011 774 9760 on any matter relating to its RFP response.



14. INSTRUCTIONS FOR COMPLETING THE RFP

- (i) Sign one set of documents (sign and date the bottom of each page). This set will serve as the legal and binding copy. A duplicate set of documents is required. This second set can be a copy of the original signed Quotation.
- (ii) Both sets of documents to be submitted to the address specified above.

15. COMPLIANCE

The successful Respondent (hereinafter referred to as the “**Supplier**”) shall be in full and complete compliance with any and all applicable State and Local Laws and Regulations.

16. ADDITIONAL NOTES:

- All returnable documents as indicated in the Quotation Form (Section 3) must be returned with the response
- Changes by the Respondent to its submission will not be considered after the closing date
- The person or persons signing the Quotation must be legally authorised by the Respondent to do so (Refer Section 4). A list of those person(s) authorised to negotiate on your behalf (if not the authorised signatories) must also be submitted along with the Quotation together with their contact details.
- All prices must be quoted in South African Rands
- Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents and may wish to visit the Respondent’s place of work during this process.

NB: Unless otherwise expressly stated, all Quotations furnished pursuant to this Request shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated. Transnet reserves the right to reject any or all offers.

**FAILURE TO OBSERVE ANY OF THE AFOREMENTIONED REQUIREMENTS
MAY RESULT IN A QUOTATION BEING REJECTED**

17. DISCLAIMERS

Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFP and/or its receipt of a Quotation in response to it. In particular, please note that Transnet reserves the right to:

- modify the RFP’s Services and request Respondents to re-bid on any changes
- reject any Quotation which does not conform to instructions and specifications which are detailed herein
- disqualify Quotations submitted after the stated submission deadline
- not necessarily accept the lowest priced Quotation



- reject all Quotations, if it so decides
- award a contract in connection with this Quotation at any time after the RFP’s closing date
- award only a portion of the proposed Services which are reflected in the scope of this RFP
- split the award of the contract between more than one Supplier
- make no award of a contract

Kindly note that Transnet will not reimburse any Respondent for any preparatory costs or other work performed in connection with this Quotation, whether or not the Respondent is awarded a contract.

18. LEGAL REVIEW

Any Quotation submitted by a Respondent is subject to review and negotiation of the proposed contract by Transnet’s Legal Counsel. respondents to complete this section:

NAME OF RESPONDENT

PHYSICAL ADDRESS

.....

Respondent’s contact person:

Name

Designation.....

Telephone.....

Cell Phone.....

Facsimile.....

Email.....

Website.....

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**Transnet urges its clients, suppliers and the general public
to report any fraud or corruption
on the part of Transnet’s employees to
TIP-OFFS ANONYMOUS : 0800 003 056**



SECTION 2

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING, PAINTING AND REPAIRS

SCOPE OF WORK, SPECIFICATIONS

1. SCOPE OF WORK

Main Building, Esselenpark Campus:

External Redecoration and Sand Stone Cleaning

Exterior stone cleaning:

- Sand stone walls (external façade).
- Sand stone walls (courtyards).
- Sand stone columns.
- Sand stone parapets.

Exterior painting:

- Steel window and door frames.
- Timber doors and window frames (polyurethane varnish).
- Facia boards.
- The eaves and band below the eaves (cementitious paint).
- The columns (previously done in cementitious paint).
- Bituminous aluminium paint to existing waterproofing.



Repairs to the following:

- Putty to the windows.
- Pointing to the joints between the stone blocks.
- Sealant to existing expansion joints.
- Concrete spalling repairs to the canopy mouldings and columns.
- Replace missing down pipes (approximately 15 linear metres).

2. SPECIFICATIONS

1. Steelwork: (window and door frames):
 - 1.1. Sand down and remove loose and flaking paint.
 - 1.2. Wire brush and chip to remove rust on rusted areas before treating with a rust converter.
 - 1.3. Spot prime bare metal.
 - 1.4. Apply one coat Universal Undercoat and two coats **Plascon Super Universal Enamel - colour "Broken White" G376**
 - 1.5. Replace window putty where needed.
2. Gutters and down pipes: (galvanised steel):
 - 2.1. Sand down and remove loose and flaking paint
 - 2.2. Wire brush and chip to remove rust on rusted areas before treating with a rust converter.
 - 2.3. Spot prime bare metal.
 - 2.4. Apply one coat Universal Undercoat and two coats **Plascon Super Universal Enamel - colour "Broken White" G376**
 - 2.5. Seal joints with a flexible polyurethane sealant and apply tank sealer to the interior of the gutters.
3. Facia boards:
 - 3.1. Sand down and remove loose and flaking paint.
 - 3.2. Spot prime and apply two coats of pure acrylic paint to match the existing as closely as possible.
4. Varnish timber window and door frames:



- 4.1. Remove loose and flaking varnish by sanding and scraping.
- 4.2. Feather rough edges by sanding in order to create a smooth finish.
- 4.3. Apply two coats of varnish to match the existing as closely as possible.
- 4.4. Replace window putty where necessary.
5. Rejuvenating coat to waterproofing:
 - 5.1. Pressure wash the existing waterproofing in order to remove dirt and grime.
 - 5.2. Apply two coats of bituminous aluminium paint, colour silver.
6. Cleaning of the sand stone:
 - 6.1. Wash down the sand stone using a high pressure low volume hydro-jet, from the top down and allowing time for the water to soak the stone.
 - 6.2. Brush down the sand stone using sugar soap and a bristled brush.
 - 6.3. Once the sand stone has been washed and brushed, wash down the sand stone for a second time from the top down.
7. Pointing work to the mortar joints between the sand stone:
 - 7.1. Rake out all loose pointing.
 - 7.2. Clean the void and wet to receive specialised pointing mortar.
 - 7.3. Care must be taken to use a pointing mortar that is not too strong and will not damage the existing sand stone. The newly applied pointing will differ slightly in colour for a few months before fading to match the existing.
8. Application of cementitious paint to eaves and columns:
 - 8.1. A superior product such as Marmoran Marakesh or equivalent to be used for this area.
 - 8.2. Pressure-wash the existing cementitious paint to remove all dirt and loose paint.
 - 8.3. Prime the surface with an oil-based primer in order to bind the existing.
 - 8.4. Apply two coats using a block brush to match the existing texture and colour as closely as possible. A sample must first be applied for approval.
9. Sealing of existing expansion joints:
 - 9.1. Remove all loose and brittle sealant, and clean the void.
 - 9.2. Apply a flexible polyurethane based sealant.



10. Exclusions:

- 10.1. All interior work.
- 10.2. Sandstone paving along the walkways and courtyards.
- 10.3. Replacement of sandstone. (Negotiable if necessary)
- 10.4. The roof.

11. Sundry:

- 11.1. Allow for access equipment (scaffolding).
- 11.2. Putty to windows - allow for 185 linear metres.
- 11.3. Pointing to joints between sand stone – allow for 150 linear metres.
- 11.4. Sealing of expansion joints – allow for 35 linear metres.
- 11.5. Concrete spalling repairs – allow for 115 units (one unit covers an area of 200 mm x 200 mm, 60 to 70 mm deep).

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1. REFERENCES

Please indicate below the company names and contact details of existing customers whom Transnet may contact to seek third party evaluations of your current service levels:

Name of Company	Contact Person	Telephone number

2. EVALUATION CRITERIA

Transnet will utilise the following criteria (not necessarily in this order) in choosing a Supplier, if so required:

- Pricing (fees) - Whilst not the sole factor for consideration, competitive pricing will be critical in indicating how much you value Transnet's business
- Financial strength
- References and contract details
- Compliance to safety requirements
- Registration with the workman cooperation fund
- Insurance against any damages
- BBBEE status of company



SECTION 3

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING, PAINTING AND REPAIRS

QUOTATION FORM

I/We _____
(name of company, close corporation or partnership)

of (full address) _____

carrying on business under style or title of (trading as) _____

represented by _____
in my capacity as _____

being duly authorised thereto by a Resolution of the Board of Directors or Members or Certificate of Partners, as the case may be, dated _____ a certified copy of which is annexed hereto, hereby offer to supply the above-mentioned Services at the prices quoted in the schedule of Service Fees in accordance with the terms set forth in the accompanying letter(s) reference _____ and dated _____ (if any) and the documents listed in the accompanying schedule of RFQ documents.

I/We agree to be bound by those conditions in Transnet's:

- (i) Standard Terms and Conditions of Contract, Form No. US7 - Services;
- (ii) General Tender Conditions, Form CSS5 – Services; and
- (iii) any other standard or special conditions mentioned and/or embodied in the Request for Quotation form; and;-

Respondent's Signature

Date and Company Stamp



I/We accept that unless Transnet should otherwise decide and so inform me/us in the facsimile or letter of acceptance, this Quotation (and, if any, its covering letter and any subsequent exchange of correspondence), together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

Should Transnet decide that a formal contract should be signed and so inform me/us in the facsimile or letter of acceptance, this Quotation (and, if any, its covering letter and any subsequent exchange of correspondence) together with Transnet's letter of acceptance/intent, shall constitute a binding contract between Transnet and me/us until the formal contract is signed.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to enter into a formal contract if called upon to do so, or fail to commence the provision of the Services within 4 (four) weeks, Transnet may, without prejudice to any other legal remedy which it may have, recover from me/us any expense to which it may have been put in calling for Quotations afresh and/or having to accept any less favourable Quotation.

I/We accept that any contract resulting from this offer will be for a period ofonly; and agree to a penalty clause to be negotiated with Transnet, which will allow Transnet to invoke a penalty (details to be negotiated) against us should the delivery of the Services be delayed due to non-performance by us.

The law of the Republic of South Africa shall govern the contract created by the acceptance of this RFQ. The *domicillium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent hereunder, at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. Foreign Respondents shall, therefore, state hereunder, the name of their accredited agent in the Republic of South Africa who is empowered to sign any contract which may have to be entered into in the event of their Quotation being accepted and to act on their behalf in all matters relating to the contract.

Respondent to indicate *domicillium citandi et executandi* hereunder:

NOTIFICATION OF AWARD OF RFP

As soon as possible after approval to award the contract/s, the successful Respondent (the Supplier) will be informed of the acceptance of its Quotation. Unsuccessful Respondents will be advised in writing of the name of the successful Supplier and the reason as to why their Quotations have been unsuccessful, for example, in the category of price, delivery period, quality, BBBEE status or for any other reason.

VALIDITY PERIOD

Transnet desires a validity period of 3 (three) months (from closing date) against this RFP. It should be noted that Respondents may offer an earlier validity period, but that their Quotations may be disregarded for that reason. Should Respondents be unable to comply with this validity period, an alternative validity period must be stated hereunder:

This RFQ is valid until _____ (State alternative validity period/date).



TAX (VAT) REGISTRATION NUMBER

The Respondent must state hereunder the tax registration number which is applicable to Value-Added Tax:

TAX CLEARANCE CERTIFICATE

Respondents are required to forward a valid copy of their company’s Tax Clearance Certificate with their Quotation.

Indicate tax clearance certificate expiry date: _____

BANKING DETAILS

BANK: _____

BRANCH NAME / CODE: _____

ACCOUNT HOLDER: _____

ACCOUNT NUMBER: _____

NAME(S) AND ADDRESS / ADDRESSES OF DIRECTOR(S) OR MEMBER(S)

The Respondent must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation (C.C.) on whose behalf the RFP is submitted.

(i) Registration number of company / C.C.

(ii) Registered name of company / C.C.

(iii) Full name(s) of director/member(s) Address/Addresses ID Number/s

Full name(s) of director/member(s)	Address/Addresses	ID Number/s
.....
.....
.....
.....
.....

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REGISTRATION CERTIFICATE

Respondents must submit a certified copy of their company's Registration Certificate with their Quotation.

NAME AND ADDRESS OF ACCREDITED AGENT

Provide hereunder, if applicable, details of the accredited agent in the Republic of South Africa appointed as local representative by foreign Respondents and whose address shall be regarded as the Respondent's domicilium citandi et executandi in terms of the Standard Terms and Conditions of Contract, US7 – Services.

Name
Address

CONFIDENTIALITY

All information related to a subsequent contract, both during and after completion, is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from provision of the Services, which is either directly or indirectly related to Transnet's business, written approval to divulge such information will have to be obtained from Transnet.

DISCLOSURE OF PRICES TENDERED

Respondents must indicate here **whether Transnet may disclose** their tendered prices and conditions to other Respondents:

YES		NO	
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DECLARATION

Respondents to declare hereunder whether any family and/or direct relationship exists between any of the owners / members / directors / partners / shareholders (unlisted companies) of the responding company and any employee or board member of the Transnet Group:

YES		NO	
-----	--	----	--

If YES, please indicate below:

FULL NAME OF OWNER/MEMBER/DIRECTOR/
PARTNER/SHAREHOLDER

ADDRESS



Indicate nature of relationship (if any):

(Failure to furnish complete and accurate information in this regard may lead to the disqualification of a response and may preclude a Respondent from future business with Transnet)

PRICE REVIEW

The successful Respondent(s) will be obliged to submit to an annual price review. Transnet will be benchmarking this price offering(s) against the lowest price received as per the benchmarking exercise. If the Respondent’s price(s) is/are found to be higher than the benchmarked price(s), then the Respondent shall match or better such price(s) within 30 days - failing which the Contract may be terminated at Transnet’s discretion or the particular item(s) or service(s) purchased outside the contract.

RETURNABLE DOCUMENTS

Respondents are required to submit the following returnable documents with their responses (see tick):

Notice to Bidders – Section 1	√
Background overview – Section 2	√
Quotation Form – Section 3	√
Resolution of Board of Directors (Respondent’s Representative) - Section 4	√
Certificate of Acquaintance with RFP Documents – Section 5	√
Service Fees and Costs - Section 6	√
General Tender Conditions - Form CSS5 – Section 7	√
Conditions of Contract - Form US7 – Section 8	√
Audited Financials for previous year	√
Valid Tax Clearance Certificate	√
VAT Registration Certificate	√
BBBEE Accreditation Certificate	√
Certificate of attendance of RFQ Briefing – Section 9	√
Non-Disclosure Agreement – Section 10	√

NOTE: Sections 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10, as indicated in the footer of each page, must be signed and dated by the Respondent.

Respondent’s Signature

Date and Company Stamp



By signing the RFP documents, the Respondent is deemed to acknowledge that he / she has made himself / herself thoroughly familiar with all the conditions governing this RFP, including those contained in any printed form stated to form part hereof and Transnet Limited will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise.

SIGNED at _____ on this _____ day of _____ 2009.

SIGNATURE OF WITNESSES:

ADDRESS OF WITNESSES:

1 _____ 1 _____

2 _____ 2 _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE:

NAME

DESIGNATION

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SECTION 4

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING, PAINTING AND REPAIRS

SIGNING POWER : RESOLUTION OF BOARD OF DIRECTORS

NAME OF COMPANY: _____

It was resolved at a meeting of the Board of Directors held on _____ that

FULL NAME(S)	CAPACITY	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

in his/her capacity as indicated above is/are hereby authorised to enter into, sign, execute and complete any documents relating to Tenders, Quotations and/or Contracts for the supply of Goods.

FULL NAME _____

SIGNATURE CHAIRMAN

FULL NAME _____

SIGNATURE SECRETARY



SECTION 5

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING, PAINTING AND REPAIRS

CERTIFICATE OF ACQUAINTANCE WITH RFP DOCUMENTS

NAME OF COMPANY: _____

I/We _____ do

hereby certify that I/we acquainted myself/ourselves with all the documentation comprising this RFP and all conditions contained therein, as laid down by Transnet Limited for the carrying out of the proposed supply/service/works for which I/we submitted my/our response.

I/We furthermore agree that Transnet Limited shall recognise no claim from me/us for relief based on an allegation that I/we overlooked any RFP contract condition or failed to take it into account for the purpose of calculating my/our offered prices or otherwise.

SIGNED at _____ on this _____ day of _____ 2009

WITNESS : _____

SIGNATURE OF RESPONDENT



SECTION 6

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING,
PAINTING AND REPAIRS

SERVICE FEES AND COSTS

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Respondent's Signature

22

Date and Company Stamp



DESCRIPTION	Unit	Qty	Rate	Total
Exterior cleaning to the sandstone of the main building, access equipment and health and safety plan	Item			
Exterior painting to the main building, including window and door frames, gutters, and down pipes, fascias, cementitious paint and paint to water proofing.	item			
Replace missing down pipes	l/m	15		
Putty to windows - allowance for 185 linear metres of putty replacement	l/m	185		
Pointing to joints between sand stone blocks Allowance for 150 meters to be made	m	150		
Sealing of existing expansion joints using a flexible polyurethane sealant. Allowance for 35 meters of existing joints to be made	m	35		
Concrete spalling repairs	Item			
Sub Total				
10% Contingency				
Total Price (excluding 14% VAT)				

PREVIEW COPY ONLY



SECTION 7

RFP NUMBER HOAC/ESS/5740

**PROVISION OF EXTERIOR STONE CLEANING,
PAINTING AND REPAIRS**

GENERAL TENDER CONDITIONS - SERVICES

Refer Form CSS5 attached hereto.

PREVIEW COPY ONLY



SECTION 8

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING, PAINTING AND REPAIRS

STANDARD TERMS AND CONDITIONS OF CONTRACT FOR THE PROVISION OF SERVICES TO TRANSNET

Refer Form US7 attached hereto.

Respondents should note the obligations as set out in
Clause 19 of the General Tender Conditions (Section 7) which reads as follows:

“The Supplier shall adhere to the Standard Terms and Conditions of Contract as set out in Form US7 - Services), a copy of which is attached hereto. Should the Respondent find any conditions unacceptable, it should indicate which conditions are unacceptable and offer an alternative. Please note that any alternative offered shall be compared with acceptance of the Form US7 conditions or alternatives offered by other Respondents.”



SECTION 9

RFP NUMBER HOAC/ESS/5740

**PROVISION OF EXTERIOR STONE CLEANING,
PAINTING AND REPAIRS**

CERTIFICATE OF ATTENDANCE OF SITE MEETING / BRIEFING SESSION

It is hereby certified that -

- 1.
- 2.

Representative(s) of
(name of company)

attended the site meeting / briefing session in respect of the proposed Goods to be rendered in terms of this RFP on2009.

PREVIEW COPY ONLY

.....
TRANSNET'S REPRESENTATIVE

.....
RESPONDENT'S REPRESENTATIVE

DATE.....

DATE.....



SECTION 10

RFP NUMBER HOAC/ESS/5740

PROVISION OF EXTERIOR STONE CLEANING,
PAINTING AND REPAIRS

NON-DISCLOSURE AGREEMENT (“NDA”)

Complete and sign NDA attached hereto

PRIEVIEW COPY ONLY