

TRANSNET



freight rail

A Division of Transnet SOC Limited Registration number 1990/00900/30

REQUEST FOR QUOTATION

KBY/52938

KBY_14162

Senior Buyer
Supply Chain Services
TRANSNET FREIGHT RAIL
Austen Street
KIMBERLEY
8301

Transnet Freight Rail, a division of

TRANSNET SOC LTD

Registration Number 1990/000900/30

[Hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ] No KBY/52938

**FOR THE MAINTENANCE AND PAINTWORK TO SECURITY OFFICES, ASSET 02XG003
AT DE AAR FOR A PERIOD OF FORTY FIVE (45) DAYS.**

**FOR DELIVERY TO : TRANSNET FREIGHT RAIL, REAL ESTATE
MANAGEMENT.**

ISSUE DATE : 16 MAY 2014

CLOSING DATE : 17 JUNE 2014

CLOSING TIME : 10:00

Section 1

NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

METHOD: [Tender box or courier]
CLOSING VENUE: [Tender box at physical address for hand delivery and courier:
 Transnet Freight Rail, Property Management Building, Supply Chain
 Services, Office no. 2, Austen Street, Beaconsfield]

1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 Broad-Based Black Economic Empowerment [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a valid B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

2.1 B-BBEE Scorecard and Rating

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note that the following preference point system is applicable to all bids:

- The 80/20 system for requirements with a Rand value of up to R1 000 000.00 (all applicable taxes included).
- Bidders are to note that if the 80/20 preference point system is stipulated in this RFQ and all Bids received exceed R1 000 000.00, the RFQ must be cancelled.

The value of this bid is estimated to be below R1000 000.00 (all applicable taxes included) and therefore the **80/20** system shall be applicable.

When Transnet invites prospective suppliers to submit Proposals for its various expenditure programmes, it requires Respondents to have their B-BBEE status verified in compliance with the Codes of Good Practice issued in terms of the Broad Based Black Economic Empowerment Act No. 53 of 2003.

The Department of Trade and Industry recently revised the Codes of Good Practice on 11 October 2013 [Government Gazette No. 36928]. The Revised Codes will replace the Black Economic Empowerment Codes of Good Practice issued on 9 February 2007. The Revised Codes provide for a one year transitional period starting 11 October 2013. During the transitional period, companies may elect to be measured in terms of the Revised Codes or the 2007 version of the Codes. After

the first year of the implementation of the Revised Codes, B-BBEE compliance will be measured in terms of the Revised Codes without any discretion. Companies which are governed by Sector-specific Codes will be measured in terms of those Sector Codes.

As such, Transnet will accept B-BBEE certificates issued based on the Revised Codes. Transnet will also continue to accept B-BBEE certificates issued in terms of the 2007 version of the Codes provided it was issued before 10 October 2014. Thereafter, Transnet will only accept B-BBEE certificates issued based on the Revised Codes.

Respondents are required to complete Annexure A [the B-BBEE Preference Point Claim Form] and submit it together with proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-BBEE status.

Note: Failure to submit a valid and original B-BBEE certificate or a certified copy thereof at the Closing Date of this RFQ will result in a score of zero being allocated for B-BBEE.

[Refer clause 19 below for Returnable Documents required.]

2.2 B-BBEE Improvement Plan

Transnet encourages its Suppliers/Service Providers to constantly strive to improve their B-BBEE rating. Whereas Respondents will be allocated points in terms of a preference point system based on its B-BBEE scorecard to be assessed as detailed in paragraph 2.1 above, in addition to such scoring, Transnet also requests that Respondents submit a B-BBEE improvement plan. Respondents are therefore requested to indicate the extent to which they will maintain or improve their B-BBEE status over the contract period.

Respondents are requested to submit their B-BBEE Improvement Plan as an additional document with their Proposals by completion of **Annexure A1** appended hereto. *[Refer to Annexure A1 for further instructions]*

Guidance Notes

- Note that for low value transactions, opportunities for B-BBEE Improvement are limited. Focus should be placed on longer term contracts.

3 Communication

- a) Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- b) A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:
Name: Refilwe Ramothwala Email: Refilwe.Ramothwala@transnet.net
- c) Respondents may also, at any time after the closing date of the RFQ, communicate with Maggie Pain on any matter relating to its RFQ response:
Telephone 053 838 3341 Email Maggie.Pain@transnet.net

The Respondent's original and valid Tax Clearance Certificate must accompany the Quotation. Note that no business shall be awarded to any Respondent whose tax matters have not been declared by SARS to be in order.

4 VAT Registration

The valid VAT registration number must be stated here: _____ [if applicable].

5 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

6 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

7 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

8 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered.

9 Negotiations

Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents.

10 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

11 Disclaimers

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider; or
- make no award at all.

12 Transnet's supplier integrity pact

Transnet's Integrity Pact requires a commitment from suppliers and Transnet that they will not engage in any corrupt and fraudulent practices, anti-competitive practices; and act in bad faith towards each other. The Integrity Pact also serves to communicate Transnet's Gift Policy as well as the remedies available to Transnet where a Respondent contravenes any provision of the Integrity Pact.

Respondents are required to familiarise themselves with the contents of the Integrity Pact which is available on the Transnet Internet site [www.transnet.net/Tenders/Pages/default.aspx] or on request. Furthermore, Respondents are required to certify that they have acquainted themselves with all the documentation comprising the Transnet Integrity Pact and that they fully comply with all the terms and conditions stipulated in the Transnet Supplier Integrity Pact as follows:

YES		NO	
------------	--	-----------	--

Should a Respondent need to declare previous transgressions or a serious breach of law in the preceding 5 years as required by Annexure A to the Integrity Pact, such declaration must accompany the Respondent's bid submission.

13 Respondent's Samples

Respondents are required to submit samples of the Goods tendered for by it **only in cases where Transnet has specifically requested samples**. The sample(s) must be endorsed with the RFQ number and description and forwarded on or before the deadline date to the following addressee:

N/A

14 Evaluation Criteria

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

Criterion/Criteria	Explanation
Administrative responsiveness	Completeness of response and returnable documents
Substantive responsiveness	Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given
Final weighted evaluation based on 80/20 preference point system as indicated in paragraph 2.1	<ul style="list-style-type: none"> Pricing and price basis [firm] - whilst not the sole factor for consideration, competitive pricing and overall level of unconditional discounts¹ will be critical B-BBEE status of company - Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table indicated in Annexure A1.

¹ Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected.

15 Validity Period

Transnet desires a validity period of 30 [thirty] days from the closing date of this RFQ.

This RFQ is valid until _____.

16 Banking Details

BANK: _____

BRANCH NAME / CODE: _____

ACCOUNT HOLDER: _____

ACCOUNT NUMBER: _____

17 Company Registration

Registration number of company / C.C. _____

Registered name of company / C.C. _____

18 Disclosure of Prices Quoted

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES ☐ NO ☐

19 Returnable Documents

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below.

- a) Respondents are required to submit with their Quotations the **Returnable Documents**, as detailed below.

Failure to provide all these Returnable Documents at the Closing Date and time of this RFQ may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

All Sections, as indicated in the footer of each page, must be signed, stamped and dated by the Respondent. Please confirm submission of these Returnable Documents by so indicating [Yes or No] in the table below:

Returnable Documents	Submitted [Yes or No]
SECTION 1 : Notice to Bidders	
<ul style="list-style-type: none"> - Valid and original B-BBEE Verification Certificate or certified copy thereof [Large Enterprises and QSEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the RFQ will result in an automatic score of zero for preference 	
<ul style="list-style-type: none"> - Valid and original B-BBEE certificate/sworn affidavit or certified copy thereof from auditor, accounting officer or SANAS accredited Verification Agency [EMEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the RFQ will result in an automatic score of zero being allocated for preference 	
<ul style="list-style-type: none"> - In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement 	
<ul style="list-style-type: none"> - Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party] 	
SECTION 2 : Quotation Form	
SECTION 3: Vendor Application Form	
<ul style="list-style-type: none"> • Original cancelled cheque or bank verification of banking details 	
<ul style="list-style-type: none"> • Certified copies of IDs of shareholder/directors/members [as applicable] 	
<ul style="list-style-type: none"> • Certified copies of the relevant company registration documents from Companies and Intellectual Property Commission (CIPC) 	
<ul style="list-style-type: none"> • Certified copies of the company's shareholding/director's portfolio 	
<ul style="list-style-type: none"> • Entity's letter head 	
<ul style="list-style-type: none"> • Certified copy of VAT Registration Certificate [RSA entities only] 	
<ul style="list-style-type: none"> • Certified copy of valid Company Registration Certificate [if applicable] 	
Financial Statements signed by your Accounting Officer or Audited Financial Statements for previous 3 years	
ANNEXURE A1 – B-BBEE Preference Points Claim Form	

- b) In addition to the requirements of paragraph a) above, Respondents are further requested to submit with their Proposals the following **additional documents** as detailed below.

Please confirm submission of these additional documents by so indicating [Yes or No] in the table below:

Additional Documents	SUBMITTED [Yes or No]
ANNEXURE B1: B-BBEE Improvement Plan	

Section 2

QUOTATION FORM

I/We _____
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard Terms and Conditions for the Supply of Goods or Services to Transnet [available on request]; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

KINDLY REFER TO THE ATTACHED PRICING SCHEDULE (ANNEXURE B, FIVE, 5 PAGES)

Delivery Lead-time from date of purchase order: _____ one (1) _____ [week]

Notes to Pricing:

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

Section 3

VENDOR APPLICATION FORM

Respondents are to furnish the following documentation and complete the Vendor Application Form below:

1. **Original** cancelled cheque **OR** letter from the Respondent's bank verifying banking details **[with bank stamp]**
2. **Certified** copy of Identity Document(s) of Shareholders/Directors/Members [where applicable]
3. **Certified copies** of the relevant company registration documents from Companies and Intellectual Property Commission (CIPC)
4. **Certified copies** of the company's shareholding/director's portfolio
5. A letter on the company's letterhead confirm physical and postal addresses
6. **Original** valid SARS Tax Clearance Certificate
7. **Certified copy** of VAT Registration Certificate
8. **A valid and original** B-BBEE Verification Certificate / sworn affidavit **or certified copy** thereof meeting the requirements for B-BBEE compliance as per the B-BBEE Codes of Good Practice
9. **Certified copy** of valid C
10. Company Registration Certificate [if applicable]

Company Trading Name							
Company Registered Name							
Company Registration Number Or ID Number If A Sole Proprietor							
Form of entity	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor	
VAT number (if registered)							
Company Telephone Number							
Company Fax Number							
Company E-Mail Address							
Company Website Address							
Bank Name				Bank Account Number			
Postal Address						Code	
Physical Address						Code	
Contact Person							
Designation							
Telephone							
Email							
Annual Turnover Range (Last Financial Year)		R5 Million	R5-35 million	> R35 million			
Does Your Company Provide		Products	Services	Both			
Area Of Delivery		National	Provincial	Local			
Is Your Company A Public Or Private Entity		Public	Private				
Does Your Company Have A Tax Directive Or IRP30 Certificate		Yes	No				
Main Product Or Service Supplied (E.G.: Stationery/Consulting)							
BEE Ownership Details							
% Black Ownership	% Black women ownership	% Disabled person/s ownership					
Does your company have a BEE certificate		Yes	No				
What is your broad based BEE status (Level 1 to 9 / Unknown)							
How many personnel does the firm employ		Permanent	Part time				
Transnet Contact Person							
Contact Number							
Transnet operating division							
Duly Authorised To Sign For And On Behalf Of Firm / Organisation							
Name				Designation			
Signature				Date			
Stamp And Signature Of Commissioner Of Oath							
Name				Date			
Signature				Telephone No.			

**FOR THE MAINTENANCE AND PAINTWORK TO SECURITY OFFICES, ASSET 02XG003
AT DE AAR FOR A PERIOD OF FOURTY FIVE (45) DAYS.**

ANNEXURE A1: B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

1. INTRODUCTION

- 1.1 A total/maximum of 20 preference points shall be awarded for B-BBEE Status Level of Contribution.
- 1.2 Failure on the part of a Bidder to fill in and/or to sign this form, and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [**SANAS**] or a Registered Auditor approved by the Independent Regulatory Board of Auditors [**IRBA**] or an Accounting Officer as contemplated in the Close Corporation Act [**CCA**] together with the bid will be interpreted to mean that preference points for B-BBEE Status Level of Contribution are not claimed.
- 1.3 Transnet reserves the right to require of a Bidder, either before a Bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by Transnet.

2. GENERAL DEFINITIONS

- 2.1 "**all applicable taxes**" include value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 "**B-BBEE**" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 "**B-BBEE status of contributor**" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 "**Bid**" means a written offer in a prescribed or stipulated form in response to an invitation by Transnet for the provision of goods, works or services;
- 2.5 "**Broad-Based Black Economic Empowerment Act**" means the Broad-Based Black Economic Empowerment Act, 2003 [Act No. 53 of 2003];
- 2.6 "**comparative price**" means the price after the factors of a non-firm price and all unconditional discounts that can utilised have been taken into consideration;
- 2.7 "**consortium or joint venture**" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract;

- 2.8 **"contract"** means the agreement that results from the acceptance of a bid by Transnet;
- 2.9 **"EME"** means any enterprise with an annual total revenue of R5 [five] million or less as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of R10 [ten] million or less as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928;
- 2.10 **"firm price"** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs and excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **"functionality"** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **"non-firm prices"** means all prices other than "firm" prices;
- 2.13 **"person"** includes reference to a juristic person;
- 2.14 **"QSE"** means any enterprise with an annual total revenue between R5 [five] million and R35 [thirty five] million as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of between R10 [ten] million and R50 [fifty] million as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928
- 2.15 **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.16 **"subcontract"** means the primary contractor's assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.17 **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.18 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.19 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The Bidder obtaining the highest number of total points for the evaluation criteria as enumerated in Section 2 of the RFP will be awarded the contract, unless objective criteria justifies the award to another bidder.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.

- 3.3 Points scored will be rounded off to 2 [two] decimal places.
- 3.4 In the event of equal points scored, the Bid will be awarded to the Bidder scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more Bids have scored equal points including equal preference points for B-BBEE, the successful Bid will be the one scoring the highest score for functionality.
- 3.6 Should two or more Bids be equal in all respect, the award shall be decided by the drawing of lots.

"PREVIEW COPY ONLY"

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 4.1 In terms of the Preferential Procurement Regulations, 2011, preference points shall be awarded to a Bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points [Maximum 20]
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 4.2 Bidders who qualify as EMEs in terms of the 2007 version of the Codes of Good Practice must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EME's with B-BBEE Status Level Certificates.
- 4.3 Bidders who qualify as EMEs in terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928 are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R10 million or less and the entity's Level of Black ownership.
- 4.4 In terms of the 2007 version of the Codes of Good Practice, Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.5 In terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, Bidders who qualify as QSEs are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership. Large enterprises must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.6 A trust, consortium or joint venture will qualify for points for its B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
- 4.7 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.

- 4.8 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.
- 4.9 A person will not be awarded points for B-BBEE status level if it is indicated in the Bid documents that such a Bidder intends subcontracting more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not qualify for at least the same number of points that such a Bidder qualifies for, unless the intended subcontractor is an EME that has the capability and ability to execute the subcontract.
- 4.10 A person awarded a contract may not subcontract more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.
- 4.11 Bidders are to note that in terms of paragraph 2.6 of Statement 100 of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, any representation made by an entity about its B-BBEE compliance must be supported by suitable evidence or documentation. As such, Transnet reserves the right to request such evidence or documentation from Bidders in order to verify any B-BBEE recognition claimed.

5. B-BBEE STATUS AND SUBCONTRACTING

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

B-BBEE Status Level of Contribution _____ 1 _____ = _____ [maximum of 20 points]

Note: Points claimed in respect of this paragraph 5.1 must be in accordance with the table reflected in paragraph 4.1 above and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit in the case of an EME or QSE.

5.2 Subcontracting:

Will any portion of the contract be subcontracted? YES/NO [delete which is not applicable]

If YES, indicate:

- (i) What percentage of the contract will be subcontracted?%
- (ii) The name of the subcontractor
- (iii) The B-BBEE status level of the subcontractor
- (iv) Is the subcontractor an EME? YES/NO

5.3 Declaration with regard to Company/Firm

- (i) Name of Company/Firm.....
- (ii) VAT registration number.....
- (iii) Company registration number.....
- (iv) Type of Company / Firm [TICK APPLICABLE BOX]

☐ Partnership/Joint Venture/Consortium

☐ One person business/sole propriety

☐ Close Corporations

☐ Company (Pty) Ltd

(v) Describe Principal Business Activities

.....
.....
.....

(vi) Company Classification [TICK APPLICABLE BOX]

☐ Manufacturer

☐ Supplier

☐ Professional Service Provider

☐ Other Service Providers, e.g. Transporter, etc.

(vii) Total number of years the company/firm has been in business

BID DECLARATION

I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the company/firm, certify that points claimed, based on the B-BBEE status level of contribution indicated in paragraph 4 above, qualifies the company/firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct.
- (ii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 6 above, the contractor may be required to furnish documentary proof to the satisfaction of Transnet that the claims are correct.
- (iii) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, Transnet may, in addition to any other remedy it may have:
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the Bidder or contractor, its shareholders and directors, and/or associated entities, or only the shareholders and directors who acted in a fraudulent manner, from obtaining business from Transnet for a period not exceeding 10 years, after the *audi alteram partem* [hear the other side] rule has been applied; and/or
 - (e) forward the matter for criminal prosecution.

WITNESSES:

1.

2.

SIGNATURE OF BIDDER

DATE:.....

COMPANY NAME:

ADDRESS:.....



ANNEXURE B1: B-BBEE IMPROVEMENT PLAN

Transnet encourages its Suppliers/Service Providers to constantly strive to improve their B-BBEE rating. Whereas Respondents will be allocated points in terms of a preference point system based on its B-BBEE scorecard, in addition to such scoring, Transnet also requests that Respondents submit a B-BBEE improvement plan. Respondents are therefore requested to indicate the extent to which their ownership, management control, Supplier Development, Preferential Procurement and Enterprise Development will be maintained or improved over the contract period.

Respondents are requested to submit their B-BBEE Improvement Plan as an additional document with their Proposals.

Respondents are to insert their current status (%) and future targets (%) for the B-BBEE Improvement Plan [i.e. not the % change but the end-state quantum expressed as a percentage] in the table below. This will indicate how you intend to sustain or improve your B-BBEE rating over the contract period. On agreement, this will represent a binding commitment to the successful Respondent.

Transnet reserves the right to request supporting evidence to substantiate the commitments made in the B-BBEE Improvement Plan.

OWNERSHIP INDICATOR	Required Responses	Current Status (%)	Future Target (%)
1. The percentage of the business owned by Black ¹ persons.	<i>Provide a commitment based on the extent to which ownership in the hands of Black persons as a percentage of total ownership of the organisation would be sustained or increased over the contract period.</i>		
2. The percentage of your business owned by Black women.	<i>Provide a commitment based on the extent to which ownership in the hands of Black women as a percentage of total ownership of the organisation would be sustained or increased over the contract period.</i>		
3. The percentage of the business owned by Black youth.	<i>Provide a commitment based on the extent to which ownership in the hands of Black youth as a percentage of total ownership of the organisation would be sustained or increased over the contract period.</i>		
4. The percentage of the business owned by Black persons living with disabilities	<i>Provide a commitment based on the extent to which ownership in the hands of Black disabled persons as a percentage of total ownership of the organisation would be sustained or increased over the contract period.</i>		
5. New Entrants ³ (Early stage business)	<i>Provide a commitment based on the extent to which new entrants will be supported over the contract period.</i>		

1 "Black" means South African Blacks, Coloureds and Indians, as defined in the B-BBEE Act, 53 of 2003

2 "Black youth" means Black persons from the age of 16 to 35

3 "New Entrants" means an early stage business which is similar to a start-up. However, an early stage business is typically 3 years old or less.

MANAGEMENT CONTROL INDICATOR	Required Responses	Current Status (%)	Future Targets (%)
6. The percentage of Black Board members in relation to the total number of Board members	<i>Provide a commitment based on the extent to which the number of Black Board members, as a percentage of the total Board, would be sustained or increased over the contract period.</i>		
7. The percentage of Black female Board members in relation to the total number of Board members	<i>Provide a commitment based on the extent to which the number of Black female Board members, as a percentage of the total Board, would be sustained or increased over the contract period.</i>		
8. Black Executives directors as a percentage of all executive directors	<i>Provide a commitment based on the extent to which the number of Black executive Directors as a percentage of all Executive Directors would be sustained or increased over the contract period.</i>		
9. Black female Executives directors as a percentage of all executive directors	<i>Provide a commitment based on the extent to which the number of Black female executive Directors as a percentage of all Executive Directors would be sustained or increased over the contract period.</i>		
Other Executive Management	Required Response	Current Status (%)	Future Targets (%)
10. Black Executive Management as a percentage of all executive directors	<i>Provide a commitment based on the extent to which the number of Black executive Managers as a percentage of all Executive Directors would be sustained or increased over the contract period.</i>		
11. Black Female Executive Management as a percentage of all executive directors	<i>Provide a commitment based on the extent to which the number of Black female executive Managers as a percentage of all Executive Directors would be sustained or increased over the contract period.</i>		
Senior Management	Required Response	Current Status (%)	Future Targets (%)
12. Black employees in Senior Management as a percentage of all senior management	<i>Provide the percentage of Blacks that would be appointed or retained by the Board and would be operationally involved in the day to day senior management of the business, with individual responsibility for overall and/or financial management of the business and actively involved in the development and implementation of overall strategy, over the contract period.</i>		
13. Black female employees in Senior Management as a percentage of all senior management	<i>Provide the percentage of Black females that would be appointed or retained by the Board and would be operationally involved in the day to day senior management of the business, with individual responsibility for overall and/or financial management of the business and actively involved in the development and implementation of overall strategy, over the contract period.</i>		
Middle Management	Required Response	Current	Future

		Status (%)	Targets (%)
14. Black employees in Middle Management as a percentage of all middle management	<i>Provide the percentage of Blacks that would be retained or appointed by the organisation in the middle management cadre and would be operationally involved in the day to day management of the business, with individual responsibility for a particular area within the business and actively involved in the day to day management of the organisation, over the contract period.</i>		
15. Black female employees in Middle Management as a percentage of all middle management	<i>Provide the percentage of Blacks females that would be retained or appointed by the organisation in the middle management cadre and would be operationally involved in the day to day management of the business, with individual responsibility for a particular area within the business and actively involved in the day to day management of the organisation, over the contract period.</i>		
Junior Management	Required Response	Current Status (%)	Future Targets (%)
16. Black employees in Junior management as a percentage of all junior management	<i>Provide a commitment based on the extent to which the number of Black Junior Managers as a percentage of the total junior Managers, would be sustained or increased over the contract period.</i>		
17. Black female employees in Junior management as a percentage of all junior management	<i>Provide a commitment based on the extent to which the number of Black female Junior Managers as a percentage of the total junior Managers, would be sustained or increased over the contract period.</i>		
Employees with disabilities	Required Response	Current Status (%)	Future Targets (%)
18. Black employees with disabilities as a percentage of all employees	<i>Provide a commitment based on the extent to which the percentage of Black disabled employees, in relation to the total of all employees in the organisation, would be sustained or increased over the contract period.</i>		
PREFERENTIAL PROCUREMENT INDICATOR	Required Responses	Current Status (%)	Future Targets (%)
19. B-BBEE procurement spend from all Empowering Suppliers ⁴ based on the B-BBEE procurement	<i>Provide a commitment based on the extent to which B-BBEE spend from all Empowering Suppliers would be sustained or increased over the contract period.</i>		

⁴ "Empowering Suppliers" means a B-BBEE compliant entity, which should meet at least three of the following criteria if it is a Large Enterprise or one if it is a QSE:

(a) At least 25% of cost of sales excluding labour cost and depreciation must be procured from local producers or local supplier in SA, for service industry labour cost are included but capped to 15%.

(b) Job creation - 50% of jobs created are for Black people provided that the number of Black employees since the immediate prior verified B-BBEE Measurement is maintained.

(c) At least 25% transformation of raw material/beneficiation which include local manufacturing, production and/or assembly, and/or packaging.

(d) Skills transfer - at least spend 12 days per annum of productivity deployed in assisting Black EMEs and QSEs beneficiaries to increase their operation or financial capacity.

	recognition level as a percentage of total measured procurement spend			
20.	20 B-BBEE procurement spend from all Empowering Suppliers QSEs based on the applicable B-BBEE Procurement Recognition Levels as a percentage of Total Measured Procurement Spend	<i>Provide a commitment based on the extent to which B-BBEE spend from Empowering Supplier QSEs would be sustained or increased over the contract period</i>		
21.	B-BBEE procurement spend from Exempted Micro-Enterprise based on the applicable B-BBEE procurement recognition Levels as a percentage of Total Measured Procurement Spend	<i>Provide a commitment based on the extent to which B-BBEE spend from EMEs would be sustained or increased over the contract period</i>		
22.	B-BBEE procurement spend from Empowering Suppliers that are at least 51% black owned based on the applicable B-BBEE Procurement Recognition Levels as a percentage of Total Measured Procurement Spend	<i>Provide a commitment based on the extent to which spend from Empowering Suppliers who are more than 51% Black-owned would be maintained or increased over the contract period.</i>		
23.	B-BBEE procurement spend from Empowering Suppliers that are at least 30% black women owned based on the applicable B-BBEE Procurement Recognition Levels as a percentage of Total Measured Procurement Spend	<i>Provide a commitment based on the extent to which spend from Empowering Suppliers who are more than 30% Black women-owned would be maintained or increased over the contract period.</i>		
24.	B-BBEE Procurement Spent from Designated Group ⁵ Suppliers that are at least 51% Black owned	<i>Provide a commitment based on the extent to which spend from suppliers from Designated Group Suppliers that are at least 51% Black owned would be maintained or increased over the contract period.</i>		

⁵ "Designated Groups" means:

- a) unemployed black people not attending and required by law to attend an educational institution and not awaiting admission to an educational institution;
- b) black people who are youth as defined in the National Youth Commission Act of 1996;
- c) black people who are persons with disabilities as defined in the Codes of Good Practice on employment of people with disabilities issued under the Employment Equity Act;
- d) black people living in rural and under developed areas; and
- e) black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011.

SUPPLIER DEVELOPMENT INDICATOR	Required Response	Current Status (%)	Future Target (%)
25. Annual value of all Supplier Development ⁶ Contributions made by the Measured entity as a percentage of the target	<i>Provide a commitment based on the percentage in your organisation's annual spend on Supplier Development initiatives, will be maintained or improved over the contract period.</i>		
ENTERPRISE DEVELOPMENT INDICATOR	Required Response	Current Status (%)	Future Target (%)
26. The organisation's annual spend on Enterprise Development ⁷ as a percentage of Net Profit after Tax [NPAT]	<i>Provide a commitment based on the retention or increase in your organisation's annual spend on Enterprise Development initiatives, as a percentage of its Net Profit after Tax, over the contract period.</i>		

"PREVIEW COPY ONLY"

⁶ **"Supplier Development"** means monetary or non-monetary contributions carried out for the benefit of value-adding suppliers to the Measured Entity, with the objective of contributing to the development, sustainability and financial and operational independence of those beneficiaries:

(a) Supplier Development Contributions to suppliers that are Exempted Micro-Enterprises or Qualifying Small Enterprises which are at least 51% black owned or at least 51% black women owned.

Supplier Development within the context of the B-BBEE scorecard must be differentiated from Transnet's Supplier Development Initiatives. Whereas the former relates to the definition above, the latter relates to improving the socio-economic environment through initiatives that are committed to as part of a contract award that contribute to the development of a competitive supplier base in relation to a particular industry.

⁷ **"Enterprise Development"** means monetary and non-monetary contributions carried out for the following beneficiaries, with the objective of contributing to the development, sustainability and financial and operational independence of those beneficiaries:

(a) Enterprise Development Contributions to Exempted Micro-Enterprises or Qualifying Small Enterprises which are at least 51% Black owned or at least 51% Black women owned;

ANNEXURE A

ASSET DESCRIPTION: OFFICES FOR PROTECTION UNIT

ASSET LOCATION: STATION

CITY / TOWN: DE AAR

WORK DESCRIPTION: MAINTENANCE AND REPAIRWORK

TENDER NO:

ASSET NO: 02XG003K

ITEM NO. SPECIFICATIONS PER ITEM.

CEILINGS

- 34 Work description: Install suspending ceiling complete as per type specified in fault list. Supply and install suspended ceiling. Use Donn Products ceiling grid & accessories or Mac steel interior systems grids and accessories. Use the LSM 25 cornice wall moulding from Donn and T37 main tee with T32 cross tee and or similar system from Mac steel Interior systems. Use 2.5mm pre stress galvanized wire, 4mm rod suspension system or 19mm wide galvanized strap as hangers. The installation shall be done according to the specification of the relevant manufacture. Supply and install 595mm x 1195mm x 12,7mm thick laminated white vinyl Rhinodek tiles. The tile should be installed according to the manufacture's specification. Hold down clips must be used to hold the boards firmly in position. After installation the ceiling shall be level and all grid strips shall be straight.

WALLS INTERIOR

- 58 Work description: Prepare smooth plaster walls for painting. Wash wall thoroughly with hot water and sugar soap in order to remove any traces of dust, fat, oil and any other dirt. Preparation of walls shall include opening all fine cracks with sharp object, the filling of cracks and all holes in wall with the appropriate filler or patching plaster, depending on the size of the cracks or holes. The areas under repair must be sanded down to a smooth, even finish. Brush down the surface removing all loose particles and dust ensuring that the surface is sound. Sand paint on walls to provide bond for new paint. Rinse wall thoroughly with clean water. Let wall dry completely before any paint is applied. No sweeping or dusting shall be done after the wall had been prepare for painting, while painting is in progress or while paint is still wet.
- 62 Work description: Paint new plaster walls with one coat plaster primer. Ensure that all surfaces are clean and dry before painting. Allow new plaster to dry for at least 14 days under dry weather conditions. The areas under repair must be rubbed down to a smooth even finish. Brush down the surface, removing all loose particles of dust and ensure that the surface is sound. Apply one coat plaster primer. Allow plaster primer to dry for 16 hours before over coating with specified paint. Thin 5 parts Plaster Primer with 1 part Plascon Mineral Turpentine (AZH 1). Apply a full coat evenly by brush or roller. Allow to dry overnight. Must be over coated within 14 days. No sweeping or dusting shall be done while painting is in progress or while paint is still wet.
- 67 Work description: Paint smooth plaster walls with one coat universal undercoat and one coat gloss enamel. All paint work shall be done to the specification of the manufacturer. Over coating shall be done as specified by the manufacturer. All surfaces not being painted, such as brickwork, sills, floors, joinery work and the like must be covered up and protected against spotting before any painting is commenced with. No sweeping or dusting shall be done while painting is in progress or while paint is still wet. All items that are more cost effective to remove from wall and to re-fix must be removed to avoid cutting in against items such as notice boards, towel rails and other such items.

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO. SPECIFICATIONS PER ITEM.

- 89 Work description: Make new opening in existing wall 220mm BRICK WALL
Cut or break openings in the existing wall, for the building in of door frames, where shown or mentioned. Measure, mark opening and cut with angle grinder from both sides. Make opening in existing wall. Remove all rubble from site. Form openings in the positions and of the sizes shown on drawings or as specified. Form seating in walls to suit the lintels as specified.
- 106 Work description: Place in position pre-cast concrete lintel
Supply and place pre-cast lintel in position on mortar bed. The lintels may be in a single width to the thickness of wall or may be in two widths, placed side by side, and shall have a depth of not less than 60 mm. Top surface of lintels shall be suitably roughened, indented or shaped to give a good bond between the lintels and the mortar for the first course of brickwork above, Lintels shall have bearings of not less than 225 mm on walls at each end. The number of reinforcing wires in lintels for the various wall thickness and spans shall be not less than specified by the SABS Lintels shall be built in 1:3 cement mortar with all joints filled solid with mortar.
- 108 Work description: Build up openings where windows and doors were removed.
See item for cutting of toothings for the full height of openings. Prepare for and build up openings in new brick work with cement mortar to match existing. Cavity walls are to be built with two half brick thicknesses in stretcher bond, with 50mm cavities between, all tied together with metal wall ties.
- 112 Work description: Build 220mm Common Brick wall
Supply approved cement or clay bricks. Clay brick shall comply with SABS 227 and cement bricks shall comply with SABS 1215. The mortar for wall shall be 1 part PPC cement and 6 parts clean approved building sand. All masonry shall be plumb, level, straight and true, correctly bonded and shall rise uniformly with no portion exceeding 1,2m above any other part of the work. Brick force shall be installed on every 4 layers of brick. Bricks of different composition are not to be mixed and build into the same wall. Cavity walls are to be built with two half brick thicknesses in stretcher bond, with 50mm cavity between, all tied together with metal wall ties.
- 113 Work description: Repair plaster patch.
Remove all loose and defective plaster on walls as required, cut perimeter straight, rake out joints to a depth of 6mm to form key for plaster, wet the bare brickwork well and re-plaster the surfaces with a 4:1 cement mortar, to match existing finish. New plaster shall be flush with adjoining surfaces of existing plaster.
- 128 Work description: Remove fixed item from wall to paint and refit.
Remove items like notice boards, key cupboards, fan shelves and mirrors with frame to paint or tile wall and refit at same position. Store item at safe place were it would not damage, if lost or stolen contractor shall replace items.
- 183 Work description: Apply single view reflective film to window glass

WINDOWS INTERIOR

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO. SPECIFICATIONS PER ITEM.

- 163 Work description: Install vertical blinds (1)
*** MESUREMENT*** For recess fix blinds the clearance between bottom of blinds and window sill shall be 10 mm. For face fix blinds the blinds shall cover the window with plus 150 mm on each side of window where possible, the top of the blind shall be 100 mm above the lintel and the bottom of the blinds shall be 150 mm below the windowsill. Rails to be fit with quick snap-out clamps spaced not more than 900mm apart.

IMPORTANT - THE TOP POCKETS HOUSING THE LOUVRE SLATS/HANGERS AND THE BOTTOM POCKETS HOUSING THE MOULDED PVC BOTTOM WEIGHTS SHALL BE SEWN AND SHALL NOT GLUED OR HEAT SEALED

Track of extruded aluminium construction measuring 44,5mm wide by 25mm natural anodized finish (25 micron) as standard or an option of white powder coated finish. Fixing for TOP FIX (ceiling or recess fix) use extruded aluminium "QUICK CLIP FIX" brackets secured to the top of the recess with 5mm dia x at least 40mm long "Hilti" prefix anchors, track to clipped into the brackets. For FACE FIX extruded aluminium "QUICK CLIP FIX" brackets are used which are firstly anchored to the wall by means of 5mm dia x at least 40mm long "Hilti" prefix anchors and the track then clipped into the integral bracket. The brackets must be anodized or powder coated to match the specific track. Mechanism The runners shall be of high quality construction incorporating a safety/slipping clutch to ensure the correct alignment of the blades. The runners to be 10mm wide and operate on wheels and are linked together with nylon links which ensure a minimum of 13mm overlap on each blade/vane. Control cord to be white, plastic tension type and the blades rotated cord bead chain cord. The hanger on the runner to be moulded from clear polycarbonate and to be the "peg" design. The vertical position of the blades is maintained by moulded PVC bottom weights (weighing 50 grams for 127mm blades and 38 gram for 90mm) in a pocket at the bottom of the vane/blade which are interconnected by means of twin, snap-on, white, plastic link chain. , Glass fibre and Acrylic composition; all of which are vinyl coated and anti-static treated.

- 164 Work description: Install/replace vertical blinds (2)
See install/replace Vertical blinds (1) for specifications
- 165 Work description: Install/replace vertical blinds (3)
See install/replace Vertical blinds (1) for specifications
- 166 Work description: Install/replace vertical blinds (4)
See install/replace Vertical blinds (1) for specifications

WINDOWS INT AND EXT

- 191 Work description: Fit window panes clear to new frame
Remove broken windowpane, clean frame from all rust and dirt. Clean frame from all rust and dirt. Paint frame with anti rust metal primer. Fixing of glass shall comply with part N of section 3 of SABS 0400 The glass for glazing shall comply with (cks 55). The thickness of panes related to its area shall be in accordance with (SABS 0137). Glazing putty shall comply with (SABS 680). Back putty shall not exceed 3mm. Glazing shall be executed in accordance with (SABS 0137). Front putty must be straight and in line with the top of the frame profile. Glass panes shall have adequate clearance between the edges of glass and the rebates as no glass to metal/wood contact at any point will be permitted.

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO. SPECIFICATIONS PER ITEM.

- 205 Work description: Paint window frame complete.
Clean window frame from rust and dirt by scraping or by means of steel wire brush. Sand frame complete and wipe off all sanding dust to obtain a perfectly clean surface. Prime all exposed metal surfaces with an approved metal primer. Apply one coat universal undercoat and one coat Dulux white gloss paint. After painting window-openings, sections shall open and close easily. All Window handles, peg stays and sliding stays shall be removed to paint window. The Window handles, peg stays and sliding stays shall be removed, cleaned and re-fitted. Contractor shall be responsible for any lost window fittings.
- 224 Work description: Build in window frame complete with full face burglar and interior and exterior sills to match existing sills. Window frames shall comply with SABS 727 and fittings shall be brass or chromium plated. Windows of single construction shall have weather bars at transoms above opening sashes. Except where galvanized frames are specified on fault list, frames shall be treated with one coat primer complying with SABS 909 before leaving the factory. Where windows are specified with burglar bars, these shall be standard type fitted over opening sashes. Remove existing window frame and build in new frame to match existing work with regard to brickwork, plaster and windowsill.

DOORS/SECURITY GATES

- 243 Work description: Fit / replace rubber type door stop.
Fit rubber type door stop to prevent door handle from hitting the wall / wall tiles. Fit/ Replace damaged or missing door stops with new 38mm diameter rubber door stops, each properly fixed to floor with a steel screw, screwed to plug in floor. Fix door stop to floor with 8mm fisher plug and screw not shorter than 40mm.
- 247 Work description: Replace weather board aluminium type
Replace/Provide aluminium weatherboard and fix according to manufacture instructions.
- 248 Work description: Fit / replace HYDRAULIC DOOR CLOSER
Replace existing defective hydraulic door closer with new. Provide and fit new hydraulic door closer.
- 255 Work description: Cut door at bottom to allow for ceramic tiles.
The clearance between tile floor and door shall be 6mm.
- 262 Work description: Replace 4 lever mortise lock with handles
Mortise locks and mortise lock furniture shall comply with (SABS 4) and shall have SABS mark on each lock. Each lock shall have two keys and lock shall not have interchangeable keys.
- 263 Work description: Fit 4 lever mortise lock with handles to new door
Mortise locks and mortise lock furniture shall comply with (SABS 4) and shall have SABS mark on each lock. Each lock shall have two keys and lock shall not have interchangeable keys. Lock and handles must fit precise and shall be straight and parallel to door. Locks and handles shall be fixed with the right type of screw for the type of lock.
- 265 Work description: Fit 4 lever rebate mortise lock with handles to new door
Mortise locks and mortise lock furniture shall comply with (SABS 4) and shall have SABS mark on each lock. Each lock shall have two keys and lock shall not have interchangeable keys. Lock and handles must fit precise and shall be straight and parallel to door. Locks and handles shall be fixed with the right type of screw for the type of lock. Mortise locks where specified are to be snugly fitted into the mortice with face plate flush with edge of door. In flush doors the mortice is to be deep enough to accept the lock, but must not penetrate through to the core of the door.

Respondent's signature: _____ Date: ____/____/____

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ITEM NO. SPECIFICATIONS PER ITEM.

- 283 Work description: Fit / Replace meranti flush back door.
Meranti flash back door. The clearance on top and on sides shall be 3mm and 6mm at bottom. Any door that is too wide or tall to fit the door frame shall be reduced in size by removing material equally from each edge — removing material from one edge only to obtain a fit, is unacceptable. Hinges shall be fixed with no 8 x 40mm wood screws to door. The hinges shall be recessed and the recess shall be square to the edge.
- 285 Work description: Supply and fit solid Meranti hardwood double door with close back.
The clearance on top and on sides shall be 3mm and 6mm at bottom. Hinges shall be fixed with no 8 x 40mm woodscrews to door. The hinges shall be recess and the recess shall be square to the edge. The mortise lock shall be precise fitted. The handles shall be parallel with door edge. The door shall open and close easy without any hinge sound. The door shall be primed with wood primer as soon as possible.
- 288 Work description: Varnish door complete, 2 coats.
Previously varnished doors: Remove handles, wash thoroughly with a suitable detergent to remove all dirt and rinse with clean water. Remove defective varnish and repair all holes and defective places with a suitable wood filler. Sand complete door and wipe off all sanding dust with a damp cloth. Allow to dry and apply two coats of varnish on varnished doors. Re-fit door handles
New doors to be varnished: Remove lock and door handles, Fill all defective places with suitable wood filler, sand smooth and wipe sanding dust off with damp cloth. Allow to dry and apply. Apply three coats varnish on doors. Allow varnish to dry between coats. Re-fit lock and handles.
- 298 Work description: Apply single view reflective film to glass panels
- 299 Work description: Paint combination steel and glass door complete
Clean door and frame from rust and dirt by scraping or by means of steel wire brush. Sand frame complete and wipe off all sanding dust to obtain a perfectly clean surface. Prime all exposed metal surfaces with an approved metal primer. Apply one coat universal undercoat and one coat white gloss enamel. After painting window-opening sections shall open and close easily. All Window handles, peg stays and sliding stays shall be remove to paint window The Window handles, peg stays and sliding stays shall be clean and re-fitted. Contractor shall be responsible for any lost window fittings
- 303 Work description: Security gate spot prime and paint 2 coats.
Remove all defective paint and rust, sand completely and wipe off all sanding dust with a damp cloth. Spot prime any bare metal areas with Dulux, Plascon or approved anti rust primer. Apply Plascon, Dulux or approved universal undercoat and one coat Plascon, Dulux or approved gloss enamel.

Respondent's signature: _____ Date: ____/____/____

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ITEM NO. SPECIFICATIONS PER ITEM.

- 304 Work description: Manufacture and install security gate.
Manufacture security gates with grade A steel. Use 32 X 32 X 1.6 mm (minimum thickness) square tubing for main frame. Use 25 X 25 X 1.6 mm (minimum thickness) square tubing for gate frame and for horizontal bars. All horizontal bars shall be drilled to accommodate 12 mm round bars. Use 12 mm diameter solid round bar for vertical bars. Vertical bars shall be straight and be evenly spaced at not more than 120 mm centres. Provide each gate with 3 butterfly hinges, hinges size 50 mm long and 10 mm diameter. Fit three hinges to each gate, fit one hinge 150 mm from top one in centre and one 150 mm from bottom of gate. Fit Ultra double gate security gate lock to double gate and Ultra single gate security lock to single gates. Drill 4 holes of 12 mm diameter each side of main frame, space holes evenly and drill holes at least 100 mm deep in brick wall. Insert 132 mm long X 12 mm diameter round bar in holes and weld to main frame. Cut and grind flush with main frame. All corners shall be mitred 45 degrees and welding shall be neat with all welding flux and spots removed and clean with steel brush. Clean steel with metal cleaner or thinners to remove all oil and dirt. Apply one coat Plascon or Dulux metal primer, one coat Plascon or Dulux universal undercoat and one coat Plascon or Dulux white gloss enamel to gates. As per specification, allow paint to dry between coats.

DOORFRAMES

- 321 Work description: Install single / double steel doorframe.
As required, cut toothings for the full height of openings. Set new frames in position, and build in. Make good in all trades. INCLUDE PLASTER to match the existing WALL FINISH. Pressed steel doorframes shall be mild steel, complying with SABS 1129. Joints shall be properly mitred, welded and reinforced at angles, and with welding neatly cleaned off on all faces. Frames shall be treated with one coat primer, complying with SABS 909, before leaving the factory. Frames shall be of 12mm metal with single rebates with widths required to suit the thickness of wall into which they are to be build in and fitted with tie bars and braces at the bottom, and legs for building in, three to each jamb. Frames for single doors shall be provided with two 100mm steel butt hinges and an adjustable chromium plated striking plate as a mortice lock. Frames shall project not less than 20mm into floor finish and the space between jamb and wall shall be filled with mortar.
- 329 Work description: Paint frame complete 1 universal under coat and 1 coat Dulux gloss paint.
Previously painted wooden door frame: Wash thoroughly with a suitable detergent to remove all dirt, rinse with clean water. Remove defective paint/varnish and repair all holes and defective places with a suitable wood filler. Sand complete frame and wipe off all sanding dust with a damp cloth. Allow too dry and apply one coat universal and two coat finishing paint as per work list. Previously painted steel doorframes: Clean door frame from all dust and dirt by means of scraping, steel wire brush or sanding. Sand frame complete and wipe off all sanding dust with damp cloth. Allow too dry. Spot prime all exposed metal surfaces with an approved metal primer. Apply one coat universal undercoat and one coat gloss paint as per work list. New wooden door frames to be painted/varnished: Sand smooth, wipe sanding dust off with damp cloth, allow to dry and apply one coat wood primer, one coat universal undercoat and one gloss coat as per work list. As allow paint to dry between coats.

FLOORS

- 356 Work description: Remove floor carpets
Remove existing carpets completely and clean sub floor.

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO. SPECIFICATIONS PER ITEM.

- 360 Work description: Lay Berber point carpets tiles.
The laying of textile floor covering shall be in accordance with SABS 0186. The laying of carpets shall include all preparatory work to screeded surfaces, priming and adhesives in accordance with the relevant manufacturer's instructions. Where skirting and quadrants are fixed, the quadrants must be removed and the carpets laid against skirting. The quadrants must be re-fixed at their original place with new 32mm panel pins. Where no skirting or quadrants are fixed, the carpets must be laid against the wall. After the carpets have been laid, there will be no air bubbles. The cutting at doorframes will be neat. Where necessary, doors must be cut at the bottom to have a clearance of 6mm. Glue marks on carpet tiles shall not be cleaned, tiles shall be replaced.
- 362 Work description: Fit / Replace aluminium carpet strip
Fix aluminium carpet strip with 4 counter sunk self tapping screws and Fisher plugs to floor. Fix screws 40 mm from ends and the other 3 screws to be evenly spaced between the end screws.
- 363 Work description: Remove ceramic tile from floor
- 366 Work description: Lay first grade ceramic tiles on floor.
*BEFORE TILING COMMENCES, THE REPRESENTATIVE MUST FIRST APPROVE THE SURFACE, IN SITE BOOK.*ALL TILES THAT SOUND HOLLOW SHALL BE REMOVED AND RE-FIXED. ***USE ONLY TYLON WB11, TAL PROFESSIONAL ADHESIVE OR TYPE APPROVED BY PROJECT MANAGER. ***NEVER USE SPOT OR BLOB METHODS.***NEVER BUT JOINT TILES. Thoroughly clean surfaces before any tiling commences. Smooth or painted surfaces must be chipped to 80% of area. KEY IT from TAL or TYLON must be applied over whole area. Glazed floor tiles shall comply with (SABS 1449). Tiles shall be even in shape and size, free from cracks, twists or blemishes and uniform in colour. The adhesive shall be Tylon WB11 tile adhesive for ceramic tiles and Tylon adhesive for porcelain tiles if porcelain tiles is specified. The use of any other type shall only be allowed if approved by the Project manager after adhesive was tested on site. Joints shall be straight, continuous with 5mm widths and pointed with waterproofing grout compound from TAL, Tylon or approved type. Symmetrical arrangement of tiling with cutting along both sides of panels to avoid cutting of tiles smaller than 75mm wide shall be done. Cutting and fitting of tiles against walls and around doorframes, sanitary fittings, etc must be neat, with a gap between 4 and 6mm. Tile shall be level to each other at joints. Replace one broken or cracked floor tile between existing tiles. Use notched trowel to apply adhesive 10mm x 10mm notches at 6mm intervals. The BLOB and SPOT method must not be used. All excess adhesive shall be removed from joints before drying has occurred. Tiles must be dry before being bedded. Tap tiles level with a rubber mallet. All tiles must make 100% contact with adhesive, make sure there are no voids. Any tile that sound hollow, if tapped, shall be removed. Allow the adhesive to cure for 2 to 3 days before grouting. Use only approved grout, mix grout with Tylon or Tal Bond-it in areas specified. Fill joints to lower edge of bevel and not level with the top of the tile. The work must be kept very clean during grouting as dried grout is almost impossible to remove from textured tiles. DO NOT USE ACIDS, SPIRITS OF SALTS, AMMONIA, OTHER STRONG CHEMICALS OR STEEL WOOL TO CLEAN TILES.
- 373 Work description: Fit aluminium to carpet strip
- 389 Work description: Remove wooden skirting.
Completely remove existing skirting.

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO. SPECIFICATIONS PER ITEM.

- 392 Work description: Replace skirting completely.
Skirting shall be 75 x 19mm meranti, in single lengths, where ever practical. Skirting shall be trenched at back. Fix skirting with wood plugs and nails or with steel nails. The nail heads must be countersunk and the hole filled with a suitable wood filler to match the wood colour and finished smoothly. Joints at headings, internal and external corners, shall be mitred. All joints shall be neat and tight fitting without the use of fillers. If necessary quadrants shall be loosely fitted to allow for carpets at a later stage.
- 396 Work description: Varnish wooden skirting, 2 coats.
Previously varnished skirting: Wash thoroughly with a suitable detergent to remove all dirt, rinse with clean water. Remove defective varnish and repair all holes and defective places with a suitable wood filler. Sand complete skirting and use damp cloth to wipe off sanding dust. Allow to dry and apply two coats varnish. New skirting to be varnished: Sand smooth, use damp cloth to wipe off sanding dust. Allow to dry. Apply three coats varnish to skirting. Allow drying time between coats as per specification.

- 397 Work description: Skirting ceramic tiles remove

CUPBOARDS / TABLE

- 441 Work description: Provide under counter cupboard with double side Oak finnier supa wood doors on solid Meranti wood frame. Frame to be 40mm x 20mm, doors to be double side oak finnier finish run with complete mould around edging, two spring louden hinges to each door two 75mm brass barrel bolts to each second door, doors to be fitted with cupboard locks.
- 443 Work description: Paint / varnish build-in cupboards
Sand completely, wipe of all sanding dust with damp cloth. Apply 2 coats Plascon or Dulux varnish.
- 444 Work description: Supply/replace cupboard shelves
Provide and fix in position and to the widths, lengths and spacing, shown on drawing or as mentioned, 21mm thick SA pine shelves. Shelves to be notched, as required to standards and standards fixed to plugs in walls. SUPPORTS: 76 x 38mm framed standards at maximum of 900mm centres supported at the ends on 50 x 22mm cleats, screwed to plugs in wall and intermediate supports to be black Japanned shelf brackets, fixed to 50 x 22mm standards.
- 452 Work description: Manufacture build in kitchen floor cupboard with bouble sided supa wood finier finish. Build against wall 4170mm long. Top of cupboard to be oak post form 600mm wide, Doors to be fitted on a solid Meranti wood frame 50mm x 30mm thick. Doors to be double sided oak finier finish run with a mould around edging, each door to be fitted with two spring hinges, one gripper catch and one brass combind with wood handel.
- 455 Work description: Manufacture and install office cupboards as per specification. Cupboard finish to be of double side oak finnier finish. Cupboard doors to be fitted on Meranti solid wood frame 40mm x 20mm. Cupboard to be 2,0m wide and to ceiling height. Cupboard shelving to be SA pine solid boards, spaced to accommodated files thru out. Door to be edge with a mould right around, fitted with eight (8) doors. Each door fitted with four (4) spring loaded hinges, handles to be 400mm metal type to fit doors. Each door to be fitted with cupboard lock and each second door fitted with two (2) brass barrel bolts. Complete cupboard to be varnished. Build as per specifications

Respondent's signature: _____ Date: ____/____/____

ANNEXURE B
TENDER PRICE LIST PER ITEM

ASSET DESCRIPTION: OFFICES FOR PROTECTION UNIT

CITY / TOWN: DE AAR

TENDER NO:

ASSET NO: 02XG003K

WORK DESCRIPTION: MAINTENANCE AND REPAIRWORK

TENDER PRICE LIST TO INTERIOR AND EXTERIOR WORK TO BUILDINGS

Measurements and or quantities do not include off cuts or waste all measurements of material is measure as nett fixed. Contractor to add his own % for off cuts and waste.

The contractor is responsible to check all the measurements and quantities before ordering any material. The measurement and quantities are only a guide for tender purposes.

Value Added Tax (VAT) shall be excluded in the schedule of rates and prices.

To be supplied by the Contractor: The Contractor shall provide all labour, material, transport, consumable stores, plant, equipment, tools, services, materials and ingredients of every description required for the carrying out and completion of the WORK as per the attached work list and specification and as may be ordered by the Project Manager.

GENERAL: The Building will be occupied during renovations, The Project manager, contractor and manager of the TFR staff using the building will discuss and agree on site the maintenance plan for the building. The necessary move of furniture in the same room if necessary is included in all the items. All normal cleaning, preparations include sanding, stopping and washing of items to be painted as specified by the paint manufacturer is included in all the paint items. Where abnormal cleaning is required it will be specified as an additional item. All scaffolding and use of ladders up to 4.50m high interior and exterior if and as necessary is part of all the items. All work shall be done according to the attached specifications and shall comply with the National building regulations. Unless otherwise specified all materials must comply with SANS specifications. Where no applicable SANS Specification exists the materials must be approved by the Transnet Freight Rail project manager. All material shall be fitted, install or applied as specified by the manufacture.

The contractor shall be liable for any damages caused by his or her staff to any Transnet Freight Rail property or equipment.

SAFETY: The contractor shall comply with the Occupational Health Safety Act, 1993 (Act 85 of 1993).

Page 1 of 5

SUB TOTAL PAGE 1

TENDER NO:

ASSET NO: 02XG003K

ITEM NO	FAULT DIScription	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
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CEILINGS

- 34 Install donn or Mac steel type suspending ceiling with 12,7mm thick laminated white vinyl rhinodek tiles complete

84 M^2

WALLS INTERIOR

- 58 Prepare walls for painting, wash smooth plaster walls with sugar soap, open cracks up to 4mm with sharp object, fill cracks and all holes, sand level and sand wall complete to provide bond for new paint, rinse with clean water to remove all sanding dust

228 M^2

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO	FAULT DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
62	Paint new plaster walls, 1 coat plaster primer (test wall for moisture before painting new plaster, cover section with plastic sheet to test). allow paint to dry overnight. primer must be over coated within 14 days. (see attached specification)	16	M^2		
67	Paint smooth plaster walls with 1 coat universal undercoat and 1 coat gloss enamel. Apply paint only after preparation as per attached specification. colour: barely beige code 3h1-1	228	M^2		
89	Make new opening in existing wall 220 to 280mm brick wall to size for new door frame or window frame and fit of lintels. form seating in wall for lintels 225mm on both sides, build in of lintels is included in item and the remove of all rubble from site.	12	M^2		
106	Place in position 100mm precast concrete lintel above doorframe, window frame or opening when building new wall (for 220mm wall x 2 distance)	10	M		
108	Build up openings in 220mm stock brick wall, where doors and windows were removed as per attached specifications (item does not include toothing, see item for toothing per meter)	8	M^2		
112	Build 220mm stock brick wall with approved clay bricks, item include brick force every 4 layers. (mix for building 1 part cement and 4 parts approved building sand)	8	M^3		
113	Repair plaster patch, item includes neat cutting of perimeter, remove damaged section of plaster and re plaster area to match existing plaster finish	20	M^2		
128	Remove and refit items fixed against wall at same position after wall has been painted or tiled. item include notice boards, key cupboards, fan shelfs and mirrors that are fixed with screws to wall.	4	JOB		
183	Apply single view reflective film to window glass	8	M^2		
WINDOWS INTERIOR					
163	Install vertical blinds ** complete with new rail ** with approved type blinds. size 1800mm wide x 2100mm drop. colour Chico rust. measured for ** face ** fit. rail anodized alumium. read attached spec !!	1	EA		
164	Install / replace vertical blinds ** complete with new rail ** with approved type blinds. Size 6100mm wide x 2100 mm drop. colour Chico rust fawn. measured for ** face** fit. rail anodized aluminium. read attached spec	1	EA		
165	Install / replace vertical blinds **complete with new rail ** with approved type blinds. size 3010mm wide x -2100mm drop. colour plain fawn. measured for **face** fit. rail anodized alumium. read attached spec !!	2	EA		
166	Install / replace vertical blinds **complete with new rail ** with approved type blinds. size 1711mm wide x 1445mm drop. colour plain fawn. measured for **face** fit. rail anodized alumium. read attached spec !!	2	EA		
WINDOWS INT AND EXT					
191	Fit window panes clear to new window frame, size 1511mm x 1245mm x3mm thick as per attached specification. area up to 0.75m^2 use 3mm, up to 1.50m^2 use 4mm, up to 2.10m2 use 5mm, up to 3.2m^2 6mm	4	M^2		
205	Paint window frame complete with burglaring, 1 coat universal undercoat and 1 coat Dulux white gloss paint. Item includes cleaning of glass. See detailed specifications.	36	M^2		

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO	FAULT DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
224	Build in new window frame complete with full face burglaring to new window (ND4F = HIGHT 1245MM X WIDE 1511MM) complete with interior and exterior sills to match.	2	M^2		
DOORS/SECURITY GATES					
243	Fit or replace standard round rubber type door stop	7	EA		
247	Fit aluminium draught excluder (weather board aluminium type)	1	EA		
248	Fit new hydraulic door closer (specify type)	2	EA		
255	Cut and sand edge of door at bottom to allow for ceramic tiles or carpet. item includes remove and refitting of door	4	EA		
262	Replace mortice lock with sabs approved 4 lever mortice lock with 3 keys. if more than 1 lock to be replaced keys shall not be interchangeable. sabs mark shall be on lock.	2	EA		
263	Fit 4 lever sabs approved mortice lock with new handles and 3 keys to new door. if more than 1 lock to be install keys shall not be interchangeable. sabs mark shall be on lock.	1	EA		
265	Fit 4 lever lock on double doors with spacer for rebate complete with striker plate for rebate. fit sabs approved 4 lever lock with 3 keys. if more than 1 lock to be install keys shall not be interchangeable	1	EA		
283	Replace meranti flash back door. Clearance to frame and floor as specified in attached specifications	1	EA		
285	Fit double rebate type door. clearance to frame and floor as specified in attached specifications.	1	EA		
288	Varnish door complete both sides, side edges and top edge, 3 coats varnish. use exterior varnish on exterior side. door 810mmx2.03m= 3.66m2. Door 750mmx2.03m= 3.42m2. Do preparations as per attached specifications. Item include remove and re-fit of handle	20	M^2		
298	Apply single vision reflective film to glass panels.	5	M^2		
299	Do preparation as specified and paint combination steel and glass door double door 1.50m x 2.03m door = 3.05 m2. (see attached paint specification)	4	M^2		
303	Security gate prepare for painting, spot prime, paint 1 coat universal undercoat and 1 coat white gloss enamel. single standard 810 x 2030mm gate, 40mm square tubing outer frame. 25mm square tubing gate frame and 12mm dia round bars. see attached spec	4	M^2		
304	Manufacture and install security gate 2.10 m x 900 mm. paint gate 1 coat steel anti rust primer, 1 coat universal undercoat and 1 coat gloss enamel, read attached detailed specifications.	1	EA		
DOORFRAMES					
321	Install single/ double 220mm wide steel door frame in new opening. door frame metal shall be at least 1.2mm thick. read all the attached specifications. (breaking of opening in wall and build in of lintels not included in item see separate item at walls)	2	EA		
329	Paint door frame 1 coat undercoat and 1 coat Dulux pearl glo lockness gloss code-311-5. single steel frame. 115mm=1.150m2. single 230mm=1.750m2. double 1511mm x 115mm=1.29 m2. double 1511mm x 230mm=1.96 m2. Do preparation as per specification	13	M^2		

Respondent's signature: _____ Date: ____/____/____

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TENDER NO:

ASSET NO: 02XG003K

ITEM NO	FAULT DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
FLOORS					
356	Remove floor carpets and clean floor	12	M^2		
360	Lay carpet tiles, 500 x 500mm, Berber point 920 or van Dyck Florpoint 980 plain back carpet tiles, as per attached specifications. finish a= charcoal, finish b =Senegal, finish c = lava	72	M^2		
362	Fit / replace aluminium carpet strip and fix with strip with 4 counter sunk self tapping screws and plastic plugs to floor	3	M		
363	Remove ceramic tiles from sub floor with all adhesive	12	M^2		
366	Lay 1st grade ceramic floor tiles on floor (use 10 x 6mm notched trowel) joints 5mm wide use only Tylon WB11 tile adhesive for ceramic tiles adhesive as approved by project manager. Type tile as per sample tile shown at site meeting Read specifications	12	M^2		
373	Fit aluminium strip ceramic tiles to carpet	2	M		
389	Remove wooden skirting and quarter rounds, completely	48	M		
392	Fit meranti wooden skirting 75mm x 19mm and quarter round complete. if necessary, quadrants must be loosely fitted for the later fitting of carpets. (read attached detailed specifications)	8	M		
396	Varnish skirting and quarter rounds, complete, 2 coats oil or Plascon varnish. 75mm skirting x 1.0m = 0.075 m2. 150mm skirting x 1.0m = 0.150 m2. varnish only after preparation as per attached specification.	1	M^2		
397	Remove tile skirting complete and clean wall ready to fit new skirting	31	M		
CUPBOARDS / TABLE					
441	Provide under counter with lockable cupboard doors on solid meranti wood frame. (see specification for details)	4	M^2		
443	Do preparations as specified and varnish build in cupboard, varnish doors 2 coats complete both sides, varnish frame only on outside.	24	M^2		
444	Replace/fit cupboard shelves 300 to 450mm wide with SA pine board, expose sides to be conceal edge.	18	M		
452	Build in wood kitchen floor cupboards as per attached specifications	1	JOB		
453	Build in wood office cupboards as per specifications	1	JOB		

Respondent's signature: _____ Date: ____/____/____

TENDER NO:

ASSET NO: 02XG003K

ITEM NO	FAULT DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
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TOTAL PAGE 1 TO PAGE 5 R

PRELIMINARY AND GENERAL

P and G shall include all cost not directly relate to a specific item on the schedule of prices and rates. All items not specifically mentioned in the Schedule of Rates and prices and form part of contractor's requirements such as cost of stationery, as well as establishment of workers on site and removal of site establishment, it will also include the handing over of the site to the contractor and the handing back of the site after completion of work .

P + G

R

RISK AND SAFETY

Cost for the risk and saftey must include the risk assessment. The risk assesment is a full identification of the risks before the work starts and the necessary equipment, appropriate precautions and systems of work that must be provided and Implemented.

RISK AND SAFETY R

Cost for risk and safety include complete compliance with the current Occupational Health Safety Act.

Included in risk and safety. The standardised Transnet Freight Rail induction shall be given to all staff of all contractors at the start of each project and the contractors shall send all his staff that will work on the Transnet Freight Rail site to the induction on the date as agreed on between TFR Project manager and the contractor.

TOTAL PRICE CIVIL WORK EXLUDE VAT R

The total price for Civil work, excluding VAT, must be carried over as one total amount to the Service Fees and Cost Form, Section 6 of the RFQ. The amount must also be written in words on the Service Fees and Cost Form.

Respondent's signature: _____ Date: ____/____/____

INTERIOR WORK LIST ROOM 1 TO 5**ASSET NO 02XG003K****OFFICES FOR PROTECTION UNIT****DE AAR****TENDER NO:**

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	TOTAL
CEILINGS								
34	Install donn or Mac steel type suspending ceiling with 12,7mm thick laminated white vinyl rhinodex tiles complete	M^2	23	29	18	14	0	84
WALLS INTERIOR								
58	Prepare walls for painting, wash smooth plaster walls with sugar soap, open cracks up to 4mm with sharp object, fill cracks and all holes, sand level and sand wall complete to provide bond for new paint, rinse with clean water to remove all sanding dust	M^2	60	68	54	46	0	228
62	Paint new plaster walls, 1 coat plaster primer (test wall for moisture before painting new plaster, cover section with plastic sheet to test). allow paint to dry overnight. primer must be over coated within 14 days. (see attached specification)	M^2	0	2	10	4	0	16
67	Paint smooth plaster walls with 1 coat universal undercoat and 1 coat gloss enamel. Apply paint only after preparation as per attached specification. colour: barely beige code 3h1-1	M^2	60	68	54	46	0	228
89	Make new opening in existing wall 220 to 280mm brick wall to size for new door frame or window frame and fit of lintels. form seating in wall for lintels 225mm on both sides, build in of lintels is included in item and the remove of all rubble from site.	M^2	0	4	0	8	0	12
106	Place in position 100mm precast concrete lintel above doorframe, window frame or opening when building new wall (for 220mm wall x 2 distance)	M	0	5	0	5	0	10
108	Build up openings in 220mm stock brick wall, where doors and windows were removed as per attached specifications (item does not include toothing, see item for toothing per meter)	M^2	0	0	8	0	0	8

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	TOTAL
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WALLS INTERIOR

112	Build 220mm stock brick wall with approved clay bricks, item include brick force every 4 layers. (mix for building 1 part cement and 4 parts approved building sand)	M^3	0	0	8	0	0	8
113	Repair plaster patch, item includes neat cutting of perimeter, remove damaged section of plaster and re plaster area to match existing plaster finish	M^2	2	0	12	6	0	20
128	Remove and refit items fixed against wall at same position after wall has been painted or tiled. item include notice boards, key cupboards, fan shelfs and mirrors that are fixed with screws to wall.	JOB	1	1	1	1	0	4
183	Apply single view reflective film to window glass	M^2	0	0	4	4	0	8

WINDOWS INTERIOR

163	Install vertical blinds ** complete with new rail ** with approved type blinds. size 4800mm wide x 2100mm drop. colour Chico rust. measured for **face** fit. rail anodized aluminium. read attached spec !!	EA	1	0	0	0	0	1
164	Install / replace vertical blinds ** complete with new rail ** with approved type blinds. Size 6100mm wide x 2100 mm drop. colour Chico rust fawn. measured for **face** fit. rail anodized aluminium. read attached spec	EA	0	1	0	0	0	1
165	Install / replace vertical blinds **complete with new rail ** with approved type blinds. size 3010mm wide x -2100mm drop. colour plain fawn. measured for **face** fit. rail anodized aluminium. read attached spec !!	EA	0	0	1	1	0	2
166	Install / replace vertical blinds **complete with new rail ** with approved type blinds. size 1711mm wide x 1445mm drop. colour plain fawn. measured for **face** fit. rail anodized aluminium. read attached spec !!	EA	0	0	1	1	0	2

WINDOWS INT AND EXT

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	TOTAL
WINDOWS INT AND EXT								
191	Fit window panes clear to new window frame, size 1511mm x 1245mm x3mm thick as per attached specification. area up to 0.75m ² use 3mm, up to 1.50m ² use 4mm, up to 2.10m ² use 5mm, up to 3.2m ² 6mm	M ²	0	0	2	2	0	4
205	Paint window frame complete with burglaring, 1 coat universal undercoat and 1 coat Dulux white gloss paint. Item includes cleaning of glass. See detailed specifications.	M ²	10	18	4	4	0	36
224	Build in new window frame complete with full face burglaring to new window (ND4F = HIGHT 1245MM X WIDE 1511MM) complete with interior and exterior sills to match.	M ²	0	0		1	0	2
DOORS/SECURITY GATES								
243	Fit or replace standard round rubber type door stop	EA	2	4	0	1	0	7
247	Fit aluminium draught excluder (weather board aluminium type)	EA	0	0	0	1	0	1
248	Fit new hydraulic door closer (spec. type)	EA	0	1	0	1	0	2
255	Cut and sand edge of door at bottom to allow for ceramic tiles or carpet. item includes remove and refitting of door	EA	0	4	0	0	0	4
262	Replace mortice lock with sabs approved 4 lever mortice lock with 3 keys. if more than 1 lock to be replaced keys shall not be interchangeable. sabs mark shall be on lock.	EA	0	2	0	0	0	2
263	Fit 4 lever sabs approved mortice lock with new handles and 3 keys to new door. if more than 1 lock to be install keys shall not be interchangeable. sabs mark shall be on lock.	EA	0	0	0	1	0	1

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	TOTAL
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DOORS/SECURITY GATES

265	Fit 4 lever lock on double doors with spacer for rebate complete with striker plate for rebate. fit sabs approved 4 lever lock with 3 keys. if more than 1 lock to be install keys shall not be interchangeable	EA	0	0	1	0	0	1
283	Replace meranti flash back door. Clearance to frame and floor as specified in attached specifications	EA	0	0	0	1	0	1
285	Fit double rebate type door. clearance to frame and floor as specified in attached specifications.	EA	0	1	0	0	0	1
288	Varnish door complete both sides, side edges and top edge, 3 coats varnish. use exterior varnish on exterior side. door 810mmx2.03m= 3.66m2. Door 750mmx2.03m= 3.42m2. Do preparations as per attached specifications. Item include remove and re-fit of handle	M^2	0	16	0	4	0	20
298	Apply single view reflective film to glass panels.	M^2	5	0	0	0	0	5
299	Do preparations as specified and paint combination steel and glass door double. double door 1.50m x 2.03m door = 3.05 m2. (see attached paint specification)	M^2	4	0	0	0	0	4
303	Security gate prepare for painting, spot prime, paint 1 coat universal undercoat and 1 coat white gloss enamel. single standard 810 x 2030mm gate, 40mm square tubing outer frame. 25mm square tubing gate frame and 12mm dia round bars . see attached spec	M^2	4	0	0	0	0	4
304	Manufacture and install security gate 2.10 m x 900 mm. paint gate 1 coat steel anti rust primer, 1 coat universal undercoat and 1 coat gloss enamel, read attached detailed specifications.	EA	0	0	0	1	0	1

DOORFRAMES

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	TOTAL
DOORFRAMES								
321	Install single/ double 220mm wide steel door frame in new opening. door frame metal shall be at least 1.2mm thick. read all the attached specifications. (breaking of opening in wall and build in of lintels not included in item see separate item at walls)	EA	0	1	0	1	0	2
329	Paint door frame 1 coat undercoat and 1 coat Dulux pearl glo lockness gloss code-3l1-5. single steel frame. 115mm=1.150m2. single 230mm=1.750m2. double 1511mm x 115mm=1.29 m2. double 1511mm x 230mm=1.96 m2. Do preparation as per specification	M^2	3	6	2	2	0	13
FLOORS								
356	Remove floor carpets and clean floor	M^2	12		0	0	0	12
360	Lay carpet tiles, 500 x 500mm, Berber point 920 or van Dyck Florpoint 980 plain back carpet tiles, as per attached specifications. finish a= charcoal, finish b =Senegal, finish c = lava	M^2	12	28	18	14	0	72
362	Fit / replace aluminium carpet strip and fix with strip with 4 countersunk self tapping screws and plastic plugs to floor	M	2	0	0	1	0	3
363	Remove ceramic tiles from sub floor with all adhesive	M^2	12	0	0	0	0	12
366	Lay 1st grade ceramic floor tiles on floor (use 10 x 6mm notched trowel) joints 5mm wide use only Tylon WB11 tile adhesive for ceramic tiles adhesive as approved by project manager. Type tile as per sample tile shown at site meeting Read specifications	M^2	12	0	0	0	0	12
373	Fit aluminium strip ceramic tiles to carpet	M	2	0	0	0	0	2
389	Remove wooden skirting and quarter rounds, completely	M	26	22	0	0	0	48

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	TOTAL
FLOORS								
392	Fit meranti wooden skirting 75mm x 19mm and quarter round, complete. if necessary, quadrants must be loosely fitted for the later fitting of carpets. (read attached detailed specifications)	M	8	0	0	0	0	8
396	Varnish skirting and quarter rounds, complete, 2 coats Dulux or Plascon varnish. 75mm skirting x 1.0m = 0.075 m2. 150mm skirting x 1.0m = 0.150 m2. varnish only after preparation as per attached specification.	M^2	1	0	0	0	0	1
397	Remove tile skirting complete and clean wall ready to fit new skirting	M	0	0	17	14	0	31
CUPBOARDS / TABLE								
441	Provide under counter with lockable cupboard doors on solid meranti wood frame. (see specification for details)	M^2	4	0	0	0	0	4
443	Do preparations as specified and varnish build in cupboard, varnish doors 2 coats complete both sides, varnish frame only on outside.	M^2	13	0	0	8	0	24
444	Replace/fit cupboard shelves 300 to 450mm wide with SA pine board, expose sides to be concealed edge.	M	4	0	0	14	0	18
452	Build in wood kitchen floor cupboards as per attached specifications	JOB	0	0	1	0	0	1
455	Build in wood office cupboards as per specifications	JOB	0	0	0	1	0	1

