

Transnet SOC Limited
T/A Transnet Capital Projects

REQUEST FOR QUOTATION

Registration Number: 1990/000900/06
Vat Number : 4720103177

Company
TFR RME RFQ BOARD
PROCUREMENT DEPARTMENT
YOUR VAT NUMBER WITH US:

Attention:

Telephone Number :
Fax Number :
Vendor Number : 500000

Quotation Deadline Date : 18.06.2013
Quotation Deadline Time : 16H00

REQUEST for QUOTATION
Transnet Capital Projects
RFQ Number / Date
6000163260 / 10.06.2013
Contact Person / Telephone
Janet Elizabeth Ko / 031 361 1252
Return to VAX Number/EMAIL
0318300001 / TCPtendersDurban@Transnet.net

Item	Material	Description	RFQ Qty	UoM	Required Del date	Confirm Del date	Unit Price Excl	Total Price Excl
100010	120000469	BOOK PREPRINTED;TRANSNE	200	ea	128.06.2013			

BOOK, PREPRINTED
TITLE TRANSNET PROCEDURES
AUTHOR TRANSNET
TYPE SITE DIARIES
LANGUAGE ENGLISH

Annexure I

DELIVER DATE: _____

DELIVERY COST TO BE INCLUSIVE OF PRICE: _____

Transnet Limited t/a Transnet Freight Rail RME Durban, hereby invite your company to supply a separate detailed quotation to supply the following goods or services required:

Supply and delivery of pre-printed books as per attachment to be delivered at 130 Eel Road, Bayhead, Durban.

REQ: 10322350

Annexure 1



TRANSNET FREIGHT RAIL - RME SITE DIARY

Project No.						
Date. YYYYY . MM . DD						
MON	TUES	WED	THUR	FRI	SAT	SUN
Day No.						

Site Location:

Project Description

Weather	Morning	Very cold <10°	Cold 10°-15°	Fair 15°-20°	Hot 20°-25°	Very Hot 20°>25°	Sunshine	Overcast	Rain min	Very strong winds	Storms
	Noon	Very cold <10°	Cold 10°-15°	Fair 15°-20°	Hot 20°-25°	Very Hot 20°>25°	Sunshine	Overcast	Rain min	Very strong winds	Storms

STAFF ON SITE (including temp employees)	NUMBER OF CASUAL PERM.	VEHICLES AND PLANT ON SITE	NUMBER	KM DISTANCE
Site / Contract Manager		Car / Panel Van		
Site Agent / Eng. Technician		LDV / Bakkie		
Technical Supervisor / Site Foreman		Flat bed Truck < 6.5 ton		
Electrician		Flat bed Truck > 6.5 ton		
Artisan / Trade hand 4		Crane truck > 6.5 ton		
Trade Hand / Process Worker / Installer		Compressol & equipment		
General Worker / Casual Workers		Lighting Plant		
Crane / Truck Driver		Rail Crane		
Flagman		Road on rail Vehicle		
Site Clerk / Site Recorder				
Watchman				

OTHER STAFF / EQUIPMENT ON SITE

Specify

SITE WORKING HOURS	NORMAL OVERTIME	From	07:00	To	16:00
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OCCUPATION & PERMIT TIMES	Occupation notice number:	Notice times from	to	Line number
	Time report to CTC:	Time:	Person	
	Works area reported to CTC for today:			
	Planned work reported to CTC			
	Works train used today?	YES	NO	TRAIN NUMBER
	Time Report to Control to take works permit:			Time Cancellation Started
	Time Permit granted by Control:			Time Permit cancelled & line return
Time Switching completed:			Permit number	

DESCRIPTION OF SITE ACTIVITIES / PROGRESS (Quantities, locations, lengths, etc.)

SAFETY TALK:

PROBLEMS ENCOUNTERED / FORESEEN

MATERIAL RECEIVED

DELAYS	YES	NO
TIME LOST	YES	NO
ABNORMAL INCIDENTS	YES	NO

COMMENTS BY PROJECT MANAGER / REPRESENTATIVE

INFORMATION REQUIRED / RECEIVED

VISITORS ON SITE

CONTRACTOR:

DATE:

ENGINEER:

DATE:



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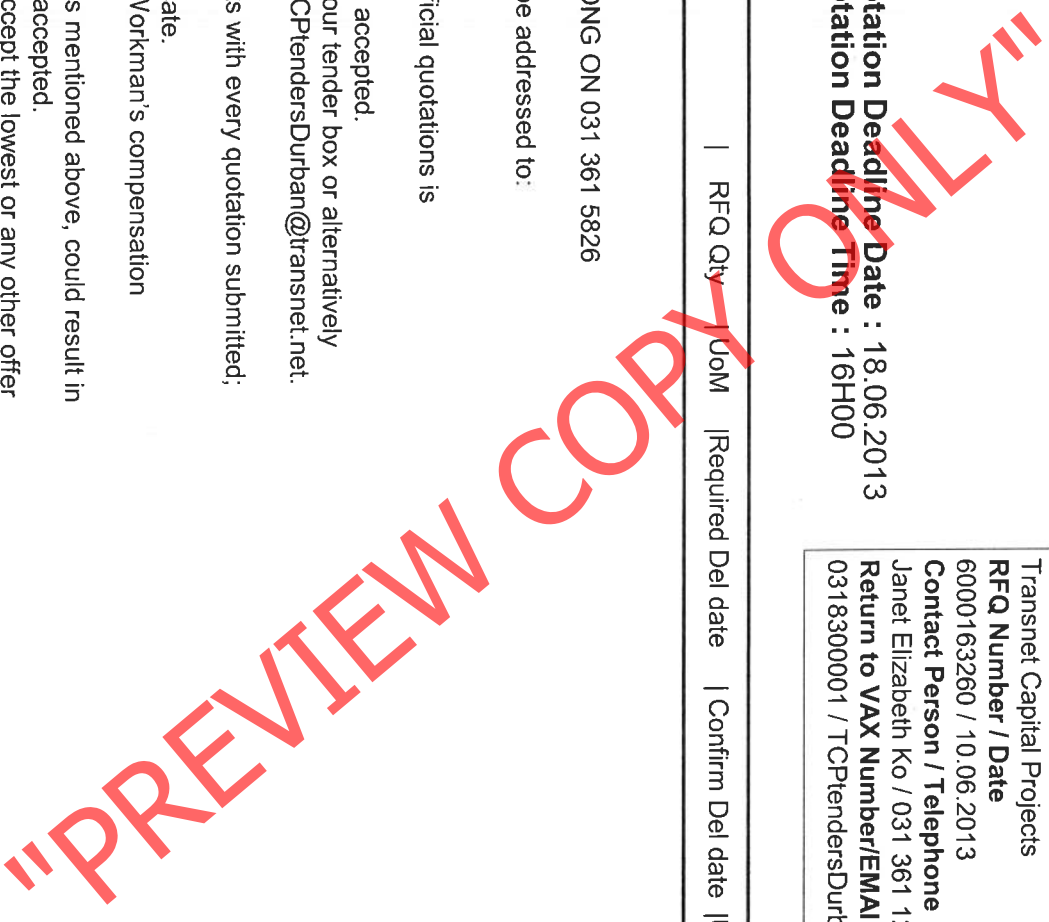
Contact person - KENNY ARMSTRONG ON 031 361 5826

All procurement relating queries can be addressed to:
 Ms.Janet Koekemoer 031 361 1252

The closing time for receipt of your official quotations is
 16h00hrs.on Tuesday, 18 June 2013
 Telephonic and late quotes will not be accepted.
 All quotations should be submitted in our tender box or alternatively
 via fax to 086 678 0040 or e-mail to TCPtendersDurban@transnet.net.

Please supply the following documents with every quotation submitted;
 Valid Tax Clearance certificate.
 Copy of your latest B.B.B.E.E. Certificate.
 Certificate of good standing with the Workman's compensation
 commissioner.
 Failing to submit any of the documents mentioned above, could result in
 your quotation to be disqualified / not accepted.
 Note: Transnet may not necessarily accept the lowest or any other offer
 and reserves the right to select in its favor any or, a portion of any
 offer made

If you are unable to quote for this enquiry, please submit a NO QUOTE,





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with a short reason, if possible, for not being able to quote.
 Otherwise we look forward to receive your quote by the date and time stated.

Please deliver to:

Transnet Capital Projects
 KZN
 130 Eel Road
 Bayhead, Durban
 4001

100020	120000651	BOOK PREPRINTED:HARD CO	300	ea	128.06.2013			
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BOOK, PREPRINTED
 TITLE DAILY SAFE TASK INSTRUCTION
 AUTHOR TRANSNET CAPITAL PROJECTS
 TYPE HARD COVER
 LANGUAGE ENGLISH
 SIZE A3; COLOUR TRIPLICATE; WHITE, PINK AND BLUE; TRANSNET LOGO
 TO APPEAR ON TOP LEFT

Annexure II

DAILY SAFE TASK INSTRUCTION (DSTI)
(CHECKLIST - BEFORE WORK COMMENCES)

TRANSPORT
FRIGHT (RME)
RAIL

DESCRIPTION	TO STANDARD		CORRECTIVE MEASURES & COMMENTS
	YES	NO	
Vehicle and Trailer Inspection			As per vehicle policy
Team and Driver tested (Alcohol)			
Driving Conditions / Road good			
Driving experience up to standard & pleasant			
Was Employees separated from tools and material?			
Correct P.P.E. (Utilised & available)			
Drinking water available			
Fire equipment in place			
Fire equipment in working order			
Is occupation viable? (Notice Nr. _____)			
Notify CTC of working area: (MP _____ / _____ or _____ km _____)			
Flagmen (Qualified, sufficient and fully equipped)			
Flags, banners clean and visible			
Flagmen placed out correctly			
Dotations placed and registered			
Hazards of working area evaluated (Tunnel, cutting, bank, multiple lines, bridge etc.)			
All tools / equipment pre-inspected			
Are tools / equipment correct and available			
Measuring equipment verified by supervisor			
Electrical equipment in good condition			
Machine guards adequate			
Qualified operators for Machines and Equipment			
Safe Lifting & Rigging equipment as per Code 29			
Correct storage and placing of Fuels etc.			
Material supplied inspected and up to standard			
Other disciplines sharing worksite			
Clean and orderly housekeeping			
Other			

The above list does not exclude and or waive any other checklist and or legal requirements!

SEGMENT:
 PROJECT NR.:
 AREA:
 DATE:

COPY

Req 10322353

Annexure II

RISK ASSESSMENT		WHAT ARE THE HAZARDS? JOB & ENVIRONMENT	WRITTEN SAFE WORKING PROCEDURE NR. / MITIGATION
CURRENT JOB- LIST MAIN STEPS OF TASK			
Note:			
<ul style="list-style-type: none"> If tasks change, this list and the Risk Assessment must be revised before proceeding with new / changed task. A signed attendance register must be attached to this list. I hereby certify that all the items on this page were checked and all workers under my supervision received a safe task instruction.			
Responsible Person: (Foreman/Supervisor)	Print Name	Signature	
Safety Officer / Safety Representative	Print Name	Signature	

DETERMINATION OF FIRE RISK			
Working condition for welding	Risk Factors	Combustion ability	
A No welding or grinding work may be performed	17-18	Plantations, wheat lands, game farms & Build up areas	1 2 3 6 6 6 Growth very dry (Winter)
B Work may be performed with full fire protection on stand-by on site	12 - 16	Natural grazing land	4 4 4 Growth green
C Work may be performed with equipment available on site	5 - 11	Barren land	2 2 2 Growth green & wet
Note: conditions to be checked 3 times per day			
Proximity of vegetation		Wind Strength	
1 A B C	Distance of growth from cl/ 2m	3 3 3	Storm Strength
2 A B C	Distance of growth from cl/ 10m	2 2 2	Wind Strong
3 A B C	Distance of growth from cl/ 20m	1 1 1	Wind Present
REMARKS:		Wind not present	1 1 1
Total Risk Score		1	2
		3	



**DSTI CLOSE - OUT
(CHECKLIST - AT END OF SHIFT)**

NO	DESCRIPTION	YES	NO	COMMENTS
1	Are safe access to work area reinstated.			
2	(Works area) Is the running line safe for the passage of trains?			
3	Occupation cancelled.			
4	Flagmen & detonators recalled and registered.			
5	No tools and equipment left at work place.			
6	End shift PPE inspection.			
7a	All tools and equipment inspected end - shift inspection			
7b	Tool / Equipment Failure.			
7c				
7d				
8a	Lifting & Rigging equipment correctly stored.			
8b	Lifting / Rigging Failure.			
9	All material removed or stacked clear and safely from running line, service road and public.			
10	Tools, Equipment and material separated from employees.			
11	Tools, stacked securely and neatly on vehicle.			
12	Housekeeping in good state.			
13	Quality signed off by Client and Supervisor.			

LESSONS LEARNED FROM TODAY:

Date of last IOD / LTI _____ IOD / LTI free hours carried forward: _____

IOD / LTI free hours today: _____ IOD / LTI free hours to date: _____

REMARKS:

GENERAL NOTES:

ASSIGNED EMPLOYEES

ACKNOWLEDGEMENT

HAVE YOU BEEN YOUR BROTHERS KEEPER

IN _____ OUT _____

It is hereby acknowledged that the entire team has received and understands all instructions as set out in this document and undertake to comply fully with the safety task requirements.

(To be completed at the end of each shift)

We hereby declare that no person in this team has been injured today.

Note:

- I hereby certify that the above items were checked IN MY AREAS OF RESPONSIBILITY and the area /s are safe and free of any possible hazards.
- Attendance Register available as proof that the entire team was present during DSTI.

Responsible Person: (Foreman/Supervisor) _____ Print Name _____ Signature _____

Safety Officer / Safety Representative _____ Print Name _____ Signature _____

Annexure II

PREPARED COPY ONLY

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"PREVIEW COPY"

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4001

This RFQ is subject to the following conditions:

1. **Price/s** : The price/s quoted in SA currency and is excluding of V.A.T
2. **Delivery** : The price/s quoted should include delivery cost to the delivery address stated on the RFQ
3. **Returnables** : A valid tax clearance certificate and BBBEE certificate from a SANAS accredited verification agency attached to quotation for all quotes above R30 000.
Please note that only the official Transnet RFQ will be accepted and all other correspondence to be attached to the original
4. **Safety** : To confirm to Transnet Capital Projects Health & Safety plan and specification, HAS-std-0001, copy available on request.
5. **Confirmation**: To confirm your participation in this tender process please sign and return this document as immediate effect prior to the quotation deadline.
6. **Negotiations**: The Employer may elect to negotiate the final terms of the contract/order with the preferred tenderer in accordance with Clauses F.2.17 and F.3.13 of the CIDB Standard Conditions of Tender. A copy of which is available upon request.

Signature _____

Date _____