

## PART T2: RETURNABLE DOCUMENTS/ SCHEDULES

### T2.1 LIST OF RETURNABLE DOCUMENTS

The tenderer must complete the following returnable documents:

#### 1.0 Returnable documents required for tender evaluation purposes

| No | Returnable Documents   |
|----|--|
| 1  | Letter of Good Standing with the Compensation Commissioner   |
| 2  | Safety Plan and Fall Protection Plan in accordance with the Construction Regulations of 2003 and Transnet's E4E  |
| 3  | Quality Assurance/control Plan   |
| 4  | Certified copy of CIDB Certification   |
| 5  | Environmental Management Plan  |
| 6  | Proposed Organization and Staffing   |
| 7  | Duly completed SDF (Supplier declaration form)   |
| 8  | Certified Copy of Share Certificates CK1 & CK2   |
| 9  | Certified Copy of Certificate of Incorporation and CM29 and CM9  |
| 10 | Certified Copy of Identity Documents of Shareholders/Directors/Members (where applicable)  |
| 11 | Original or certified cancelled cheque <b>OR</b> original or certified letter from the bank verifying banking details (with bank stamp and signature)  |
| 12 | Current and original or certified Tax Clearance Certificate  |
| 13 | Certified VAT registration certificate   |
| 14 | A signed letter from the Accountant/Auditor confirming most recent annual turnover and percentage black ownership in the company <b>AND/OR</b> certified BBBEE certificate and scorecard from an accredited rating agency  |
| 15 | Programme and method statement   |
| 16 | Statement of compliance or non-compliance with all clauses of the Scope of Works and all the technical specifications. The clause-by-clause statement of compliance shall take the form of a separate document listing all the clause numbers of all the above specifications indicating the individual statement of compliance or non-compliance. Tenderers shall motivate a statement of non-compliance. |

## T2.2 RETURNABLE SCHEDULES

The tenderer must complete the following returnable schedules:

### 2.0 Returnable Schedules required for tender evaluation purposes

| No | Returnable schedules   |
|----|--|
| 1  | Certificate of Attendance of Information Briefing Session      |
| 2  | Certificate of Authority for Signatory (Resolution by Board)   |
| 3  | Schedule of Tenderers experience                               |
| 4  | Schedule of Subcontractors (where applicable)                  |
| 5  | Certificate of authority for joint ventures (where applicable) |
| 6  | Schedule of Plant and Equipment (Tools and Machinery)          |
| 7  | Foreign Exchange Rate Information (where applicable)           |
| 8  | Record of Addenda to Tender Document                           |
| 9  | Supplier declaration form                                      |
| 10 | Proposed amendments and qualifications                         |

### 3.0 Returnable Schedules that will be incorporated into the contract

- 3.1 Certificate of Authority for Signatory (Resolution by Board)
- 3.2 Foreign Exchange Rate Information (where applicable)
- 3.3 Certificate of authority for joint ventures (where applicable)
- 3.4 Proposed amendments and qualifications
- 3.5 Safety plan and Fall Protection Plan in accordance with the Construction Regulations of 2003 and Transnet's E4E
- 3.6 Quality Assurance / control plan
- 3.7 Environmental Management plan

### 4.0 Other documents that will be incorporated into the contract

- 4.1 C1.1 Form of Offer and Acceptance
- 4.2 C1.2 Contract Data (Part 1 and 2)
- 4.3 C2.2 Bill of quantities.