

PART T2: RETURNABLE DOCUMENTS

T2.1 LIST OF RETURNABLE DOCUMENTS

The tenderer must complete the following returnable documents:
(Tender will be disqualified if all returnable documents and schedules are not returned)

1 Returnable Schedules required for tender evaluation purposes

No	Returnable schedules (All are to be submitted)	To be included in the contract	
1	Record of Addenda to Tender documents	Yes	
2	Certificate of authority for joint ventures (where applicable)	Yes	
3	Labour Payment Schedule	Yes	
4	Proposed amendments and qualifications	Yes	
5	Curriculum Vitae of key personnel		No
6	Certificate of Attendance at Site/Clarification Meeting		No
7	Schedule of Subcontractors		No
8	Schedule of Plant and Equipment		No
9	Schedule of the Tenderer's Experience		No
10	Supplier Declaration form (version 7.4)		No

2 Other documents required for tender evaluation purposes

No	Returnable Documents (All are to be submitted)	To be included in the contract	
1	Safety Plan in accordance with the Construction Regulations of 2003 and Transnet's E4E	Yes	
2	Environmental Management Plan	Yes	
3	Form of Intent to provide performance bond	Yes	
4	Certificate of Authority for Signatory (Resolution by Board)	Yes	
5	Method and detail of process including – <ul style="list-style-type: none"> • List of registered herbicides to be used in the work, supported by full specimen labels. • Application rates of herbicides to be applied • Product mixtures • Water usage per hectare • Detail and function of personnel to carry out operation • Work rates of the unit(s) per day 	Yes	
6	Certified copies of latest Pest Control Operators registration certificates	Yes	

	of the supervisory staff.		
7	Letter of Good Standing with the Compensation Commissioner		No
8	Quality Assurance Plan		No
9	Proposed Organization and Staffing including quantity of personnel to be trained in aspects of safety		No
10	BBBEE rating certificate with detailed scorecard		No
1	Certified Copy of Financial Statements (for the past 3 years) including Balance sheets		No
12	Certified Copy of Share Certificates CK1 & CK2		No
13	Certified copy of certificate of incorporation and CM29 and CM9		No
14	Certified Copy of Identity Documents of Shareholders/Directors/members (where applicable)		No
15	Cancelled Cheque		No
16	Current and original Tax clearance certificate		No
17	Vat registration certificate		No
18	Copy of BEE Policy/BEE Plan/Employment Policy/Procurement Policy		No

3 C1.1 Form of Offer and Acceptance

4 C1.2 Contract Data (Part 1 and 2)

5 C2.2 Price List

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